

Agenda

Main purpose of the meeting: To receive quarter three performance information and details of financial arrangements

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
1.	Welcome and Apologies	Welcome to new members and apologies	Chairman		5 mins
2.	Notes from previous meeting	<ul style="list-style-type: none"> • Copy of notes attached • Check progress on decisions and actions from previous meetings 	Chairman	<ul style="list-style-type: none"> • Agree as a correct record • For action 	5 mins
Managing performance					
3.	Intensive home support	Presentation on the stretch target to increase intensive home support	Nick Welch/ Varsha Raja	For information	15 mins
4.	Quarter 3 performance report	Review of performance of stretch targets in the third quarter. Block leads will be available to answer specific questions	All	For discussion	40 mins
5.	Performance Management system	Update on the procurement of the performance management system	Paul Edwards	For information	10 mins
Policy, Strategy, Issues to watch					
6.	Pooled Funding Streams	Report on the implications of pooled funding in the LAA.	Dave Wilkins	For information	10 mins
7.	Waste Performance and Efficiency Grant	Arrangements for funding the WPEG through the LAA	Andrew Pau	To approve	5 mins
8.	Oxfordshire Partnership new governance arrangements	Details of the new governance arrangements for the partnership and proposals	Claire Evans	For information	5 mins

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
	Outline of the development of the Sustainable Community Strategy	for the Sustainable Community Strategy project.			
Partners feedback and news					
9.	Opportunity for partners to raise any issues of interest to the board			For information and possible actions	5 mins
Next Meeting, Forward Plan					
12th June 2007 2-4pm Meeting Room 2, County Hall			Annual review of progress and performance Future development of the LAA		

Agenda item 2: Notes from previous meeting

Oxfordshire Local Area Agreement: Public Service Board
Wednesday 29th November 2006, 2-4pm, St Aldates' Parish Centre

Minutes

No.	Item	Notes	Action
1.	Welcome and Apologies	<p>Members: Cllr Keith Mitchell – Chairman (Leader, OCC), David Ansell (MKOB LSC), Bill Bradshaw (Thames Valley Police), Cllr Ann Ducker (Leader, South Oxfordshire DC), Cllr John Goddard (Leader, Oxford City Council), Deborah Wharton (SEEDA),</p> <p>Officers: Stephen Capaldi (Asst Chief Executive, Oxfordshire County Council), Alison Davies (Cherwell District Council), David Hill (South Oxfordshire District Council), Paul James (Head of Partnerships, Oxfordshire County Council), Val Johnson (Oxford City Council), Shaun Morley (Thames Valley Police), Claire Phillips (OCP Officer, Oxfordshire County Council), Tim Sadler (Vale of White Horse DC), Faith Charnock-Wilson (Government Office of the South East), Jonathan McWilliam (Oxfordshire PCT & County Council)</p> <p>Attending for item 4, Block representatives: Gillian Tee (OCC), Mike Simm (OCC), Devand Mahabir (OCC), Dave Waller (OCC), Nigel Strick (OCC)</p> <p>Apologies:, Caroline Bull (Chief Executive, Oxford City Council), David Buckle (Chief Executive, South Oxfordshire DC), Cllr Barry Norton (Leader, West Oxfordshire District Council), Mary Harpley (Chief Executive Cherwell DC), Cllr Jerry Patterson (Leader, Vale of White Horse DC), Joanna Simons (Chief Executive, Oxfordshire County Council), Terry Stock (Vale of White Horse DC), Dr Simon Tanner (NHS South Central), Andrew Tucker (Acting Chief Executive, West Oxfordshire DC), Prof Graham Upton (Chairman OCP), Cllr Barry Wood (Leader, Cherwell DC), Andrea Young (Chief Executive, Oxford City PCT)</p>	
2.	Notes from previous meeting	<p>Jonathan McWilliam asked that his position as a joint appointment by the Primary Care Trust and County Council be noted.</p> <p>A paper on finance issues will be brought to the next meeting.</p>	
3.	Update on the six month review meeting	<p>The review meeting with Government Office of the South East was successful, our direction of travel is positive.</p> <p>Government Office of the South East required all targets marked blue in our performance spreadsheets (local indicator that information was not available) be</p>	

