

Agenda

Main purpose of the meeting: Monitor progress on the Local Area Agreement and review the bids for performance reward grant

No.	Item	Note	Person responsible/ Report given by	Action required	Item start time
1.	Welcome and Apologies		Chairman		2.00
2.	Notes of the meeting held on 19 November 2008	Matters Arising	Chairman	Agree	
Managing performance					
3.	Performance Management LAA1 and LAA2	Q3 performance report including: <ul style="list-style-type: none"> ▪ LAA1 likely final out-turn performance and pump priming grant expenditure ▪ LAA2 targets 	Tracy Luck	Agree	2.05
4.	Refresh of LAA (agreeing the targets still to be set)	<ul style="list-style-type: none"> • Progress to date • Process for sign off. 	Claire Phillips	Note	3:00
Resources					
5.	LAA1 Performance Reward Grant	<ul style="list-style-type: none"> • Summary of bids received from partners. • Agree next steps. 	Paul James.	Discussion and agreement	3:15
6.	Use of Area Based Grant	Report on the use of Area Based Grant			
Governance					
7.	Oxfordshire Partnership Governance Review Proposals for the structure of partnerships.	Report on the review of governance and proposals for the structure of partnerships.	Paul James	Note	4.15
Issues to watch					

No.	Item	Note	Person responsible/ Report given by	Action required	Item start time
8.	Any other business		Chairman	Note	4:55
Future Meetings, Forward Plan					
23 March 2009 (additional meeting)			Agree LAA Refresh		
10 June 2009			Year end monitoring Strategic Risk Register Resourcing our priorities		
2 September 2009			Y2 Q1 monitoring Strategic Risk Register Resourcing our priorities		
18 November 2009			Y2 Q2 monitoring and review Strategic Risk Register Resourcing our priorities		
18 February 2010			Y2 Q3 monitoring & agree refresh Strategic Risk Register Resourcing our priorities		