



**Health and Well-Being Partnership Board  
Notes of meeting Thursday 10 December 2009**

No	Item	Notes	Action
1.	<b>Welcome and Apologies</b>	<p><b>Apologies were received from:</b> Joanna Simons and Cllr David Robertson, (Oxfordshire County Council); Matthew Tait, Alan Webb and Jackie Wilderspin [<i>Julie Higgs substituted</i>] (Oxfordshire PCT); Dr Peter Von Eichstorff (Oxfordshire GP's PBC); Cllr Chris Hood (South Oxfordshire District Council); Cllr George Reynolds and Ian Davies [<i>Wendy Kingsbeer substituted</i>] (Cherwell District Council); Cllr Antonia Bance (Oxford City Council); Cath James [<i>Olly Scholefield substituted</i>] (West Oxfordshire District Council); Eddy McDowall (Learning Disability Partnership).</p> <p><b>Members present are listed at Annex A</b></p> <p><b>Officers in attendance:</b> Nick Welch, Debbie Haynes, Matt Pearce, Becky Hitch attended the meeting to present or support particular papers. Shakiba Habibula attended to shadow Jonathan McWilliam</p> <p>The Chair welcomed Donald McPhail to his first meeting. The H&amp;WBP Board Officer was asked to circulate information about the <a href="#">Oxfordshire Safeguarding Adult's Board</a> with the minutes</p>	
2.	<b>West Oxfordshire District Council's Health and Wellbeing Strategy</b>	<p>Debbie Haynes gave a <a href="#">presentation</a> emphasising how consultation with residents and evidence from the JSNA had informed the selection of priorities for their health and well being strategy. She explained that it was timely in terms of influencing the district's Local Development Framework. Examples were given of work underway that has arisen from it.</p> <p>During the discussion questions were asked about other districts' plans. The Board were informed that similar plans have been agreed for three other districts, although Oxford City takes a slightly different approach and addresses its well being endeavours in its regeneration framework.</p> <p><b>The Board agreed Nem Con to CONGRATULATE the district council for producing such a good plan.</b></p>	
3.	<b>Ageing Successfully – Joint Commissioning Strategy</b>	<p>Nick Welch introduced the paper, acknowledging comments received before the meeting that it concentrated on process. More work needs to be undertaken to identify exactly what the strategy should contain but Nick emphasised the importance of a resource plan that ties in the approach to the finances (which the PCT are still determining and the county council won't</p>	

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		<p>agree formally until February), and especially emphasised the need to be clear on how resources will be shifted towards prevention.</p> <p>John Jackson announced that since the last meeting a decision had been taken by Alan Webb and himself not to advertise the joint commissioning post but instead to recruit an interim consultant for an initial 6 – 9 months, starting Jan 2010. This would give time for the impact of ‘Creating a Healthy Oxfordshire’s’ on joint commissioning more generally to be understood.</p> <p>Concerns were voiced as to the timescale for completion of the strategy and the need to ensure adequate consultation and communication. Queries were also raised in relation to issues of safeguarding and housing. Requests to include the Ambulance Service and specifically address carers were made. Assurance was sought that the strategy will be ready for approval at the March H&amp;WBP Board meeting.</p> <p><b>The Board sought assurance that the strategy will be ready for approval at the its next meeting (March 2010)</b></p>	Alan Webb/ John Jackson [Nick Welch]
4.	<b>‘Creating A Healthy Oxfordshire’</b>	<p>Stephen Richards outlined its origins in the well attended event in Woking, which concluded that the only way to meet the future financial pressures was to work together, rather than retreating behind organisational barriers. The vast majority of the 80 participants agreed the six workstreams as the key priorities. In terms of governance, two prior bodies (the Chief Executive’s Board and the Change Board) have been replaced by the Creating A Healthy Oxfordshire Programme Board.</p> <p>Several of the third sector representatives asked that a user rep be added to the Board’s membership, others raised concerns about the lack of detail in the public domain. Assurances were given that the CAHO Programme Board was managing the programme and consultation for each of the workstreams would follow in due course but that more work remained to be done to understand what this unprecedented future might look like before hand.</p> <p><b>The Board were unanimous in their support for tackling future financial pressures in a collaborative way.</b></p>	
5.	<b>The Board’s strategic priorities: i. mental well being</b>	<p>Becky Hitch gave an update on progressing the Mental Well Being Strategy. A conference is planned for 11 March 2010 to raise the profile and a self-help advertising campaign is planned. To coincide with these events the ‘Unwind</p>	