No.	Item	Notes	Action
		<p>changed to red.</p> <p>An area of concern for Government Office of the South East was target SSC10 Reduce crime which was marked green where figures actually showed performance to be off track. This oversight has been rectified. Increased reporting of criminal damage has affected this target, in particular the inclusion of domestic violence as part of the figures. It was noted that this issue has been identified as a problem in other areas and it is hoped that it can be resolved.</p> <p>The need to state in detail why information is not available for specific targets was agreed particularly for targets where information is only available annually.</p>	
4.	Quarter 2 performance monitoring information	<ul style="list-style-type: none"> • Children and Young People <p>Targets are regularly monitored through the Children and Young People's Plan leads group. Progress is good overall.</p> <p>Areas of concern are around the achievement of vulnerable groups and teenage conceptions. There are plans to address poor performance and work is underway.</p> <p>It was requested that data are regularly provided disaggregated to the district level.</p> <p>There was concern whether independent schools grades are included in the figures as this would mask poor performance in maintained schools.</p> <p>POST MEETING NOTE: Independent schools' figures are not included in the LAA target</p> <p>It was noted that considerable progress has been made in reducing young homelessness. This has been due to the success of better partnership working and support to work in this area.</p> <ul style="list-style-type: none"> • Economic Development and Enterprise <p>Matched funding has now been secured for the enterprise project which was previously a concern.</p> <p>The adult skills target is currently showing red as data are only available once a year from the Learning and Skills Council. This information will be available shortly and is</p>	

No.	Item	Notes	Action
		<p>expected to be positive as commissioning suggests we are in line to meet the target. Further work is planned in order to match up the skills needs and training.</p> <p>The rural strategy is progressing- a series of workshops on 'Understanding rural Oxfordshire' is taking place.</p> <ul style="list-style-type: none"> • Safer and Stronger Communities SSCI and 2 stretch targets are progressing well. <p>There are significant mandatory outcomes required in the refresh and the non-stretch targets in this block are being reworked in order to these into account.</p> <p>It was noted that the County Council is now responsible for monitoring of Crime and Disorder Reduction Partnerships and work here is progressing.</p> <p>It was noted that the figures used in monitoring safer communities' targets do not reflect changes in population, which have been significant in Oxfordshire since 2003.</p> <ul style="list-style-type: none"> • Healthier Communities and Older People HCOPI A falls specialist has been appointed and trained and is now working so performance on this target is expected to show an improvement in the coming months. <p>HCOP3 Health Inequalities target is being amended in the annual refresh to ensure it is meaningful and measurable. The focus will now be on average age at the point of death rather than life expectancy at birth which is a more reliable indicator of deprivation. Additional indicators will also be used as a reflection of health inequalities.</p> <p>HCOP4 Smoking cessation targets are currently struggling as increasingly challenging targets have been set by the PCT. The PCT has convened a task force which meets weekly to focus on this.</p> <p>It is expected that there will be an increase in the number of people quitting smoking in anticipation of the smoking ban starting in 2007. Partners are keen for advice on what they can do to support this.</p>	
5.	Local Government	Key points noted in the context of the LAA and LSPs were,	

No.	Item	Notes	Action
	White Paper	<ul style="list-style-type: none"> • Duty on County and District Councils to produce a Sustainable Community Strategy • LAA will be the delivery arm of the Sustainable Community Strategy • 35 local targets (plus DfES targets) will be negotiated • Duty placed on key partners to co-operate • Climate change issues • Increased role for the Voluntary and Community Sector • Significant increase in funding to be routed through the LAA in future • Emphasis on sustained leadership across the public sector <p>These have been anticipated in the proposed changes to the Oxfordshire Community Partnership which will be agreed in December.</p>	
6.	Annual refresh draft	Deadline for the annual refresh is 8 th December. The safer communities chapter is currently being reworked to focus on the mandatory outcomes. A final draft will be emailed to the board prior to submission to Government Office of the South East.	OCP team to forward final draft to board members
7.	Affordable Housing pump priming grant	The affordable housing stretch target has been agreed and represents 1.25 stretch targets. Performance reward grant becomes payable once 60% of the target is achieved.	Bid for Pump Priming Grant was agreed
8.	Public Health presentation	Jonathan McWilliam gave a presentation on the role of the director of public health and the key public health issues for the County. The duty to create a Health and Well-being partnership provides the opportunity to improve partnership working in this area.	
9.	Date of next meeting	19 th February 2007 2-4pm, Old Library Oxford Town Hall 28 th February 2007 12-2 LAA briefing session, Oxford Town Hall 12 th June 2007 2-4pm Room 2 County Hall 5 th September 2007 2-4pm, Room 2 County Hall 21 st November 2007 2-4 Room 2 County Hall	

Agenda item 4: Quarter 3 performance report

Report attached as separate document

Agenda Item 5: Performance Management System

Performance management system – progress update

Introduction

The purpose of this report is to update the PSB on progress made on the development of a web-based performance management system.

