

Oxfordshire Community Partnership Strategy Group. Notes of meeting Thursday 21st September 2006

AGENDA ITEM	NOTES	ACTIONS
<p>Welcome and Apologies</p>	<p>Apologies Claire Bassett, Cllr Roger Belson, John Bridgeman, Cllr John Goddard, Mary Harpley, Miranda Markham, Cllr Jerry Patterson, Deborah Wharton, Faith Charnock-Wilson, Cllr Barry Wood, Andrea Young,</p> <p>Welcome to New Members: Chief Inspector Dennis Evernden (West Oxfordshire Strategic Partnership), Sarah Maxfield (Oxford Inspires), Chief Superintendent Shaun Morley (Thames Valley Police), Maz Yaqoob (Oxfordshire Racial Equality Council)</p> <p>Farewell to members: The Board thanked Dave McWhirter for his involvement in the partnership and wished him luck in his retirement</p> <p>County Council Officers in attendance: Claire Evans (OCP Manager), Paul James (Head of Partnerships), Joanna Simons (Chief Executive), Claire Phillips (OCP Officer)</p> <p>Members present listed in Annex A</p>	
<p>Notes from previous meeting</p>	<p>Minutes of the meeting held on 23rd June 2006 were agreed.</p>	<p>There were no matters arising</p>
<p>Update on the Local Area Agreement</p>	<p><i>Update on the Local Area Agreement given by Claire Evans</i></p> <p>Currently preparing for the first six-month review of the LAA which will take place on 6th November. The purpose of the review is to:</p> <ul style="list-style-type: none"> • assess progress in the first six months • review areas of weakness • look at areas of good practice 	

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	<p>Recently been given a deadline of 29th September to submit our “Annual refresh”. The refresh is an opportunity to evolve the LAA. Our refresh will focus on,</p> <ul style="list-style-type: none"> • incorporation of mandatory outcomes defined by government • funding streams to be automatically pooled through the LAA in future years • adjustment of existing non-stretch targets where baselines weren’t previously available or better definition of indicators <p>Negotiations on the 12th stretch target are ongoing with a final decision expected from the Department for Local Government and Communities on 22nd September.</p>	
<p>Proposals to form a Stronger Communities Forum</p>	<p><i>Presentation on the reasons for the establishment of the forum and what it will do – Paul James, Alison Baxter and Colin Fletcher</i></p> <ul style="list-style-type: none"> • Since last meeting have been trying to develop the stronger communities group. OVID/Compact group has merged and is considering the needs of the strategic partnership/LAA in their future terms of reference. • Progress is being made and the aim of reducing meetings for organisations in the sector will be achieved. • Resulting group will have a role wider than the OCP/ LAA but this will be a crucial part of its work. • VCS members of OVID are to sign up to a partnership protocol, which will formalise their role, and foster links back to frontline VCS organisations through area forums. • It was noted that officer involvement from all authorities has been excellent and it is hoped that links to elected members can be strengthened in future. • Rural forum is developing alongside this group but there is a need for the two to link together particularly over the Rural Social and Community Programme which will automatically pooled through the LAA from 2007/08 and will be monitored by the group. 	
<p>Consultation on</p>	<p><i>Presentation on the results of consultation and revised proposals for the future structure</i></p>	

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<p>proposals for the re-structure of OCP.</p>	<p><i>of the OCP: Joanna Simons, Claire Evans & Paul James</i></p> <p>There was discussion of the proposals for the future structure. Below is a summary of the key issues raised. These will be considered in drafting of the final proposals for adoption in December.</p> <p><i>Changing the name</i></p> <ul style="list-style-type: none"> • Agreed to change the name to the Oxfordshire Partnership <p><i>Developing a Sustainable Community Strategy</i></p> <ul style="list-style-type: none"> • Agreed the principle for joint working should be that delivery will take place at the most appropriate level. • County strategy should champion issues for the county whilst acknowledging that local delivery may be the best way to address them. • This has been possible in public health where there is a North Oxfordshire public health strategy covering several population areas. <p><i>Oxfordshire Partnership- Terms of Reference</i></p> <ul style="list-style-type: none"> • Agreed the Sustainable Community Strategy should be the 'Oxfordshire Plan' • The terms of reference were agreed <p><i>Chairing the Partnership</i></p> <ul style="list-style-type: none"> • It was agreed that the Chairman's term of office should be two years. <p><i>Membership of the Partnership-</i></p> <ul style="list-style-type: none"> • Weakness of private sector representation was noted. • Dilemma of having representatives from representative groups such as the Chamber of Commerce or representatives from individual businesses was 	<p>Further work on private sector representation required</p>

