

**Oxfordshire Partnership Board
Note of 24 June 2009 meeting**



No	Item	Notes	Action
1.	Welcome and Apologies	<p>Peter Smith, the newly elected President of the Chamber of Commerce, was welcomed as a member of the Partnership.</p> <p>Apologies and substitutions were received from:</p> <ul style="list-style-type: none"> - Chris Farthing – GOSE - Miranda Markham – Value Retail - Sarah Maxfield – Oxford Inspires - Julie Maxton – Oxford University - Frank Nigriello – Oxfordshire Economic Partnership - John Raftery – Oxford Brookes University - Warren Ralls – SEEDA (Ross Hurley substituting) - Cllr Tony de Vere, Vale of White Horse District Council (Cllr Jerry Patterson substituting) - Bob Walding – Learning & Skills Council (Sarah Rusby substituting) - Cllr Barry Wood – Cherwell District Council <p>Members present are listed at Annex A (including substitutes)</p> <p>Officers in attendance:</p> <p>Joanna Simons, Claire Evans and Julie Dean (Oxfordshire County Council);</p> <p>Jonathan McWilliam (Oxfordshire PCT/Oxfordshire County Council);</p> <p>Andrea Young, and Jackie Wilderspin (Oxfordshire PCT).</p>	
2.	Notes and actions from previous meeting	<p>The note of the meeting held on 25 February 2009 was agreed.</p> <p>In response to a query asking why the scheduled item 'Review and Updates from the Thematic Partnerships' item had not been included on the agenda for this meeting, Ms Phillips informed the Partnership that a Governance Review was currently being finalised and that therefore this item of business had been deferred to the 25 November meeting.</p>	Julie Dean
3.	Membership	<p>It is AGREED that Kelvin Thomas, Chairman of Oxford United, be appointed to the Oxfordshire Partnership.</p>	Julie Dean

Policy and strategy			
4.	Oxfordshire 2030 delivery plan: report on proposed approach to development and implementation	<p>The Partnership considered a paper (OP4) setting out a proposed approach to the development and implementation of Oxfordshire 2030 delivery plan.</p> <p>The proposed approach comprised:</p> <ul style="list-style-type: none"> - thematic partnerships and sub-groups to undertake detailed reviews of target performance; - the Public Service Board to be attended by Chairmen of the thematic partnerships, when required; - the Public Service Board to receive an annual summary of quarterly performance, together with exception reports on problem issues; - a thematic partnership report to be submitted on an annual basis to the Oxfordshire Partnership, highlighting progress made and bringing forward issues for strategic discussion; - a public, annual report on progress against priorities to be produced, with input from the thematic partnerships each year. <p>Claire Phillips confirmed that the LSP dimension would be integrated into the Plan via the 'Progress through Partnerships' project.</p> <p>The Partnership AGREED the above approach and a 2009/10 timetable for delivery as set down in the report OP4:</p>	Claire Phillips
5.	Sustainable Communities Act	<p>A presentation was given by Lyndsay Mountford, Interim Manager, Economy & Skills, Oxfordshire County Council, seeking the views of the Partnership with regard to the possible preparation of a bid for the transfer of 19+ funding/functions from the Learning & Skills Council to the Oxfordshire Partnership under the Sustainable Communities Act 2007; with a view to developing an Oxfordshire Integrated Employment & Skills service.</p> <p>Cllr Mitchell declared an interest by virtue of his chairmanship of the Selector Board of the Local Government Association.</p>	Marion Holyman

Oxfordshire Partnership Board meeting:

8.	Director of Public Health's Annual Report	The Oxfordshire Partnership noted the third Annual Report by the Director of Public Health for Oxfordshire and its recommendations. Dr McWilliam and his team were thanked for their work.	Jonathan McWilliam
	Future Meetings/ Forward Plan	<p>Members noted the following information:</p> <p>25 November 2009 (2.00 pm County Hall)</p> <p>Understanding Oxfordshire: progress report on Oxfordshire 2030/update from the Data Observatory and Oxford University</p> <p>24 February 2010 (2.00 pm County Hall)</p> <p>Please note that dates for 2010/11 meetings will be circulated shortly</p>	<p>All to note</p> <p>Julie Dean</p>