Progress to date

The following work has been undertaken to date:

Initial desktop research – to identify the main providers of performance management software in the public sector

Telephone interviews – to identify lessons from other local authorities

Presentations from leading software suppliers - to get an overview of the functionality offered by the leading systems available

Site Visits – to view software solutions in action

Conclusions

Discussions with other local authorities indicated that the systems available offered significant functionality with the ability to link key performance indicators with project plans and milestones; service plans and key risks at varying levels of sophistication. Given the opportunity to fully exploit systems functionality, significant performance management benefits could be obtained. However, authorities were generally utilising only a proportion of the full functionality offered by these solutions. In particular, integrating the software solution with subsidiary data systems had proved problematic and costly and had not been achieved in many cases. Following discussions with ICT staff at the County, our conclusion is that it may be some years before we are in a position to gain full benefit from the functionality offered. It is therefore questionable whether it is sensible to make a significant investment in a system solution now when the market is likely to evolve over the next couple of years in response to the performance management implications in the White Paper.

An alternative solution would be to develop a simple web-based tool to report performance. This would meet our short term requirements at a fraction of the cost and enable us to develop a longer term strategy for our performance management needs beyond 2009. We are currently exploring this in more detail and will report back to the PSB in due course.

Recommendation

The Public Services Board are asked to endorse our proposed approach.

Contact Officer: Paul Edwards, Corporate Performance Manager Tel: (01865) 815307

Agenda item 6: pooled funding streams

POOLED FUNDING 2007/08 and beyond - Allocations

Introduction

On 9th January 2007 the LAA Programme Board discussed a paper “Pooled Funding – Financial Implications and Obligations” and, as a result, have made some recommendations for ratification by the PSB. These are listed at the end of this paper.

Background

The Annual Refresh of the LAA, recently completed, has confirmed an expansion of the scale of Pooled Funding for Oxfordshire in 2007/08. The total amount, split between 2 blocks (SSC and CYP) will be in excess of £12.8m. This compares with £959,846 in 2006/07. How the £12.8m is made up is analysed in Annex 1.

Note that all Pooled Funding is paid as a monthly “lump sum” to the County Council (the Accountable Body) and then passported to the relevant recipient authority or directorate within OCC.

Flexibility

As the PSB will be aware, one of the government’s objectives in introducing the pooling process is to allow greater flexibility in the use of such funding so that local areas can use local discretion in the pursuit of agreed target outcomes within the LAA. At this time this flexibility for Oxfordshire only applies within blocks, although it is anticipated that this will be extended further from 2009/10 onwards.

Allocations for 2007/08 and beyond

The Programme Board have recognised that the previous funding streams within the current “pool” will have already led to spending commitments in 2007/08 and therefore are recommending that the allocations for all elements for next year should remain unaltered – i.e. as in Annex 1. However it is proposed that each Block Partnership Group should develop a strategy and proposals for distribution for future years, including the anticipation of further grants that may be included in future years’ pooling arrangements.

These proposals will be reported to the PSB later this year.

Governance arrangements

The necessary protocols and governance arrangements covering decision-making in the Partnership Groups on such financial issues are also being developed and will be agreed in conjunction with the future allocation proposals.

Recommendations

The PSB are recommended to:

- 1) confirm the allocations for 2007/08, as detailed in Annex 1;
- 2) agree that Block Partnership Groups develop strategies and proposals for future years’ allocations and bring these back to the PSB; and
- 3) agree that governance arrangements be developed for the handling of financial issues in these Groups.

Dave Wilkins Principal Finance Manager Oxfordshire County Council

Annex 1				
Block	Funding Stream	Amount	Current recipients	OCC Directorate
		£		
SSC	Building Safer Communities	745,828	District Councils	n/a
	Drugs Strategy Partnership Support Grant	89,018	DAAT	n/a
	Anti-Social Behaviour Grant	125,000	District Councils	n/a
	Rural Social and Community Programme	134,448	ORCC	n/a
	Waste Performance & Efficiency Grant	1,357,000	DCs/OCC	E&E
	Sub-total	2,451,294		
CYP	Children's Services Grant	1,585,554	OCC	CYPF
	Key Stage 3 - Behaviour & Attendance	183,300	OCC (Standards Fund)	CYPF
	Key Stage 3 - Central Coordination	297,221	OCC (Standards Fund)	CYPF
	Positive Activities for Young People	177,951	OCC	Comm Safety
	Primary Strategy Central Coordination	285,688	OCC (Standards Fund)	CYPF
	School Travel Advisers	92,000	OCC	E&E
	School Development Grant (LA retained element)	1,797,280	OCC (Standards Fund)	CYPF
	Connexions	4,931,800	MKOB Connexions	CYPF
	Teenage Pregnancy Grant	160,000	OCC	CYPF
	Children's Fund	868,626	OCC	CYPF
	Sub-total	10,379,420		
	Total	12,830,714		

Agenda item 7: Waste Performance and Efficiency Grant

Report to follow separately

Agenda item 8: Oxfordshire Partnership new governance arrangements

Please find the governance document and Sustainable Community Strategy project outline attached separately