

## OXFORDSHIRE PUBLIC SERVICE BOARD

**NOTES** of a meeting held on Wednesday 10 September 2008 starting at 2.00 pm and finishing at 4.05 pm

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| <p>Present:<br/>           Councillor David Robertson – Chairman<br/>           Councillor Ann Ducker and David Buckle (South Oxfordshire District Council), Councillor Tony De Vere (Vale of White Horse District Council), Councillor Barry Norton and David Neudegg (West Oxfordshire District Council), Councillor Bob Price and Peter Sloman (Oxford City Council), Councillor Barry Wood and Mary Harpley (Cherwell District Council), Joanna Simons (Oxfordshire County Council), Superintendent Brendan O’Dowda (Thames Valley Police), Jonathan McWilliam and Jackie Wilderspin (Oxfordshire PCT), Alison Baxter (OCVA), Warren Ralls (SEEDA)</p> <p>Apologies:<br/>           Catherine Mountford; Stephen Capaldi, Terry Stock, Di Morrish</p> <p>Officers: Claire Phillips, Mike Simm, Dave Calver and Graham Warrington.</p> |  |  |  |
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| No. | Item                                | Notes  | Agreed/Actions   |
|-----|-------------------------------------|--|--|
| 1.  | Welcome and Apologies               | <p>The Chairman welcomed</p> <ul style="list-style-type: none"> <li>• Superintendent Brendan O’Dowda who was attending his first meeting following the retirement of Shaun Morley</li> <li>• Warren Ralls who was attending his first meeting</li> <li>• Robert Hathaway (Audit Commission) for Item 8</li> </ul> <p>Jackie Wilderspin was attending in place of Catherine Mountford</p> | -  |
| 2   | Notes of the meeting held on 22 May | Agreed   | Following the retirement of Shaun Morley the Board agreed the appointment of Councillor Barry Wood as Vice Chairman. |

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|    |  | <p>The Chairman advised that Terry Stock had retired as Chief Executive of the Vale of White Horse District Council.</p> <p>Similarly this would have been Di Morrish's last meeting but she had been unable to attend.</p> <p>On behalf of the Board he thanked them both for their contributions to the Board.</p>   |  |
| 3. | LAA Annual Review of Performance                                     | Discussion concerning consequences of not reaching targets set out at CYP1 and CYP 2 (see note 5 below).   | Noted  |
| 4. | Delivering our LAA – A Practical Guide to LAA Performance Management | Report on the draft framework  | Noted  |
| 5. | LAA 1 and 2 Performance Update 2008/09 Quarter 1                     | <p>Quarterly Performance Report</p> <p>Discussion concerning the importance of up to date information and the need for meaningful information in the performance report.</p> <p>Mike Simm advised that initial GCSE results show that the stretch target has not been met. Performance is 50.7% against the target of 51.2%. Advised likely improvement in this figure with final figures but full stretch will not be achieved.</p> | <p>Chief Executives to support production of relevant data in their respective organisations.<br/>Issue referred to the Oxfordshire Performance Group for discussion and to escalate to the Chief Executives Group<br/>Performance report to be developed in light of comments</p> <p>Comments on performance report noted</p> |

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|    |                        | <p>Jackie Wilderspin tabled a supplementary report on Oxfordshire Falls Prevention Service (copy attached to the signed minutes) and outlined the discussions with GOSE on the problems with this indicator</p>  | <p>Agreed that in the light of the data set out in the report the target would be more appropriate based on the change in the number of falls per individual following assessment rather than on the total number of falls. J Wilderspin to report outcome of discussions at next meeting.</p> |
| 6. | LAA Finance and Reward | <p>Discussion regarding how the Board could assess value for money.<br/>Unrealistic now to consider moving resources significantly in 2009/10 but thought needed to be given to setting out a process to take these issues forward in future years. Some work could be undertaken on assessing some of the programmes and whether resources could be moved between blocks and how the Board could build for the following year.</p> <p>Divergence of opinion on the merits of the proposed LAA manager post.</p> <p>Discussion regarding pump priming grant with particular regard to the allocations under CYP targets 1 and 2.</p> <p><i>Note: Since the meeting it has been clarified that the allocations for Target 2.1 (GCSE grades A*- C, inc English &amp; Maths) and Targets 2.2/3 (GCSE grades re children leaving/in care) had all been</i></p> | <p>Report on development of process to the November meeting</p> <p>Outline of the LAA post and consequences for the LAA if the post was not filled to be circulated by email for agreement between meetings.</p> <p>Noted</p>  |

