

## OXFORDSHIRE PUBLIC SERVICE BOARD

**NOTES** of a meeting held on 21 November 2007 starting at 2.00 pm and finishing at 4.10 pm

**Present:**

Councillor David Robertson – Chairman

Councillor Ann Ducker and David Buckle (South Oxfordshire District Council), Councillor Tony de Vere and Tim Sadler (Vale of White Horse District Council), David Neudegg (West Oxfordshire District Council), Peter Sloman (Oxford City Council), Clive Baynes (Cherwell District Council), Stephen Capaldi (Oxfordshire County Council), Shaun Morley (Thames Valley Police), Ross Hurley (SEEDA), Alison Baxter (OCVA), Di Morrish (GOSE), Andrea Young (Oxfordshire PCT), Sarah Rusby (Learning & Skills Council).

**Apologies:**

Councillor Barry Norton (West Oxfordshire District Council), Councillor Jerry Patterson (Vale of White Horse District Council), Mary Harpley (Cherwell District Council), Councillor John Goddard (Oxford City Council), Joanna Simons (Oxfordshire County Council), Deborah Wharton (SEEDA)

**Officers in Attendance:**

Oxfordshire County Council : Laura Noctor, Paul James, Dawn Pettis, Helen Reed, Judith Morris, Claire Phillips, Mike Simm, Nigel Strick, Jayne Dunn, Graham Warrington  
Jonathan McWilliam – Director of Public Health  
Primary Care Trust : Jackie Wilderspin  
Cherwell District Council : Ian Davies

No.	Item	Notes	Agreed/Actions
2	Notes of the meeting held on 5 September 2007	Agreed	-

3	<p>Local Area Agreement Performance Summary: Quarter Two – April 2007 to end of September 2007</p>	<p>EDE1 – 80% of target met  EDE2 – Some issues remaining. Unable to count data against target. The Chairman highlighted the need for realistic targets in LAA2  EDE3 – Progressing well. Different projects for individual district areas. Some short term effects from flooding.  EDE5 – on target</p> <p>HCOP1 – Recruitment problems. Contingency plans in place  HCOP3 - Final figure not available.  HCOP4 – Quarter one target met. September quarter not available  HCOP5a – on target  HCOP5b – 4 districts on track. Cherwell figures unavailable due to flooding,  HCOP6 – on target  HCOP7 – no information available  HCOP8 – all systems now established.</p> <p>SSC - all stretch targets on track</p> <p>SSC1 – within target although some threat from possible reduction to Home Office funding  SSC2 – progress expected to continue  SSC3 – within target. Discussion regarding expectation for further reductions in PPOs.</p> <p>ENV1 – good progress. Recycling figure continuing to rise across the County</p>	<p>Jackie Wilderspin - Update at next meeting</p> <p>Jackie Wilderspin - Update expected at the next meeting</p> <p>Nigel Strick - Further discussion on PPO targets to include breakdown of figures across the county</p>
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		<p>ENV2 – need to sustain progress. OWP to pursue a coherent approach across the county. City Council figure amended to read 7%</p> <p>All other blocks positive.</p>	
4	Children and Young People Block	<p><i>Actions to address under achievement at KS4</i></p> <p>Reward funding</p> <ul style="list-style-type: none"> <li>○ link work in identified areas where needed most to achieve sustainable results but need also recognised to look at other areas.</li> <li>○ Focus on developing a community strategy across partnerships.</li> </ul> <p>CYP1 – 62% (<i>NB 17% have learning difficulties</i>)  CYP2 – Figure now 90.8%  CYP6 – making real progress through increased investment. Target considered achievable in 2009 but unlikely to be attained in the context of the current LAA.  CYP12 – <i>special guardianship</i> introduced as a third placement choice. Target now close to attainment.</p>	<p>Mike Simm/Judith Morris</p> <p>Need to:</p> <ul style="list-style-type: none"> <li>● encourage community support for schools and discussion at bilateral meetings</li> <li>● address trends in inequality</li> <li>● improve links with business sector</li> <li>● target employers to support vocational training</li> </ul>
5	LAA Performance Management System	<p>The meeting considered a report on progress in selecting a performance management system.</p> <p>Functional review of each of the systems identified in November.</p> <p>Need for compatibility with systems currently used</p>	<p>Dave Calder</p> <ul style="list-style-type: none"> <li>● to ensure that partners in the LAA were represented on the Group undertaking the functional review</li> <li>● officers to report back on outcomes and</li> </ul>

