

**Oxfordshire Local Area Agreement: Public Service Board
Wednesday 29th November 2006, 2-4pm, St Aldates' Parish Centre**

Minutes

No.	Item	Notes	Action
1.	Welcome and Apologies	<p>Members: Cllr Keith Mitchell – Chairman (Leader, OCC), David Ansell (MKOB LSC), Bill Bradshaw (Thames Valley Police), Cllr Ann Ducker (Leader, South Oxfordshire DC), Cllr John Goddard (Leader, Oxford City Council), Deborah Wharton (SEEDA),</p> <p>Officers: Stephen Capaldi (Asst Chief Executive, Oxfordshire County Council), Alison Davies (Cherwell District Council), David Hill (South Oxfordshire District Council), Paul James (Head of Partnerships, Oxfordshire County Council), Val Johnson (Oxford City Council), Shaun Morley (Thames Valley Police), Claire Phillips (OCP Officer, Oxfordshire County Council), Tim Sadler (Vale of White Horse DC), Faith Charnock-Wilson (Government Office of the South East), Jonathan McWilliam (Oxfordshire PCT & County Council)</p> <p>Attending for item 4, Block representatives: Gillian Tee (OCC), Mike Simm (OCC), Devand Mahabir (OCC), Dave Waller (OCC), Nigel Strick (OCC)</p> <p>Apologies:, Caroline Bull (Chief Executive, Oxford City Council), David Buckle (Chief Executive, South Oxfordshire DC), Cllr Barry Norton (Leader, West Oxfordshire District Council), Mary Harpley (Chief Executive Cherwell DC), Cllr Jerry Patterson (Leader, Vale of White Horse DC), Joanna Simons (Chief Executive, Oxfordshire County Council), Terry Stock (Vale of White Horse DC), Dr Simon Tanner (NHS South Central), Andrew Tucker (Acting Chief Executive, West Oxfordshire DC), Prof Graham Upton (Chairman OCP), Cllr Barry Wood (Leader, Cherwell DC), Andrea Young (Chief Executive, Oxford City PCT)</p>	
2.	Notes from previous meeting	<p>Jonathan McWilliam asked that his position as a joint appointment by the Primary Care Trust and County Council be noted.</p> <p>A paper on finance issues will be brought to the next meeting.</p>	
3.	Update on the six month review meeting	<p>The review meeting with Government Office of the South East was successful, our direction of travel is positive.</p> <p>Government Office of the South East required all targets marked blue in our performance spreadsheets (local indicator that information was not available) be changed to red.</p> <p>An area of concern for Government Office of the South East was target SSC10</p>	

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		<p>Reduce crime which was marked green where figures actually showed performance to be off track. This oversight has been rectified. Increased reporting of criminal damage has affected this target, in particular the inclusion of domestic violence as part of the figures. It was noted that this issue has been identified as a problem in other areas and it is hoped that it can be resolved.</p> <p>The need to state in detail why information is not available for specific targets was agreed particularly for targets where information is only available annually.</p>	
4.	<p>Quarter 2 performance monitoring information</p>	<ul style="list-style-type: none"> • Children and Young People <p>Targets are regularly monitored through the Children and Young People's Plan leads group. Progress is good overall.</p> <p>Areas of concern are around the achievement of vulnerable groups and teenage conceptions. There are plans to address poor performance and work is underway.</p> <p>It was requested that data are regularly provided disaggregated to the district level.</p> <p>There was concern whether independent schools grades are included in the figures as this would mask poor performance in maintained schools.</p> <p>POST MEETING NOTE: Independent schools' figures are not included in the LAA target</p> <p>It was noted that considerable progress has been made in reducing young homelessness. This has been due to the success of better partnership working and support to work in this area.</p> <ul style="list-style-type: none"> • Economic Development and Enterprise <p>Matched funding has now been secured for the enterprise project which was previously a concern.</p> <p>The adult skills target is currently showing red as data are only available once a year from the Learning and Skills Council. This information will be available shortly and is expected to be positive as commissioning suggests we are in line to meet the target. Further work is planned in order to match up the skills needs and training.</p>	

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		<p>The rural strategy is progressing- a series of workshops on ‘Understanding rural Oxfordshire’ is taking place.</p> <ul style="list-style-type: none"> • Safer and Stronger Communities SSCI and 2 stretch targets are progressing well. <p>There are significant mandatory outcomes required in the refresh and the non-stretch targets in this block are being reworked in order to these into account.</p> <p>It was noted that the County Council is now responsible for monitoring of Crime and Disorder Reduction Partnerships and work here is progressing.</p> <p>It was noted that the figures used in monitoring safer communities’ targets do not reflect changes in population, which have been significant in Oxfordshire since 2003.</p> <ul style="list-style-type: none"> • Healthier Communities and Older People HCOPI A falls specialist has been appointed and trained and is now working so performance on this target is expected to show an improvement in the coming months. <p>HCOP3 Health Inequalities target is being amended in the annual refresh to ensure it is meaningful and measurable. The focus will now be on average age at the point of death rather than life expectancy at birth which is a more reliable indicator of deprivation. Additional indicators will also be used as a reflection of health inequalities.</p> <p>HCOP4 Smoking cessation targets are currently struggling as increasingly challenging targets have been set by the PCT. The PCT has convened a task force which meets weekly to focus on this.</p> <p>It is expected that there will be an increase in the number of people quitting smoking in anticipation of the smoking ban starting in 2007. Partners are keen for advice on what they can do to support this.</p>	
5.	Local Government	<p>Key points noted in the context of the LAA and LSPs were,</p> <ul style="list-style-type: none"> • Duty on County and District Councils to produce a Sustainable 	

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	White Paper	<p>Community Strategy</p> <ul style="list-style-type: none"> • LAA will be the delivery arm of the Sustainable Community Strategy • 35 local targets (plus DfES targets) will be negotiated • Duty placed on key partners to co-operate • Climate change issues • Increased role for the Voluntary and Community Sector • Significant increase in funding to be routed through the LAA in future • Emphasis on sustained leadership across the public sector <p>These have been anticipated in the proposed changes to the Oxfordshire Community Partnership which will be agreed in December.</p>	
6.	Annual refresh draft	Deadline for the annual refresh is 8 th December. The safer communities chapter is currently being reworked to focus on the mandatory outcomes. A final draft will be emailed to the board prior to submission to Government Office of the South East.	OCP team to forward final draft to board members
7.	Affordable Housing pump priming grant	<p>The affordable housing stretch target has been agreed and represents 1.25 stretch targets.</p> <p>Performance reward grant becomes payable once 60% of the target is achieved.</p>	Bid for Pump Priming Grant was agreed
8.	Public Health presentation	<p>Jonathan McWilliam gave a presentation on the role of the director of public health and the key public health issues for the County.</p> <p>The duty to create a Health and Well-being partnership provides the opportunity to improve partnership working in this area.</p>	
9.	Date of next meeting	<p>19th February 2007 2-4pm, Old Library Oxford Town Hall</p> <p>28th February 2007 12-2 LAA briefing session, Oxford Town Hall</p> <p>12th June 2007 2-4pm Room 2 County Hall</p> <p>5th September 2007 2-4pm, Room 2 County Hall</p> <p>21st November 2007 2-4 Room 2 County Hall</p>	