

Oxfordshire Partnership Board
Notes of meeting: Tuesday 23 October 2007

No	Item	Notes	Action
1.	Welcome and Apologies	<p>A welcome was extended to Robin Buxton who has succeeded David Woodwark as Chairman of the Oxfordshire Environment Partnership</p> <p>Apologies and substitutions were reported as follows: Joe Barclay was present for Dr Julie Maxton, Oxford University; Chief Superintendent Shaun Morley was present for Assistant Chief Constable Nick Gargan, Thames Valley Police; Cllr Tony de Vere was present for Cllr Jerry Patterson, Vale of White Horse District Council;</p> <p>Derek Holmes, Editor, Oxford Times; Sarah Maxfield, Oxford Inspires; Nick Merry, Chairman, Oxford United Football Club; Cllr Barry Norton, West Oxfordshire District Council Prof. John Raftery , Oxford Brookes University Bob Walding, Learning & Skills Council Cllr Barry Wood, Cherwell District Council</p> <p>Officers in attendance:</p> <p>Joanna Simons, Stephen Capaldi and Julie Dean (Oxfordshire County Council); Paul James and Claire Evans (Oxfordshire Partnership); Jackie Wilderspin (Oxfordshire Primary Care Trust) Dr Jonathan McWilliam (Director of Public Health, Oxfordshire PCT/Oxfordshire County Council David Neudegg – West Oxfordshire District Council Peter Sloman – Chief Executive, Oxford City Council Clive Baynes – Acting Chief Executive, Cherwell District Council</p>	
2.	Note of last meeting and Matters Arising	The note of the meeting of the Oxfordshire Partnership held on 14 June 2007 was agreed subject to the addition of Cllr David Wood to those present. There were no matters arising	Julie Dean
3.	Draft Sustainable Community Strategy	The Partnership were asked to look at the draft 'Overarching Themes' and 'Priorities' which had been drawn up following the series of Workshops	

		<p>held in September and to consider whether there were any inherent gaps that had not been addressed.</p> <p>In relation to the three 'Overarching Themes' the Partnership responded as follows:</p> <ul style="list-style-type: none"> • the wording of the first theme 'Breaking the cycle of deprivation and meeting the needs of vulnerable people across the board' to be amended to recognise that there are different issues involved in relation to 'vulnerable people' and 'breaking the cycle of deprivation'; • with regard to the second theme, 'Local people have a greater influence over local decisions and a greater role in public service delivery' it was suggested that these issues might be covered under Healthy & Thriving Communities; • to add the words 'for a healthy and thriving community' to the wording of the third theme; and • to consider treating 'Climate Change' as a cross cutting theme. <p>The Partnership agreed the priorities as set down in the paper.</p> <p>Mr Capaldi informed the meeting that the intention was to revise the paper in the light of the comments made and then to re-circulate it to members of the Partnership. Each thematic partnership will also receive a copy of the paper and be asked to draft potential priorities and targets.</p> <p>Members of the Partnership were asked to submit any further comments, if they wished to, on the draft by 30th November, which was the close of the consultation period.</p>	<p>Stephen Capaldi/ Paul James/ Claire Evans</p> <p>All Partners</p>
<p>4.</p>	<p>Update on progress with the Local Area Agreement</p>	<p>The Partnership noted the content of a presentation updating them on;</p> <ul style="list-style-type: none"> • what was known with regard to the new Local Area Agreements (LAA2); • what was awaited; • how the Sustainable Community Strategy would be delivered; • how targets would be developed; and • the key dates for LAA2. 	<p>Jayne Dunn</p>
<p>5.</p>	<p>Partnership Governance Framework and</p>	<p>The Partnership approved the Partnership Governance and Framework document, together with the minor changes proposed at the meeting and</p>	<p>Claire Evans</p>

