



**Health and Well-Being Partnership Board  
Notes of meeting Thursday 17 September 2009**

No	Item	Notes	Action
1.	<b>Welcome and Apologies</b>	<p>The Chair made the following announcements:</p> <ul style="list-style-type: none"> <li>○ Andrea Young is leaving the PCT. Matthew Tait will become the interim Chief Executive.</li> <li>○ Dr Stephen Richards has become the PCT's Medical Director – he remains a practicing GP but on reduced hours. (A formal declaration of interest in relation to Item 3 was declared).</li> <li>○ A 'Creating a Healthy Oxfordshire' event has been organised by the PCT, involving members around this table and colleagues from local authorities and hospital trusts, to better align strategies. This is a 2-day workshop using an 'accelerated solutions' approach. There will be ample opportunity afterwards to discuss the output of this event.</li> </ul> <p><b>Apologies were received from:</b> Joanna Simons, Cllr Jim Couchman and Cllr David Robertson (Oxfordshire County Council); Andrea Young (Oxfordshire PCT); Cllr Chris Hood (South Oxfordshire District Council) and Matt Prosser (South Oxfordshire and Vale of White Horse District Councils); Cllr Antonia Bance (Oxford City Council); Cllr Hilary Hibbert-Biles and Cath James [<i>Debbie Haynes substituted</i>] (West Oxfordshire District Council); Cllr Angela Lawrence [<i>Cllr Mary De Vere substituted</i>] (Vale of White Horse District Council); Donald McPhail (Oxfordshire Safeguarding Panel); Patrick Taylor (Oxfordshire MIND).</p> <p><b>Members present are listed at Annex A</b></p> <p><b>Officers in attendance:</b> Fenella Trevillion, Matt Pearce, Becky Hitch, Rachel Lawrence, Margaret Brownlie, Chris Freeman, Natalia Latchkou attended the meeting to present or support particular papers.</p>	
2.	<b>Ageing Successfully – taking things forward</b>	<p>Nick Welch gave a <a href="#">presentation</a> to introduce what has been achieved so far in relation to transforming services away from a model that considers older people to one which will address what needs to be put in place to help people age successfully (i.e. maintain independent and fulfilling lives).</p> <p>Those present were divided into two groups and asked in two separate sessions to identify (i) those issues missing from the list of “what we should be doing/ what practical things people want to see on the ground”, and (ii) of those identified “determine which are the most pressing, now and in the future”.</p> <p>Both groups identified a very similar list which was then ranked in the following order of priority (the output from this item is appended on p.6 as a 'mind map'):</p>	