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|    |   | <i>fully spent, as they related to performance measured in Summer 2008. It was still possible that all other targets for the stretch target areas could be achieved and could therefore make good use of the PPG allocations in this financial year. Thus it was suggested that the concerns raised at the meeting had been addressed and allocations, as recommended in the paper, should be made.</i> |   |
| 7. | Proposed Changes to Partnership Governance  | Presentation on the findings of the review.   | Further report to the November meeting. Likely to be a progress report rather than final proposals. |
| 8. | Comprehensive Area Assessment   | <p>Presentation by Robert Hathaway (copy attached to signed minutes)</p> <ul style="list-style-type: none"> <li>• Public reporting October/November 2009 and assessment April/May 2010</li> <li>• No formal inspection or inspection teams on site</li> </ul>   | Noted   |
| 9. | <p>Date of next meetings</p> <p>19 November 2009<br/>18 February 2009</p> <p>2009/2010</p> <p>10 June 2009<br/>2 September 2009<br/>18 November 2009<br/>18 February 2010</p> |   |   |

## Oxfordshire Falls Prevention Service – review of data

The Falls Prevention Service has developed innovative work with residential care homes over the last four years. This work has included training staff, setting up falls registers where none existed previously and accepting referrals of the most vulnerable clients for assessment and action planning to reduce their risk of falls. The work has covered 38 care homes throughout Oxfordshire, building from 10 homes in the first year. The Falls Prevention team continues to provide services, follow-up training and support to these homes on an ongoing basis.

The total number of falls reported in these care homes is reported below:

### Total number of falls reported:

| Year                  | Number of care homes in programme | Total number of care home beds | Total number of falls recorded | Proportionate number of falls per home / per bed | Total number of referrals for assessment |
|-----------------------|-----------------------------------|--------------------------------|--------------------------------|--|--|
| 2005                  | 10                                | 1224                           | 3085                           | 113 2.52   | 136                                      |
| 2006                  | 40                                | 1662                           | 5031                           | 139 3.02   | 185                                      |
| 2007                  | 36                                | 1662                           | 5300                           | 147 3.19   | 339                                      |
| 2008 (Q1 and Q2 only) | 38                                | 1662                           | (2574)                         | (143 3.09)                                       | (409)                                    |

As can be seen from this data, no overall reduction in the number of falls has been recorded. This is for several reasons:

- Trained staff are more likely to record falls in the falls register
- A wider range of incidents are likely to be recorded, including more minor events
- Awareness of the issue remains high as the team re-visit the homes, therefore keeping recording levels high.

For this reason it has been concluded that the total number of falls recorded is not a robust measure of the success of the Falls Prevention Programme in Oxfordshire as it cannot be compared with a reliable baseline.

A more reliable indication of the success of the service in preventing injury, especially in the most vulnerable clients, is provided by the record of the number of falls experienced before and after specialist assessment. This assessment includes physical, pharmacological and environmental factors and recommendations are put into practice to reduce the risk of falling. Assessments of clients take place in all of the 38 homes in the programme. The individuals who undergo this assessment are those at greatest risk of falling and who have already fallen several times.

The data below shows very clearly how these assessments have succeeded in reducing the number of falls experienced by these individuals:

### Changes in the number of falls for the most vulnerable clients

| Year               | Total no. referrals for assessment | Falls in 3 months before assessment | Falls in 3 months after assessment | Difference  | Percentage reduction in falls, pre and post assessment |
|--------------------|------------------------------------|-------------------------------------|------------------------------------|-------------|--|
| 2005               | 136                                | 167                                 | 21                                 | 146         | 87%  |
| 2006               | 185                                | 725                                 | 195                                | 530         | 73%  |
| 2007               | 339                                | 952                                 | 369                                | 583         | 61%  |
| <b>Total 05-07</b> | <b>660</b>                         | <b>1844</b>                         | <b>585</b>                         | <b>1259</b> | <b>68% reduction</b>                                   |

It can be concluded that the intensive support and action given to the most at-risk clients has had a dramatic effect. The reduction of 68% in the first two years of the programme is a high level of success. In the first 9 months of 2008 there have already been 409 further assessments carried out and it is predicted that this rate of reducing risk of falling will be further proven throughout this year. The reduction in the success rate year on year (from 87% to 61% over 2 years) is not a cause for concern – it is a reflection of changes in the type of person being admitted to care homes. Clients are often more frail on admission as community care has enabled them to stay in their own homes for longer before moving into residential care.

This data is available for each individual care home and can be reported back to motivate and encourage the staff to continue to implement the falls prevention programme which is proving so successful.

#### **Recommendation:**

In the light of these findings it is proposed that the Local Area Agreement target to reduce falls by 20% per year could be based on the outcomes of the change in the number of falls following assessment.

*rather than*

Jackie Wilderspin and Antoinette Broad, Sept 2008

*number of falls*