



OXFORDSHIRE PUBLIC SERVICE BOARD

NOTES of a meeting held on Wednesday 18 November 2009 starting at 2.00 pm and finishing at 3.25 pm

<p>Present: Councillor David Robertson – Chairman (Oxfordshire County Council) Councillor Ann Ducker (South Oxfordshire District Council), Councillor Tony de Vere (Vale of White Horse District Council), David Buckle (South Oxfordshire District Council & Vale of White Horse District Council), David Neudegg (West Oxfordshire District Council), Councillor Bob Price and Peter Sloman (Oxford City Council), Mary Harpley (Cherwell District Council), Stephen Capaldi (Oxfordshire County Council), Chief Superintendent Brendan O’Dowda (Thames Valley Police), Catherine Mountford & Jonathan McWilliam (Oxfordshire PCT), Ross Hurley (SEEDA) , Alison Baxter (OCVA),</p> <p>Officers: Paul James, Alexandra Bailey, Sally Taylor and Graham Warrington (county council).</p>			
No.	Item	Notes	Agreed/Actions
1.	Apologies	Councillor Barry Wood (Cherwell District Council) Councillor Barry Norton (West Oxfordshire District Council) Warren Ralls (SEEDA) Chris Farthing (GOSE)	-
2	Notes of the meeting held on 6 July 2009	Agreed subject to: Item 5, 2 nd bullet point – to note that this was an OSCA bid and not OCVA	-

3	Comprehensive Area Assessment	<p>Robert Hathaway (Audit Commission) gave an update on the Comprehensive Area Assessment.</p> <p>The CAA report revealed no surprises. He highlighted positive outcomes across a range of priorities with good improvement, improving capacity and value for money higher than other comparable areas. It was however recognised that action planning and reporting on the strategic priority to break the cycle of deprivation needs to improve and this would be a focus of inspection work during the second year of CAA.</p>	Noted.
4	Performance Management	<p>LAA2 Q2 Report</p> <p>Outlining performance of thematic Partnerships in managing delivery of LAA targets</p> <p>Discussion regarding need to improve on NEETS and Educational Attainment.</p>	<p>Noted</p> <ul style="list-style-type: none"> • Actions underway to address poor areas of performance • Work to be undertaken on those Not in Education Employment and Training and a report to the next meeting outlining how the Children's Trust and Economic Partnership are working on this issue. Chairman of the Children's Trust to report back on this issue. • Future feedback to PSB from the Children's Trust on their plans to improve performance on Educational Attainment. .

5	LAA1 Performance Reward Grant and Area Based Grant	<p>The report provided an update on LAA reward Grant, reward grant bids and Area Based Grant including recommendations for the next steps required to claim grant, finalise bids and deal with any changes in Area Based Grant.</p> <p>It was noted that there was an amendment to page 1, paragraph 1 of the report - £9,113,880.94 should be £8,563,927.29 plus any reward achieved for the adult skills target. .</p> <p>There was discussion about the required sign off arrangements for bids prior to the release of funding.</p> <p>Further proposals about the use of Area Based Grant were requested at the next meeting.</p>	<p>The following was agreed:</p> <ul style="list-style-type: none"> • The amount of LAA1 reward grant to be claimed from the Government and the likely timescales for doing so were noted. • Progress made with bids to the LAA1 reward grant held by PSB was noted and the LAA Steering Group were requested continue to work with bidders to resolve any outstanding issues so that bids can be finalised and agreed at the February meeting of the PSB. • That further work will be undertaken by OSCA on the criteria for selecting the accountable body for the “Grant Pot” bid and the proposed criteria for the grants – and reported back to the February PSB meeting. • All LAA Reward Grant bidders shall submit a project initiation document setting out how their project will be managed in accordance with local authority project management methodology and standards – before any funding is released. • Partners who receive reward grant direct (without going through the bidding process) will be advised of the list of checks and balances required by the PSB to ensure LAA Reward Grant is used most effectively. • A summary of the use of LAA Reward Grant going direct to partners shall be provided to the February meeting of the PSB so that the
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			<p>PSB have an overview of the spend of all the reward grant.</p> <ul style="list-style-type: none"> • A proposal for the monitoring of LAA reward Grant spend shall be provided at the February meeting of the PSB. • A report on the proposed use of Area Based Grant in 2010/2011 shall be provided at the February meeting of the PSB. • It was agreed that the Oxfordshire Treasurers Association shall advise the LAA Steering Group on a process for the distribution, and assurances on spend, of reward grant to include guidance on the distinction between capital and revenue. • All of the above actions which are due to be reported to the February meeting of the PSB shall be discussed at the previous Oxfordshire Chief Executives meeting to which the police and the PCT are invited.
6	Any other business	To note the invitation to all PSB members to attend the Partnership information sharing and networking event on 14 December 2009.	-
6	Future meetings, Forward plan	<p>18 February 2010 – Y2 Q3 monitoring and agree refresh of LAA Sign off process for allocation of reward grant funding to include decisions under 5 above.</p> <p>Future dates (all at 2pm)</p>	<p>Noted</p> <p>Noted</p>

		1 July 2010 27 September 2010 29 November 2010 21 March 2011	
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