

Tuesday 23 October 2007
11:00-13:30*lunch from 1:00pm*
Meeting rooms 1&2 County Hall



Main purpose of meeting:

- **To discuss the draft Sustainable Community Strategy**
- **Update on the Partnership Governance Framework and Partnership Agreement**
- **Agreement on the Public Health Strategy**
- **Update from West Oxfordshire LSP**

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
1.	Welcome and Apologies	Welcome	Chairman		11:00-11:05
2.	Notes and actions from previous meeting	Minutes of the previous meeting held on the 14 June 2007 (attached at OP2)	Chairman	For agreement	11:05-11:15
Policy and strategy					
3.	Draft Sustainable Community Strategy	Presentation Report attached at OP3 .	Claire Evans/Paul James	For discussion and comment. Issues to think about in the meantime: <ul style="list-style-type: none"> • Do you feel the pledges reflect the workshop discussions? • Can we develop practical actions/measurable outcomes from all these pledges? • Can we prioritise and reduce the number of pledges? • Are there partnerships already in place to 	11:15-12:00

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				<p>implement all the pledges?</p> <ul style="list-style-type: none"> Making the link with district sustainable community strategies <p>There will be a consultation period of 2 weeks. Members of the Partnership are asked to submit all comments by no later than 6 November.</p>	
4.	Update on progress with the Local Area Agreement	Presentation (A short briefing note will be available at the meeting)	Jayne Dunn: LAA2 Project Manager	For information	12:00-12:15
Partnership Governance					
5.	Partnership Governance Framework and Partnership Agreement	Please find attached (at OP5) the draft governance framework. The red text highlights the changes that have been made as an outcome of consultation.	Claire Evans	For agreement	12:15-12:30
Partners feedback and news					
6.	Public Health Strategy	Draft Public Health Strategy and covering note attached (OP6).	Jonathan McWilliam: Director of Public Health	<p>The Oxfordshire Partnership is requested to</p> <ul style="list-style-type: none"> Comment on the strategic aims and content of the draft Public Health Strategy at the meeting or to submit their comments to 	12:30-12:40

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				julie.dean@oxfordshire.gov.uk by 6 November; <ul style="list-style-type: none"> Endorse the principle that action to meet these strategic aims will be implemented across a range of all our organisational and partnership plans; and Ask the Health and Well-Being Partnership Board to set up systems for ensuring action is implemented and monitored. 	
7.	Update from West Oxfordshire Strategic Partnership	Verbal update	Dennis Evernden, Chairman West Oxfordshire Partnership	For information	12:40-12:50
Other business, Next Meeting, Forward Plan					
8.	Any Other Business	Paper attached (at OP8): update on the South East Employers Funding for LSP Capacity Building	Claire Evans	For information	12:50-13:00

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
9.	Future Meetings/ Forward Plan	Tuesday 11 December at 11am Friday 7 March 2008 at 11am Monday 23 June at 2.00pm Wednesday 26 November 2008 at 2pm Wednesday 25 February 2009 at 2pm (Members of the Partnership will be informed of venues for these meetings shortly)			