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		<p>Your Mind' book collections will be (re)launched in the New Year. 41 people have completed Mental Health First Aid training and plans are underway to pilot emotional intelligence training for vulnerable adults in early 2010.</p> <p>There has been no progress on introducing standards for mental well being into the contracts partners hold with their suppliers, and an LAA reward Grant bid for increasing support to those with debt problems was not successful. Similar funding issues have temporarily halted the planned campaign to tackle attitudes that lead to stigma and discrimination.</p> <p><b>There was widespread recognition of the achievements in this area. Some reservations were expressed about concentrating resources in areas of greatest deprivation and some concern that rural areas (and Carterton) should not be overlooked.</b></p>	Jonathan McWilliam/ [Becky Hitch]
6.	<p><b>The Board's strategic priorities:</b></p> <p><b>ii. tackling obesity</b></p>	<p>The Board, tasked by the Director of Public Health's Annual Report with evaluating the Obesity Strategy, received a paper introduced by Matt Pearce. This highlighted the improvement in physical activity over the year, which it is anticipated will be extended next year by Let's Get Moving – a new physical activity pathway for primary care. Matt also mentioned the successful Bike to Work Challenge bid, which will fund implementation of a behaviour change intervention programme on the OX4 postcode area. The Strategy Group is being re-launched in January 2010 – a clinician may join its membership.</p> <p>There has been less progress in tackling the healthy eating side of things.</p> <p><b>The Board expressed a desire to see improvements in the data to record the weight of adults in Oxfordshire.</b></p>	Jonathan McWilliam/ [Matt Pearce]
7.	<b>LAA Reward Grant</b>	<p>Julie Higgs summarised the lengthy and considered process by which the officer group had proposed its recommendation for the allocation of LAA Reward Grant, in the context of a total pot that had been reduced by £136,000 since the H&amp;WB Partnership Board's last meeting.</p> <p><b>There was unanimous agreement to accept the RECOMMENDATION to allocate £440k to the telecare/ telehealth bid, £400k to the workplace wellbeing bid and £136,216 to the Sports Partnership bid. The H&amp;WB Partnership Officer Group were tasked with establishing a framework to manage and monitor the process for spending the money.</b></p>	Jackie Wilderspin/ HWBP Officer Group

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8.	<b>Monitoring Local Area Agreement (LAA2) targets</b>	<p>Matt Bramall explained that the performance report had been to the HWBP Officer Group who believed there were no causes for concern. Though the carers target is still extremely low this is in line with the expected trajectory and since last year's outturn figure exceeded this year's target, it is not unreasonable to assume it is still on track.</p> <p><b>Board members were comfortable that performance was on track and did not wish to alert the Public Service Board to any matters.</b></p>	Jackie Wilderspin/ HWBP Officer Group
<b>Part C: Items of information for noting</b> (members were requested to notify Matt Bramall in advance if they wished to discuss any of these items)			
9.	<b>Self-evaluation survey – results</b>	<b>The Board were satisfied that the self-evaluation findings were largely positive.</b>	
10.	<b>Audit Commission Health Inequalities Review</b>	<p>District council representatives voiced their concerns over the wording in R1 (p.16), "<i>Ensure that lead officers for each strategic strand... are appointed in each of the audited bodies. Once appointed develop and agree detailed action plans for the three health inequality strands</i>". They were unclear as to when this had been agreed and what the implications could be.</p> <p><b>The Board agreed to raise these again under matters arising at the next meeting or resolve them at the next meeting of the H&amp;WB Partnership Officers Group.</b></p>	
11.	<b>Minutes from the last meeting held 17-Sep-09 and matters arising</b>	<p><b>Accuracy</b></p> <p>Since no one raised any objections, the Minutes of the last meeting of the Health &amp; Well-Being Partnership Board on 17 September 2009 were taken to be an accurate record. No matters arising were raised.</p>	
12.	<b>A.O.B.</b>	Matt Prosser requested that housing and how it relates to health and well being be discussed at a future Board meeting.	
13.	<b>Next Meeting</b>	<b>18 Mar 2010, 2-5pm Meeting Room 3 – County Hall</b>	

**Annex A: Attendance list  
10 Dec 2009**

**Members present**

<b>Members present</b>	<b>Organisation</b>
Dr Stephen Richards	Oxfordshire PCT ( <b>CHAIR</b> )
Jonathan McWilliam	Oxfordshire PCT & Oxfordshire County Council
Donald McPhail	Oxfordshire Safeguarding Adult's Board
Cllr Jim Couchman	Oxfordshire County Council
John Jackson	Oxfordshire County Council
Cllr Angela Lawrence	Vale of White Horse District Council
Cllr Hilary Hibbert-Biles	West Oxfordshire District Council
Mary Judge	Local Involvement Network
Jean Nunn-Price	Local Involvement Network
Tony Purkis	Oxfordshire Carers' Forum
Anita Higham	Age Concern's Older People's Panel
Patrick Taylor	Oxfordshire Mind
Lesley Dewhurst	Oxford Homeless Pathways

**Officers present**

<b>Officers present throughout</b>	<b>Organisation</b>
Val Johnson	Oxford City Council
Matt Prosser	Vale of White Horse & South Oxon District Councils
Wendy Kingsbeer [sub]	Cherwell District Council
Penny Thewlis	Age Concern Oxfordshire
Julie Higgs [sub]	Oxfordshire PCT
Sara Livadeas	Oxfordshire County Council
Matt Bramall	Oxfordshire PCT/ Oxfordshire County Council
<b>Officers present in part</b>	<b>Organisation</b>
Nick Welch	Oxfordshire County Council
Debbie Haynes	West Oxfordshire District Council
Olly Scholefield [sub]	West Oxfordshire District Council
Becky Hitch	Oxfordshire PCT
Matt Pearce	Oxfordshire PCT

Copies of these and past minutes and agendas, along with the latest news of current activity and a host of relevant local and national reports are available on the Health & Well-Being Partnership website:

[www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/](http://www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/) :

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