

**Health & Well-Being Partnership Board**  
**Thursday 11<sup>th</sup> December 2008, 2:30pm – 5pm**  
**Jubilee House (Conference Room A)**

**(Co)Chair – Cllr Jim Couchman:** *Please note the later start time*

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
<b>Part A: Strategic Issues for discussion and development by members of the Board</b>					
1.	<b>Welcome, Introductions Apologies</b>	No paper	Cllr Jim Couchman	Apologies:- Andrea Young - Paul Staines - Sue Reid - Eddy McDowall - Cllr George Reynolds	<b>2:30pm</b>  5 minutes
2.	<b>Introduction to the Board's three strategic priorities</b>		Alan Webb/ John Jackson/ Jonathan McWilliam	To clarify an overview to the priorities and agree a general direction for what it to be achieved	<b>2:35pm</b>  10 minutes
2a	<b>Reducing obesity to combat disease and dependency</b>	Paper 2a – Obesity Delivery Group report	Kate King	Define and agree desired outcomes being sought from for this work stream and approve proposed next steps, based on the assessment provided by the tabled report. Make recommendations for the contribution partners can make to an action plan 2008-10 that will be brought to the next meeting.	<b>2:45pm</b>  35 minutes
2b	<b>Promoting mental well-being</b>	Paper 2b – Mental Well-Being Delivery Group report	Becky Hitch/ Alison Burton	Define and agree desired outcomes being sought from for this work stream and approve proposed next steps, based on the assessment provided by the tabled report. Make recommendations for the contribution partners can make to an action plan 2008-10 that will be brought to the next meeting.	<b>3:20pm</b>  40 minutes

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
	<b>Tea and Coffee Break</b>				<b>4pm</b> 10 minutes
2c	<b>Preventing ill health in the ageing population</b>	Paper 2c – Older People Prevention Delivery Group report	Angela Baker/ Penny Thewlis	Define and agree desired outcomes being sought from for this work stream and approve proposed next steps, based on the assessment provided by the tabled report. Make recommendations for the contribution partners can make to an action plan 2008-10 that will be brought to the next meeting.	<b>4:10pm</b> 40 minutes
<b>Part B: Governance Issues for monitoring or signing off by members of the Board</b>					
3.	<b>Monitoring health and social care related targets in the Local Area Agreement (LAA and LAA2)</b>	Paper 3	Jonathan McWilliam/ John Jackson	Identify any areas of concern arising from the Officer Group's report.	<b>4.50pm</b> 10 minutes
<b>Part C: Items of information for noting by members of the Board</b>					
4.	<b>Update on the Partnership Governance Review</b>	Paper 4	Claire Evans/ Jackie Wilderspin	Note the outcome of the PSB discussions (19 Nov '08) and ask officer group to comment on the latest proposals.	<b>5pm</b>
5.	<b>HWBP Officer Group – Terms of Reference</b>	Paper 5	Jackie Wilderspin	Approve the Terms of Reference for the HWBP Officer Group	<b>5pm</b>
6.	<b>Minutes of the last formal meeting held on 18-Sep-08 and matters arising</b>	Paper 6	Cllr Jim Couchman	Agree minutes as an accurate record of the last meeting	<b>5pm</b>
	<b>Next meeting</b>	<b>19 March 2009 2-5pm,</b> Meeting Room 2 – County Hall	Matt Bramall	Notify Matt Bramall of any forward agenda items, or raise them with the Chair today	<b>5pm</b>