

OXFORDSHIRE PUBLIC SERVICE BOARD

NOTES of a meeting held on Wednesday 10 September 2008 starting at 2.00 pm and finishing at 4.05 pm

<p>Present: Councillor David Robertson – Chairman Councillor Ann Ducker and David Buckle (South Oxfordshire District Council), Councillor Tony De Vere (Vale of White Horse District Council), Councillor Barry Norton and David Neudegg (West Oxfordshire District Council), Councillor Bob Price and Peter Sloman (Oxford City Council), Councillor Barry Wood and Mary Harpley (Cherwell District Council), Joanna Simons (Oxfordshire County Council), Superintendent Brendan O’Dowda (Thames Valley Police), Jonathan McWilliam and Jackie Wilderspin (Oxfordshire PCT), Alison Baxter (OCVA), Warren Ralls (SEEDA)</p> <p>Apologies: Catherine Mountford; Stephen Capaldi, Terry Stock, Di Morrish</p> <p>Officers: Claire Phillips, Mike Simm, Dave Calver and Graham Warrington.</p>			
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No.	Item	Notes	Agreed/Actions
1.	Welcome and Apologies	<p>The Chairman welcomed</p> <ul style="list-style-type: none"> • Superintendent Brendan O’Dowda who was attending his first meeting following the retirement of Shaun Morley • Warren Ralls who was attending his first meeting • Robert Hathaway (Audit Commission) for Item 8 <p>Jackie Wilderspin was attending in place of Catherine Mountford</p>	-
2	Notes of the meeting held on 22 May	Agreed	Following the retirement of Shaun Morley the Board agreed the appointment of Councillor Barry Wood as Vice Chairman.

		<p>The Chairman advised that Terry Stock had retired as Chief Executive of the Vale of White Horse District Council.</p> <p>Similarly this would have been Di Morrish's last meeting but she had been unable to attend.</p> <p>On behalf of the Board he thanked them both for their contributions to the Board.</p>	
3.	LAA Annual Review of Performance	Discussion concerning consequences of not reaching targets set out at CYP1 and CYP 2 (see note 5 below).	Noted
4.	Delivering our LAA – A Practical Guide to LAA Performance Management	Report on the draft framework	Noted
5.	LAA 1 and 2 Performance Update 2008/09 Quarter 1	<p>Quarterly Performance Report</p> <p>Discussion concerning the importance of up to date information and the need for meaningful information in the performance report.</p> <p>Mike Simm advised that initial GCSE results show that the stretch target has not been met. Performance is 50.7% against the target of 51.2%. Advised likely improvement in this figure with final figures but full stretch will not be achieved.</p>	<p>Chief Executives to support production of relevant data in their respective organisations. Issue referred to the Oxfordshire Performance Group for discussion and to escalate to the Chief Executives Group Performance report to be developed in light of comments</p> <p>Comments on performance report noted</p>

		<p>Jackie Wilderspin tabled a supplementary report on Oxfordshire Falls Prevention Service (copy attached to the signed minutes) and outlined the discussions with GOSE on the problems with this indicator</p>	<p>Agreed that in the light of the data set out in the report the target would be more appropriate based on the change in the number of falls per individual following assessment rather than on the total number of falls. J Wilderspin to report outcome of discussions at next meeting.</p>
6.	LAA Finance and Reward	<p>Discussion regarding how the Board could assess value for money. Unrealistic now to consider moving resources significantly in 2009/10 but thought needed to be given to setting out a process to take these issues forward in future years. Some work could be undertaken on assessing some of the programmes and whether resources could be moved between blocks and how the Board could build for the following year.</p> <p>Divergence of opinion on the merits of the proposed LAA manager post.</p> <p>Discussion regarding pump priming grant with particular regard to the allocations under CYP targets 1 and 2.</p> <p><i>Note: Since the meeting it has been clarified that the allocations for Target 2.1 (GCSE grades A*- C, inc English & Maths) and Targets 2.2/3 (GCSE grades re children leaving/in care) had all been</i></p>	<p>Report on development of process to the November meeting</p> <p>Outline of the LAA post and consequences for the LAA if the post was not filled to be circulated by email for agreement between meetings.</p> <p>Noted</p>

		<i>fully spent, as they related to performance measured in Summer 2008. It was still possible that all other targets for the stretch target areas could be achieved and could therefore make good use of the PPG allocations in this financial year. Thus it was suggested that the concerns raised at the meeting had been addressed and allocations, as recommended in the paper, should be made.</i>	
7.	Proposed Changes to Partnership Governance	Presentation on the findings of the review.	Further report to the November meeting. Likely to be a progress report rather than final proposals.
8.	Comprehensive Area Assessment	<p>Presentation by Robert Hathaway (copy attached to signed minutes)</p> <ul style="list-style-type: none"> • Public reporting October/November 2009 and assessment April/May 2010 • No formal inspection or inspection teams on site 	Noted
9.	<p>Date of next meetings</p> <p>19 November 2009 18 February 2009</p> <p>2009/2010</p> <p>10 June 2009 2 September 2009 18 November 2009 18 February 2010</p>		