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	<p>considered.</p> <ul style="list-style-type: none"> • The benefit of representatives from an individual business in bringing a business <i>perspective</i> was noted. • It was noted that the Countywide VCS Forum is not sufficiently developed to nominate the VCS reps to the board but hopes to fulfil this role. • Representation from the Learning, skills and education sector is not fully representative, should consider all options in this category. • Involvement of other areas of the health sector was raised such as the acute trusts and the delivery rather than only the commissioning side through the PCT. <p><i>Public Service Board- Terms of Reference</i></p> <ul style="list-style-type: none"> • Terms of reference agreed • Distinction between role of the OPB and PSB and their relationship to one another needs to be clearer. <p><i>Membership</i></p> <ul style="list-style-type: none"> • PSB includes VCS member as a reflection of the sector's role in service delivery <p><i>Partnership Framework</i></p> <ul style="list-style-type: none"> • Some partnerships are more embedded than others • Rural issues will be shown as a separate theme. • Environment group has been successful in some ways but needs new impetus to refresh. • Further work is needed to develop thematic partnerships. <p><i>Annual Conference</i></p> <ul style="list-style-type: none"> • Conference needs to be more representative than in the past. 	<p>ALL: Further comments by 23rd October to Claire Evans</p> <p>Paul James Claire Evans: Update proposals following release of the</p>

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	<ul style="list-style-type: none"> Will need to consider timing of the conference to avoid excluding partners in VCS and private sectors. <p><i>Governance Framework and Partnership Agreement</i></p> <ul style="list-style-type: none"> Development of the framework agreed. There will not be financial responsibilities attached to membership of the board. <p>Partners agreed that the proposals were moving in the right direction and that they should be brought to the board in December following release of the White Paper and further comments from partners.</p>	White Paper and partners' comments and bring to the December meeting for adoption
Update on PCT reconfiguration	<p>Jackie Wilderspin updated the group:</p> <ul style="list-style-type: none"> Oxfordshire PCT will be in operation from 1st October although a number of functions are already operating countywide. Transition is expected to be smooth. Chair of the PCT is Fred Hucker (formerly Chair of South Oxon PCT) Andrea Young is the new Chief Executive Appointments of non-executive directors will have taken place by October Appointments for the five directors are currently taking place. The director for Public Health will be a joint appointment with the County Council 	For info
Oxfordshire partnerships White Paper Event	<p>The six LSPs in Oxfordshire are planning an event on 20th November to explore the partnership elements of the Local Government White Paper. All partner organisations are welcome. If interested in attending please contact the OCP team (oxfordshire.communitypartnership@oxfordshire.gov.uk)</p>	ALL: Sign up for the event and publicise within own organisation
Date of next meeting	Thursday 7 th December 2006, 1.30 for 2-4, Old Library, Oxford Town Hall	

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Annex A:

Name	Position	Organisation
Prof Graham Upton (Chairman)	Vice Chancellor	Oxford Brookes University
Cllr Keith Mitchell (Vice-chairman)	Leader	Oxfordshire County Council
Alison Baxter	Director	Oxfordshire Community & Voluntary Action
Peter Couchman	Chairman	Oxford Strategic Partnership
Cllr Ann Ducker	Leader	South Oxfordshire District Council
Dennis Evernden	Chair	West Oxfordshire Strategic Partnership
Rt Revd Colin Fletcher	Chair	South Oxon Partnership
Cllr Kester George	Chairman	Oxfordshire Association of Local Councils
Alison Davies	Corporate & Housing Strategy Manger	Cherwell District Council
Derek Holmes	Editor,	Oxford Times Newspaper
Rebecca Knox	Community Relations	Bicester Village
Sarah Maxfield	Chief Executive	Oxford Inspires
Dave McWhirter	Chief Superintendent	Thames Valley Police (outgoing)
Jean Mitchell	Partnership Co-ordinator	Oxfordshire Economic Partnership
Shaun Morley	Chief Superintendent	Thames Valley Police (incoming)
Cllr Barry Norton	Leader	West Oxfordshire District Council
Ian Rodham	Commercial Manager	UKAEA
David Steel	Partnerships manager	Oxford City Council
Ljuba Stirzaker	Director of Public Health	Cherwell/Vale Primary Care Trust
Ross Hurley	MKOB Area Manager	SEEDA
Toby Warren	Head of Innovation & Enterprise	Vale of White Horse District Council
Jackie Wilderspin	Senior Public Health Manager	Oxford City PCT
Dave Woodwark	Chair	Oxfordshire Environment Group
Maz Yaqoob	Acting Director	Oxfordshire Racial Equality Council
Claire Evans	OCP Manager	Oxfordshire County Council
Paul James	Head of Partnerships	Oxfordshire County Council
Claire Phillips	OCP Officer	Oxfordshire County Council
Joanna Simons	Chief Executive	Oxfordshire County Council