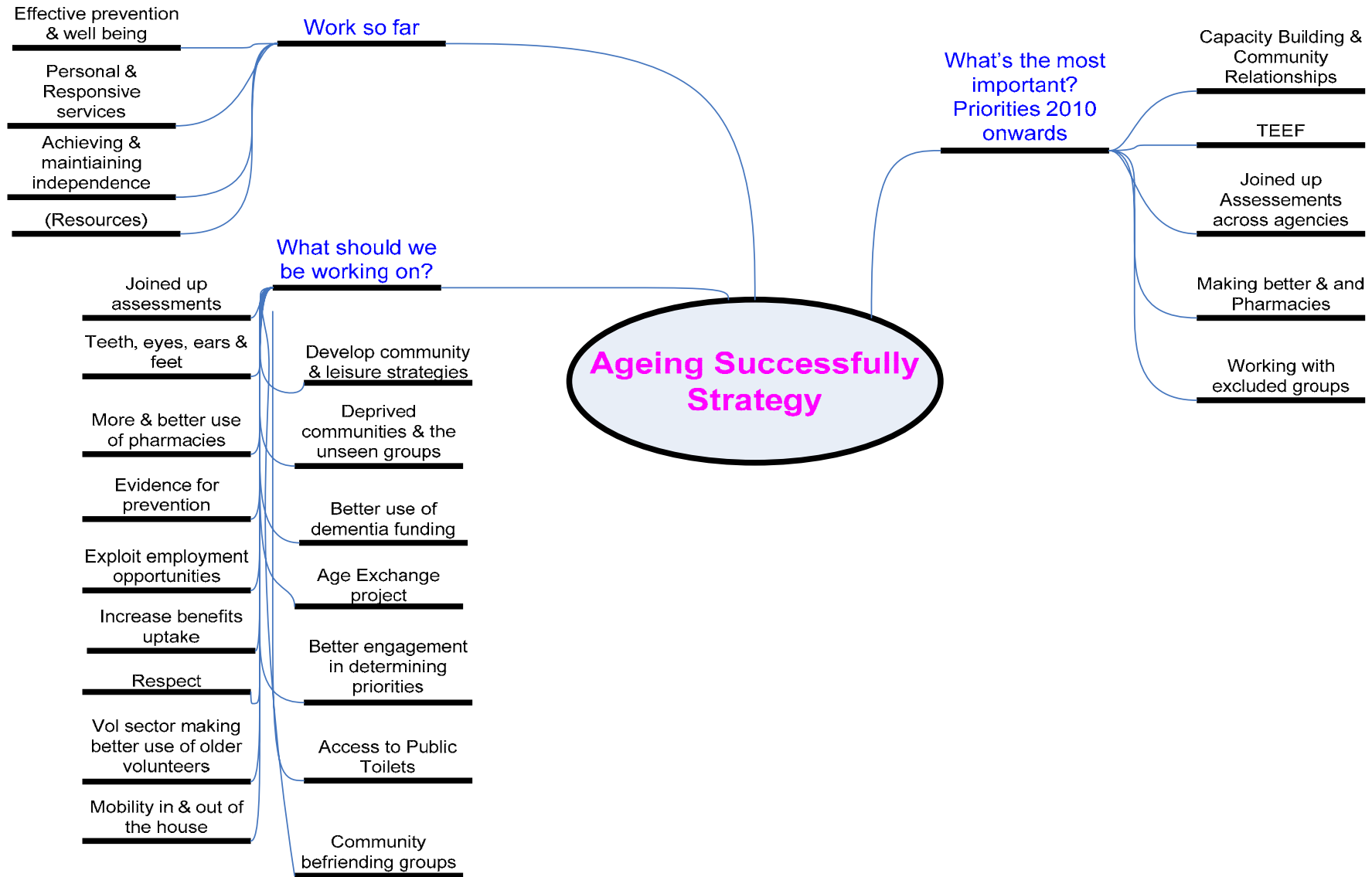
		<ul style="list-style-type: none"> <li>▪ Capacity building – community development and volunteering support</li> <li>▪ Joining up the assessment process across agencies</li> <li>▪ TEEF (<u>T</u>eeth, <u>F</u>eet, (<u>e</u>ars) and <u>E</u>yes)</li> <li>▪ Pharmacies – underused resource with high footfall</li> <li>▪ Supporting excluded groups</li> </ul> <p><b>The Board was informed that the joint commissioning post will be recruited to by the end of December 2009 and that further steps are to be taken to pull together the new joint commissioning teams. A proposed workshop will be held on the afternoon of Mon 16 Nov 2009 to develop four thematic strategies.</b></p> <p><b>There was unanimous agreement to accept the RECOMMENDATION that the emerging strategies be brought back to the December meeting of the HWBP Board.</b></p>	<p>Alan Webb/ John Jackson [Nick Welch]</p>
<p>3.</p>	<p><b>LAA Reward Grant bids</b></p>	<p>Jackie introduced the report outlining why money was available for the partnership to allocate and how the HWBP Officer Group had worked with the bid authors to refine the bids in line with the steer given by the Board. Each bid author then gave a short presentation to outline their bid and answered questions from the Board. The bids covered:</p> <ul style="list-style-type: none"> <li>▪ Telecare/ Teleheath – electronic monitoring of vital signs</li> <li>▪ Workplace well-being – using employers reach to improve health</li> <li>▪ Adopting healthy behaviours – changing people’s choices</li> <li>▪ Sports partnership – increasing activity of the least active</li> </ul> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>• decide how to allocate LAA reward funding to bids it wishes to fund.</li> </ul> <p><b>Discussion revealed a broad consensus, in terms of the levels of support for each bid, characterised by the Chair in the following summary:</b></p> <ul style="list-style-type: none"> <li>▪ Telecare/ Teleheath – received widespread and substantial support</li> <li>▪ Workplace well-being – received significant support</li> <li>▪ Sports partnership – received some support</li> <li>▪ Adopting healthy behaviours – received little support</li> </ul> <p><b>The HWBP Officer Group were asked to finalise a recommendation based on this steer, once the total available funds are confirmed.</b></p>	<p>Jackie Wilderspin/ HWBP Officer Group</p>