		by other members of the partnership.	recommendations of the functional review.
6 & 7.	Sustainable Community Strategy and LAA2 National Indicator Set	<p>The meeting received reports on the latest consultation on SCS and development of the LAA2 NI set.</p> <p>General discussion on tight timetables and the need to establish real and achievable targets.</p>	<ul style="list-style-type: none"> <li>Jayne Dunn to circulate paper prepared by Di Morrish (GOSE) setting out the Government's first draft of priorities for the LA Agreement with Oxfordshire</li> </ul>
8	Local Area Agreement Finance	<p>The meeting received a progress report on actions discussed at the September meeting and presenting further proposals for the Board to consider</p> <p>Rephrase "bidding system". Note that some investment would need to go into the partnership team to ensure delivery.</p> <p>Alison Baxter stressed the need not to disadvantage the voluntary sector.</p>	<p><i>Pump Priming Grant</i></p> <ul style="list-style-type: none"> <li>To confirm total allocations for each target area and where relevant the revised use or rephrasing proposed.</li> <li>The PSB to received reports on forecast spending at 6 monthly intervals i.e. normally September and March. The first report to be presented on 7 January 2008.</li> </ul> <p><i>Performance Reward Grant</i></p> <ul style="list-style-type: none"> <li>a proposal be drafted using the following criteria: <ul style="list-style-type: none"> <li>➤ how the proposed activity met objectives in the Sustainable Community Strategy and Local Area Agreement (LAA2) at county and/or district level.</li> <li>➤ how the proposed activity delivered improved outcomes for either a specific community in a locality or a range of communities across the county.</li> <li>➤ how the proposed activity might strengthen the infrastructure / organisations required to deliver on this outcome – for example: by</li> </ul> </li> </ul>

			<p>supporting the voluntary and community sector.</p> <ul style="list-style-type: none"> <li>➤ how outcomes would be delivered through working in partnership rather than by an individual organisation working alone</li> <li>➤ a costed business case for delivering outcomes – including why additional resources were needed to do so. It is anticipated that projects would be delivered in a twelve month timeframe but consideration would be given to those demanding a longer timescale for delivery.</li> </ul> <ul style="list-style-type: none"> <li>• the PSB to discuss and agree: <ul style="list-style-type: none"> <li>➤ governance arrangements for collective decision making</li> <li>➤ whether a ceiling for bids would be desirable</li> <li>➤ a timeframe for bids to be made i.e. all funding to be allocated in the first year or longer.</li> <li>➤ an approved application process.</li> </ul> </li> </ul> <p>Noted that any reward grant would be paid to the Oxfordshire Partnership (via the County Council as the accountable body) in two equal instalments in the two years following the end of the agreement (2009/10 and 2010/11) and was expected to be 50% Revenue and 50% Capital.</p> <p><i>Area Based Grant</i></p> <ul style="list-style-type: none"> <li>• partner organisations to provide to the County</li> </ul>
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			<p>Council details of grants in the ABG grant list which they had received so an overview could be prepared for all partners (January 2008)</p> <ul style="list-style-type: none"><li>• that 2008/09 be considered as a transitional year working towards a priority-based allocation of ABG as soon as possible. Specific proposals for 2008/09 were:<ul style="list-style-type: none"><li>➤ Area Based Grant funds to be passported to previous recipients in most cases but partnerships to be encouraged to start pooling funds where possible.</li><li>➤ In those areas where greater pooling of resources was possible, thematic partnerships should work up proposals based on 2007/08 allocations of funding. Proposals should cover funding streams that the partnership was currently responsible for. Final allocations for ABG funding streams were expected towards the end of the year, and proposals should therefore consider what they would do if the Government cut funding available.</li><li>➤ Thematic partnerships asked to present proposals for pooled budgets to the Board at its January 2008 meeting.</li><li>➤ A working group be convened to look at the governance arrangements required and to develop proposals for allocating pooled funding in the longer term.</li></ul></li></ul>
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			<p><i>Governance</i></p> <p>A cross-public sector working group be convened to look at the requirements for monitoring finance, risk, performance and data sharing through the LAA. The group to include representatives from the lead delivery organisations in the LAA and the voluntary and community sector. The key principle that should govern the group was that requirements should not be excessively burdensome and should fit as much as possible with existing systems. Proposals should be taken to the March meeting of the Board in order to have them in place when LAA2 delivery begins.</p>
9	Draft Public Health Strategy	<p>The Board considered the draft Public Health Strategy document.</p> <p>Amend the phrase “demographic timetomb” to read “demographic challenge”</p>	<p>Jonathan McWilliam/Jackie Wilderspin</p> <p>Endorse:</p> <ul style="list-style-type: none"> <li>• the strategic aims and content of the draft Public Health Strategy</li> <li>• the principle that action to meet these strategic aims would be implemented across a range of all our organisational and partnership plans.</li> </ul>
10	Date of next meeting	7 January 2008 – 2 pm – County Hall, Oxford	All members of the Board to note