



## Agenda

**Main purpose of the meeting:** Monitor progress on the Local Area Agreement and review the bids for performance reward grant

No.	Item	Note	Person responsible/ Report given by	Action required	Item start time
1.	<b>Welcome and Apologies</b>		Chairman		2.00
2.	<b>Notes of the meeting held on 23 March 2009</b>	Matters Arising	Chairman	Agree	
<b>Issues to watch</b>					
3.	<b>Comprehensive Area Assessment</b>	Initial feedback from the Audit Commission on the Area Assessment	Robert Hathaway	Discussion	2.05
<b>Managing performance</b>					
4.	<b>Performance Management</b>	Year end report <ul style="list-style-type: none"> <li>▪ LAA1 Final performance</li> <li>▪ LAA2 Y1 performance</li> </ul>	Tracy Luck/Alexandra Bailey	Discussion	2.35
<b>Resources</b>					
5.	<b>LAA1 Performance Reward Grant and Area Based Grant</b>	<ul style="list-style-type: none"> <li>• Agree shortlist of bids and process for additional information</li> <li>• Details of 50% reward going to delivery partners</li> <li>• Update on Area Based Grant</li> </ul>	Paul James	Discussion and agreement	3.00
<b>Governance</b>					
6.	<b>Oxfordshire Partnership Governance Review</b>	Part 2 report on the governance proposals	Mary Harpley	Agree	3.20
7.	<b>Director of Public Health's annual report</b>	Third annual report from the Director of Public Health	Jonathan McWilliam	Note	3.45

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8.	<b>Any other business</b>		Chairman	Note	3:55
<b>Future Meetings, Forward Plan</b>					
	2 September 2009		<b>Y2 Q1 monitoring Further proposals for the allocation of reward grant Resourcing our priorities</b>		
	18 November 2009		<b>Y2 Q2 monitoring and review Resourcing our priorities</b>		
	18 February 2010		<b>Y2 Q3 monitoring &amp; agree refresh Resourcing our priorities</b>		