<p>4.</p>	<p><b>The Board's strategic priorities:</b> i. <b>mental well being</b></p>	<p>Becky Hitch gave an update on some of the recent successes in progressing the 'Improving Mental Well being in Oxfordshire 2009-12' strategy and action plan. The first round of mental first aid training has been commissioned and five members of prison staff have applied to become trainers. The 'Unwind Your Mind' book collection in libraries has extended to 14 libraries and 1,200 books. More work is needed to move forward the plans for combating stigma and discrimination and to increase support for people with debt problems.</p> <p><b>There was widespread recognition of the encouraging progress made in just one year since the inception of this area as a strategic priority for the Board and recognition that this was an achievement to celebrate.</b></p>	<p>Jonathan McWilliam/ [Becky Hitch]</p>
<p>4.</p>	<p><b>The Board's strategic priorities:</b> ii. <b>obesity</b></p>	<p>Matt Pearce gave an update on progress, highlighting a number of successes whilst acknowledging the impact that responding to A(H1N1) 'swine' flu has had in slowing things down. The tendering process is underway for treatment services for the morbidly obese, a 12 week programme to help people lose weight and a longer period of support to enable them to maintain weight loss. 'Slimming on referral', initiated in 2008, continues to be very successful. It is hoped that in the coming year a healthy eating component can be incorporated into the district councils' 'Scores on the Doors' food hygiene ratings system. The number of referrals being made has increased three fold. 'Exercise on referral' and other schemes to increase physical activity need more promotion. More progress is needed to further extend the involvement of non-NHS organisations in the overall obesity work stream.</p> <p><b>The Board endorsed the view that this programme is maturing nicely as it enters its third year and its success in engaging partners was welcomed. The Board expressed a desire to see further engagement with other agencies to increase physical activity (since this can have even more beneficial outcomes for people's health than weight reduction).</b></p>	<p>Jonathan McWilliam/ [Matt Pearce]</p>
<p>5.</p>	<p><b>Monitoring Local Area Agreement (LAA2) targets</b></p>	<p>Jackie Wilderspin explained that the performance report had been to the HWBP Officer Group who believed there were no causes for concern. Jackie is due to meet the new LAA Manager to review the regular performance monitoring arrangements and to discuss targets for the Sustainable Community Strategy ('Oxfordshire 2030'). The HWBP are represented on the recently created Partnership Development Group, which brings together officers supporting the various thematic partnerships, and is being used to further</p>	

		<p>strengthen performance monitoring and target setting for partnerships.</p> <p>Lesley Dewhurst and Natalia Louchka acknowledged that performance for NI 141 is known to be better than reported (data is reported a quarter late).</p> <p><b>Board members were comfortable that performance was on track and did not wish to alert the Public Service Board to any matters.</b></p>	Jackie Wilderspin/ HWBP Officer Group
6.	<b>Area Based Grant (ABG)</b>	<p>John Jackson highlighted the divergence amongst different government departments, which saw Communities and Local Government using the ABG to extend local freedom whilst others, such as the Department for Health, continue to assume that their grants are spent on their intended purpose. John explained that were the partnership to consider the scope to move around ABG funding (in support of partnership priorities) services users and carers must be consulted, since this money is currently used for essential services.</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>comment to the PSB on the plans for the allocation of Area Based Grant for 2010/11</li> </ul> <p><b>There was agreement to RECOMMEND to the PSB <u>not</u> to alter spending plans for 2010/11.</b></p>	Matt Bramall
7.	<b>Audit Commission Health Inequalities Review</b>	<p>Jackie Wilderspin outlined the suggestions from the HWBP Officer Group as to which recommendations to accept (R1, R2, R3 and R6), which to seek support/clarification (R4 and R7) and which to challenge (R5).</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>agree a way forward to implement the Audit Commission's recommendations.</li> </ul> <p><b>The Board resolved to ACCEPT the Officer Group's suggested way forward, other than to perhaps also challenge (rather than clarify) R7, since it would duplicate prior work.</b></p>	Jackie Wilderspin/ [Mel Shaw]
8.	<b>Joint Strategic Needs Assessment (JSNA)</b>	<p>Sara Livadeas informed the Board that the JSNA has been refreshed with new data (some of which is now available on the <a href="#">Data Observatory's website</a>). A working lunch will be arranged prior to the December Board meeting for anyone wishing to learn more about new findings.</p>	Matt Bramall

