

OXFORDSHIRE PUBLIC SERVICE BOARD – 10 SEPTEMBER 2008

**DELIVERING OUR LOCAL AREA AGREEMENT
- A PRACTICAL GUIDE TO LAA PERFORMANCE MANAGEMENT**

Introduction

This report introduces a proposed guide to LAA performance management which will form the basis of our performance framework supporting the delivery of our Local Area Agreement and Sustainable Community Strategy.

Background

In June 2008, the Oxfordshire Partnership negotiated a second Local Area Agreement. This seems an opportune moment to review our LAA performance management framework.

Guidance

The attached guidance sets out our performance framework and outlines key roles and responsibilities in delivering this framework. The guidance covers:

- Governance
- Roles and responsibilities
- Reporting requirements
- Key principles of performance management
- Support available

Next steps

We expect our approach to performance management to mature over the course of the new local area agreement. We plan to supplement this guidance by developing a performance management handbook which will set out the partnership's approach to performance, risk and project management and the role of leadership. The handbook will set out the minimum standards which we expect to apply across the Partnership. We plan a programme of ongoing support to the partnership on performance management. This will start with a workshop for target leads which is planned for October and we plan to follow this up with an event addressed at Board level participants

Recommendations

The Public Service Board are recommended to

- adopt the proposed guidance and
- note proposed future developments