Date 24 June 2009

Members present

Organisation / sector		Members	
County Council	Cllr Keith Mitchell	Leader of the Council	Present
Health	Fred Hucker	Chairman, Primary Care Trust	Present
Thames Valley Police	Ch. Super. Brendan O'Dowda	Thames Valley Police	Present
District Councils	Cllr Bob Price	Leader Oxford City Council	Present
	Cllr Ann Ducker	Leader South Oxfordshire District Council	Present
	Cllr Barry Norton	Leader West Oxfordshire District Council	Not present
	Cllr Barry Wood	Leader Cherwell District Council	Not present
	Cllr Tony de Vere	Leader Vale of White Horse District Council	Not Present (substitution)
District LSPs	Jackie Wilderspin	Chair Oxford Strategic Partnership	Present
	Rev John Robertson	Chair Vale Partnership	Present
	Mary Harpley	Chair Cherwell Community Planning Partnership	Present
	Bishop Colin Fletcher	Chair South Oxfordshire Partnership	Present
	David Neudegg	Chair West Oxfordshire Strategic Partnership	Not present (substitution)
Parish / Town Council	<i>City:</i> 1 vacancy Cllr M J Leeding	Area Committee representative	Present
	<i>South Oxfordshire:</i> Cllr Kester George	Up to 5 representatives. Further consultation is required with 3 rd tier authorities / the Oxfordshire Association of Local Councils to clarify representation.	Present

Oxfordshire Partnership Board meeting:

Organisation / sector		Members	
	<i>Vale of White Horse:</i> Cllr David Wood		Present
	<i>West Oxfordshire:</i> Mrs Catherine Hitchens		Present
	<i>Cherwell:</i> Cllr David Wood		Not present
Learning, skills, education	Bob Walding	Executive Director Learning and Skills Council Thames Valley	Not present(substitution)
	Julie Maxton	Registrar Oxford University	Not present
	Prof John Raftery	Pro Vice-Chancellor (External) Oxford Brookes University	Not present
		Chair of the Learning Partnership	
Private Sector	Frank Nigriello	Chairman Oxfordshire Economic Partnership	Not present
	Derek Holmes	Editor Oxford Times	Not present
	Kelvin Thomas	Chairman Oxford United Football Club	Present
	Peter Smith	President Oxfordshire Chamber of Commerce	Present
	Iain Nicholson	Oxfordshire Town Chamber Networks	Present
	Miranda Markham	Community Relations Manager, Value Retail	Not present
Government Office for the South East	Chris Farthing	GOSE Locality Manager for Oxfordshire (Thames Valley)	Not present
SEEDA	Warren Ralls	Area Director	Not present
Voluntary, Community and faith sectors.	Alison Baxter	Director Oxfordshire Community Voluntary Action	Present
	Bede Gerrard	County Ecumenical Officer Churches together in Oxfordshire	Not present

Oxfordshire Partnership Board meeting:

Organisation / sector		Members	
	Romy Briant	Two Voluntary & Community Sector representatives nominated by the county voluntary sector forum.	Present
	Martin Briggs		Not present
BME Sector	Patrick Tolani	Director, Oxfordshire Racial Equality Council	Present
Military	Brigadier Miles Wade		Present
Culture, Tourism & Leisure	Sarah Maxfield	Chief Executive, Oxford Inspires Further consultation is required with the sector to clarify representation.	Not Present
Environment	Robin Buxton	Chair, Oxfordshire Environment Group Further consultation is required with the network of forums and partnerships in this area to clarify representation.	Present
Rural communities	Linda Watson	Chief Executive, Oxfordshire Rural Community Council.	Not present
Total		40 members	
Others who attend as required / by invitation.			
County Council Health Other ...	County Council - Chief Executive. District Chief Executives Chief Executive PCT Director of Public Health Chairs of the thematic partnerships – for example: Children and Young People’s Partnership. Purpose is to link these partnerships with this Board and report on LAA and other strategic targets and emerging issues.		
Support Team	Partnership’s Unit & Democratic Services Unit, Oxfordshire County Council		