	Partnership Agreement	subject to further discussion with West Oxfordshire DC with regard to paragraph 9. page 17.	
6.	Public Health Strategy	<p>A component of the current LAA was to establish a Public Health Strategy for Oxfordshire. Jonathan McWilliam and Jackie Wilderspin now presented a draft Public Health Strategy to the Partnership for comment. They</p> <ul style="list-style-type: none"> (a) gave their approval to the strategic aims and content of the draft Public Health Strategy. They were asked to submit any further comments to Julie Dean (Julie.dean@oxfordshire.gov.uk) by the close of the consultation period which is 6 November; (b) endorsed the principle that action to meet these strategic aims will be implemented across a range of all our organisations and partnership plans; and (c) request the Health & Well-Being Partnership Board to set up the appropriate systems to ensure that action is implemented and monitored. 	<p>All partners</p> <p>Jonathan McWilliam/ John Jackson</p>
7.	Update from West Oxfordshire Strategic Partnership	Due to shortage of time it was agreed that this item be deferred to the next meeting in December.	Claire Evans/Julie Dean
8.	Any Other Business	<p><u>Environment Partnership</u></p> <p>Robin Buxton updated the Partnership on progress in developing ideas on how the Oxfordshire Environment Group might be constituted and its operation. In essence their thoughts were to establish a core group of around 12 people carrying executive authority, representing the County and District Councils, the Environment Agency, the business community, the voluntary and community sector, the Housing sector and specialists from the independent sector. It was proposed that the scope of the issues addressed by the Group would be quite wide, but with priorities mainly lying in the climate change arena. It would sit alongside the already active Waste Partnership and liaise with it as appropriate. A network of broader interests around the county would be developed and he assured the Partnership that there would be a mutual awareness of views and representation of interest through a broadly based Forum that might meet once a year. A more detailed paper would be submitted to the Partnership with the circulation of the minutes.</p>	Robin Buxton

		<p>Suggestions and comments from the Partnership were as follows:</p> <ul style="list-style-type: none"> • possible representation on the Group from the farming community and parish councils; • a key issue at a forthcoming OCVA voluntary and community sector Forum was to engage their representatives on all the Partnerships and to establish sub-groups to focus on the Children’s & Young People’s Partnership Board, the Health & Well-Being Partnership Board and on the proposed Oxfordshire Environment Group. <p>SEEDA Deborah Wharton reported that SEEDA was to hold an open public meeting on 25 October in Milton Keynes, at which all the Board members would be available to respond to questions. All were welcome to attend.</p> <p>Cherwell representation The Partnership thanked Clive Baynes for his attendance and his valuable input at meetings of the Partnership during his period as acting Chief Executive of Cherwell District Council.</p>	<p>All partners to note</p>
<p>9.</p>	<p>Future Meetings/ Forward Plan</p>	<p>The following dates of future meetings were approved:</p> <ul style="list-style-type: none"> - Tuesday 11 December 2007 at 11am - Friday 7 March 2008 at 11am - Monday 23 June at 2.00pm - Wednesday 26 November 2008 at 2pm - Wednesday 25 February 2009 <p>Members of the Partnership will be informed of venues for these meetings shortly.</p>	<p>All partners to note</p> <p>Julie Dean</p>

Annex A:
23rd October 2007
Members present

Organisation / sector		Members
County Council	Cllr K Mitchell	Leader - Oxfordshire County Council
Health	Fred Hucker	Chairman, Primary Care Trust
Thames Valley Police	Shaun Morley attended for Nick Gargan	Thames Valley Police Chief Superintendent
District Councils	Cllr J Goddard Cllr A Ducker Cllr Tony de Vere attended for Cllr J Patterson	Leader - Oxford City Council Leader - South Oxfordshire District Council Leader - Vale of White Horse District Council
District LSPs	Peter Couchman Rev John Robertson Bishop Colin Fletcher Ch Ins Dennis Evernden	Chair - Oxford Strategic Partnership Chair - Vale Partnership Chair - South Oxfordshire Partnership Chair - West Oxfordshire Strategic Partnership
Parish / Town Council	<i>South Oxfordshire:</i> Cllr M J Leeding <i>City:</i> Cllr Kester George <i>West Oxfordshire:</i> Mrs Catherine Hitchens <i>Cherwell</i> Cllr David Wood	
Learning, skills, education	Joe Barclay representing Julie Maxton	Learning & Skills Council Oxford University Oxford Brookes University
Private Sector		

Organisation / sector		Members
	Miranda Markham Frank Nigriello	Community Relations Manager, Value Retail Chairman, Oxfordshire Economic Partnership
Government Office for the South East	Di Morrish	GOSE Locality Manager for Oxfordshire (Thames Valley)
SEEDA	Deborah Wharton	Area Director
Voluntary, Community and faith sectors.	Alison Baxter	Director, Oxfordshire Community Voluntary Action
BME Sector	New Director to be appointed	Director, Oxfordshire Racial Equality Council
Rural Communities	Linda Watson	Chief Executive, Oxfordshire Rural Community Council
Environment	Robin Buxton	Oxfordshire Environment Group
Others who attend as required / by invitation.		
County Council Health Other ...	Chief Executive, County Council Chief Executives of the District Councils Chief Executive, PCT Joint Director of Public Health Chairs of the thematic partnerships – for example: Children and Young People’s Partnership. Purpose is to link these partnerships with this Board and report on LAA and other strategic targets and emerging issues.	
Support Team	Partnership’s Unit, Corporate Core (Strategy), Oxfordshire County Council	