<b>Part C: Items of information for noting</b> (members were requested to notify Matt Bramall in advance if they wished to discuss any of these items)		
9.	<b>Dates of Board meetings for 2010</b>	Dates were proposed for meetings in 2010. No objections were raised. The dates were adopted
10.	<a href="#"><u>Shaping the Future of Care Together</u></a> – new Green Paper	Stephen Richards reminded the Board that there is an opportunity to comment on government proposals to reform the way social care is provided and paid for. The county council's <a href="#"><u>Adult Services Scrutiny Committee</u></a> is holding a debate on the issue at 10am on 15 October 2009 and will be putting forward its views to be included along with the Cabinet's formal response to the consultation, all members of the public are welcome to attend. The deadline for responses is 13 November 2009.
11.	<b>The county's third Local Transport Plan (LTP3)</b>	Stephen Richards reminded the Board that there are several opportunities over the coming year to comment on transport plans in the county for the following 20 years.
12.	<b>Minutes from the last meeting held 18-Jun-09 and matters arising</b>	<b>Accuracy</b> Since no one raised any objections, the Minutes of the last meeting of the Health & Well-Being Partnership Board on 18 June 2009 were taken to be an accurate record. No matters arising were raised.
13.	<b>Next Meeting</b>	<b>10 Dec 2009, 2-5pm Meeting Room 4 – County Hall</b>

Item2: Ageing Successfully – mind map arising from the discussion



**Annex A: Attendance list  
17 Sep 2009**

**Members present**

<b>Members present</b>	<b>Organisation</b>
Dr Stephen Richards Jonathan McWilliam Dr Peter Von Eichstorff	Oxfordshire PCT ( <b>CHAIR</b> ) Oxfordshire PCT & Oxfordshire County Council Oxfordshire GPs
John Jackson	Oxfordshire County Council
Cllr George Reynolds Cllr Mary De Vere [sub]	Cherwell District Council Vale of White Horse District Council
Eddy McDowall Mary Judge Jean Nunn-Price Lesley Dewhurst Tony Purkis Anita Higham	Learning Disability Partnership Local Involvement Network Local Involvement Network Oxfordshire Nightshelter Oxfordshire Carers' Forum Age Concern's Older People's Panel
<b>Members present in part</b>	<b>Organisation</b>
Alan Webb	Oxfordshire PCT

**Officers present**

<b>Officers present throughout</b>	<b>Organisation</b>
Ian Davies	Cherwell District Council
Debbie Haynes [sub]	West Oxfordshire District Council
Val Johnson	Oxford City Council
Penny Thewlis	Age Concern Oxfordshire
Jackie Wilderspin	Oxfordshire PCT
Sara Livadeas	Oxfordshire County Council
Matt Bramall	Oxfordshire PCT/ Oxfordshire County Council
<b>Officers present in part</b>	<b>Organisation</b>
Nick Welch	Oxfordshire County Council
Natalia Latchkou	Oxfordshire County Council
Margaret Brownlie	Oxfordshire County Council
Rachel Lawrence	Oxfordshire County Council
Chris Freeman	Oxfordshire Sports Partnership
Becky Hitch	Oxfordshire PCT
Matt Pearce	Oxfordshire PCT
Fenella Trevillion	Oxfordshire PCT

Copies of these and past minutes and agendas, along with the latest news of current activity and a host of relevant local and national reports are available on the Health & Well-Being Partnership website:

[www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/](http://www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/) :

Matt Bramall - Health & Well-Being Partnership Officer

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