

Oxfordshire Partnership

7<sup>th</sup> March 2008

11:00 am to 1:30 pm (please note lunch will be served from 1pm)

St Hugh's College, St Margaret's Road, Oxford OX2 6LE

Main purpose of meeting:



- To agree the structure of **Oxfordshire 2030 (Sustainable Community Strategy)**
- To agree an amended timetable for its development and public consultation

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
1.	<b>Welcome and Apologies</b>	<b>Welcome</b>	Chairman	Note apologies	11:00-11:05
2.	<b>Notes and actions from previous meeting</b>	Minutes attached from the previous meeting held on the 11 <sup>th</sup> December	Chairman	Ensure actions from previous meeting are progressed	11:05-11:10
<b>Policy and strategy</b>					
3.	<b>Development of Oxfordshire 2030</b>	A presentation will cover the following areas. Please note papers are attached for items 1 and 4. <ol style="list-style-type: none"><li>1. Discussion and agreement on the structure of Oxfordshire 2030</li><li>2. How do we measure success?</li><li>3. Consulting and engaging the public<ul style="list-style-type: none"><li>- Who/what/why/when</li><li>- Ideas?</li></ul></li><li>4. The amended timetable</li><li>5. Next steps (to include a summary of what has been agreed)</li></ol>	Claire Evans: Partnership Manager Paul James: Head of Partnership Working	To agree the structure of Oxfordshire 2030  Discussion and ideas on consulting with the public on the draft strategy  Agreement on the proposed timetable	11:10-12:10
4.	<b>Local Area Agreement 2</b>	The shortlist of LAA2 proposals agreed by the Public Service board for negotiation with Government.	Jayne Dunn: LAA2 Project Manager	For agreement	12:10-12:30

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<b>Governance and Development</b>					
5.	<b>Audit of Partnerships</b>	The Partnership Development Plan – developing governance, learning and communication.	Claire Evans: Partnership Manager	For information	12:30-12:40
6.	<b>Progress through Partnership</b>	Feedback from the event held on the 8 <sup>th</sup> February (newsletter attached)	Rev. John Robertson (Chairman Vale Partnership) Peter Couchman (Chairman Oxford City LSP)	For information and action	12:40-12:50
<b>Updates from partner organisations</b>					
7.	<b>West Oxfordshire Partnership</b>	Update	Dennis Evernden, Chairman West Oxfordshire LSP	For information	12:50-13:00
<b>Other business. Next Meeting Forward Plan</b>					
8.	<b>Any Other Business</b>	Update on the Community Led Planning conference: 5 <sup>th</sup> June (Claire Evans)			13:00
9.	<b>Future Meetings/ Forward Plan</b>	<p>Monday 23 June at 2.00pm. Agreement of draft Oxfordshire 2030 for consultation</p> <p>Wednesday 26 November 2008 at 11am. Final agreement of Oxfordshire 2030 and review of LAA2 progress</p> <p>Wednesday 25 February 2009 at 11am. Annual review of governance to include updates from two thematic partnerships e.g. safer communities/waste/health and well being partnership board</p> <p>Summer 2009: Review and updates from thematic partnerships. 6 month review of <i>Oxfordshire 2030</i> progress.</p> <p>Autumn 2009: Understanding Oxfordshire: Annual review of <i>Oxfordshire 2030</i> (to include an update from the Data Observatory)</p>			