

**Health & Well-Being Partnership Board**  
**Thursday 18<sup>th</sup> Mar 2010, 2 – 4:30pm**

*Meeting Room 5 – County Hall*

**Co-Chair – Cllr Jim Couchman**

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
<b>Part A: Strategic Issues for discussion and development by members of the Board</b>					
1.	<b>Welcome, Introductions Apologies</b>		Cllr Couchman	Apologies:- Stephen Richards, Sonia Mills, Alan Webb, Cllr David Robertson, Joanna Simons, Eddy McDowall, John Jackson, Jonathan McWilliam, Dr Peter Von Eichstorff, Cllr Antonia Bance, Val Johnson [Ian Brooke will sub], Cllr Chris Hood, Cllr Hibbert-Biles, Cath James [Debbie Haynes will sub]	<b>2pm</b>  5 minutes
2.	<b>Adult Safeguarding</b>	Presentation emphasising the importance of safeguarding to wellbeing	Donald McPhail	Identify any steps partners can take to embed safeguarding in their policies and practice	<b>2.05pm</b>  45 minutes
3.	<b>Ageing Successfully</b>	Copy circulated separately 11-March	John Jackson/ Alan Webb [Marie Seaton]	Approve the new joint commissioning strategy	<b>2.50pm</b>  40 minutes
<b>Part B: Governance Issues for decision or signing off by members of the Board</b>					
4.	<b>Mental wellbeing</b>	Verbal update	Jonathan McWilliam [Becky Hitch]	Update on progress	<b>3.30pm</b>  15 minutes
5.	<b>LAA Reward Projects</b>	H&WBP Officer Group are managing these projects on behalf of the Board	Jackie Wilderspin	Approve the process being used, beginning with the PSB Project Initiation Document framework	<b>3.45pm</b>  15 minutes

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6.	<b>'Self-care' workstream (Creating A Healthy Oxfordshire)</b>	Report following the CAHO Programme Board on 22-Feb-2010	Jackie Wilderspin	Comment on the latest developments to this important workstream	<b>4pm</b> 15 minutes
7.	<b>Monitoring Local Area Agreement (LAA2) targets</b>	Q3 report from the HWBP Officer group	Jackie Wilderspin	Raise any causes for concern and agree appropriate action that should be taken to resolve them	<b>4.15pm</b> 15 minutes
<b>Part C: Items of information for noting by members of the Board</b>					
8.	<b>Joint Strategic Needs Assessment 2009</b>	Full details available online	Matt Bramall	Note the updated information has been published by the <a href="#">Data Observatory</a>	<b>4.30pm</b> 0 minutes
9.	<b>Healthy Weight Newsletter</b>	Copy attached	Matt Pearce	Note publication of the third Healthy Weight Newsletter	<b>4.30pm</b> 0 minutes
10.	<b>Minutes of the last formal meeting held on 10-Dec-09 and matters arising</b>	Agreed unless anyone raises an objection or matters arising	Dr Richards	Note the minutes as an accurate record. Members are asked to alert the Chair in advance to any matters arising	<b>4.30pm</b> 0 minutes
	<b>Next Meeting</b>	<b>17 June 2010, 2-5pm</b> Meeting Rm 2 - CH	Matt Bramall		

Future Meetings/ Forward Plan		
17 Jun 2010 (Mtng Rm 2, County Hall)	<ul style="list-style-type: none"> <li>• 3 strategic priorities – major update on Tackling Obesity</li> <li>• Director of Public Health’s fourth Annual Report</li> <li>• Housing issues – Jim Couchman &amp; Matt Prosser</li> <li>• Mini-update on Mental Well-being</li> <li>• Oxfordshire 2030 Delivery Plan targets</li> <li>• Horizon scanning – LAA and Total Place – Jackie</li> <li>• Creating A Healthy Oxfordshire update</li> <li>• LAA2 target monitoring – year end</li> <li>• Report from Learning Disability pooled budget JMG</li> <li>• ...</li> <li>• ...</li> </ul>	
16 Sep 2010 (Mtng Rm 4, County Hall)	<ul style="list-style-type: none"> <li>• 3 strategic priorities – major update on Mental Well-Being</li> <li>• Mini-update on Ageing Successfully and Tackling Obesity</li> <li>• LAA &amp; SCS Delivery Plan target monitoring – quarter 1</li> <li>• Creating A Healthy Oxfordshire - update</li> <li>• Report from Mental Health pooled budget JMG</li> <li>• ...</li> <li>• ...</li> </ul>	
09 Dec 2010 (Mtng Rm 4, County Hall)	<ul style="list-style-type: none"> <li>• 3 strategic priorities – major update on Ageing Successfully</li> <li>• Mini-update on Mental Well-Being and Tackling Obesity</li> <li>• Supporting People annual report for 2009-10</li> <li>• LAA &amp; SCS Delivery Plan target monitoring – quarter 2</li> <li>• Creating A Healthy Oxfordshire - update</li> <li>• Report from Older People pooled budget JMG</li> <li>• ...</li> </ul>	
16 Mar 2011	<ul style="list-style-type: none"> <li>• ...</li> <li>• ...</li> </ul>	