



**Health and Well-Being Partnership Board  
Notes of meeting Thursday 18 March 2010**

No	Item	Notes	Action
1.	<b>Welcome and Apologies</b>	<p><b>Apologies were received from:</b> Joanna Simons, Cllr David Robertson, John Jackson (Oxfordshire County Council); Dr Stephen Richards, Sonia Mills, Alan Webb, Jonathan McWilliam (Oxfordshire PCT); Dr Peter von Eichstorff (GP PBC Consortia); Cllr Chris Hood (South Oxfordshire District Council); Cllr Antonia Bance and Val Johnson (Oxford City Council); Cllr Hilary Hibbert-Biles and Cath James [<i>Debbie Haynes substituted</i>] (West Oxfordshire District Council); Eddy McDowall (Oxfordshire Learning Disability Partnership).</p> <p><b>Members present are listed at Annex A</b></p> <p><b>Officers in attendance:</b> Becky Hitch and Marie Seaton attended the meeting to present or support particular papers.</p> <p>The Chair welcomed Peter Hindshaw the representative from Unlimited to his first meeting, taking up the seat vacated by the winding-up of the Oxfordshire Council for Disabled People (OCDP) last year.</p>	
2.	<b>Adult Safeguarding</b>	<p>Donald McPhail gave a presentation outlining the rationale, aims and priorities for the Safeguarding Vulnerable Adults Board. Safeguarding needs to be integral to the development and delivery of services in Oxfordshire. Improved awareness is leading to an increase in referrals and improved case recording but there is more to do in terms of consistent multi-agency response and improved protective outcomes for the adults at risk. The Board was challenged to ensure publicity reaches small, rural communities and harder to reach groups, to ensure overlaps with domestic abuse are clarified, and to ensure training reached the voluntary sector. These points will be addressed at a forthcoming 'business planning day'.</p> <p><b>The Board resolved to revisit this subject periodically.</b></p>	Donald McPhail/ Paul Purnell
3.	<b>Ageing Successfully</b>	<p>Marie Seaton introduced the importance of the strategy in setting out the direction over the coming years. That vision is about positive things such as what older people can contribute to their workplaces and communities. There are some big challenges too in achieving better outcomes and averting disability and frailty. Patterns of investment need to change – to pull resources</p>	

		<p>out of hospital and residential care and into the things people say they value – which means looking at using all our funding streams differently. An explicit commitment for sustained investment in universal services is needed to put in place preventative services that get the best out of the community’s own resources.</p> <p>During the discussion many positive views were expressed endorsing the value of the work to date. It was felt there was more work to be done dealing with its overlaps with other transformation programmes and the Creating A Healthy Oxfordshire programme. A more explicit plan to address health inequalities in view of the recent Marmot report was sought.</p> <p><b>Discussion revealed a broad consensus of approval for the direction set out in the strategy. The Board agreed that the next step must be to identify the timescales and delivery plans for when and how things will be done differently. The strategy has taken 12 months to develop but Delivery Plans need to be in place as soon as possible in order to influence the budget for 2011/12. Further work is needed to engage a wider range of organisations and to ensure things are joined-up at the operational level.</b></p> <p><b>The HWBP Officer Group were asked to identify a clear way forward and to liaise with the Ageing Successfully Taskgroup to ensure proposals for the decommissioning of services are prepared in time to influence the forthcoming budget setting and commissioning cycles</b></p>	<p>Marie Seaton/ Alan Webb/ John Jackson/</p>
<p>4.</p>	<p><b>Mental wellbeing</b></p>	<p>Becky Hitch gave an update on recent work to promote better mental wellbeing. A successful conference took place last week, feedback from which suggests that many of the 96 attendees learnt a great deal. A mental wellbeing network arose from the event, which is open to all to join, to raise the profile further, support people working on the issue and provide training opportunities. Learning from a pilot project offering training on emotional intelligence and stress around vulnerable adults will feed in to the workplace wellbeing project. The ‘Unwind your Mind’ book collections in 14 libraries across the county is to be launched 29 March, offering a variety of self-care resources for adults and children to which practitioners can direct anyone experiencing difficulties.</p> <p><b>There was widespread recognition of the progress being made and a desire to hear more about how the workplace wellbeing project proceeds.</b></p>	<p>Becky Hitch</p>

<p>5.</p>	<p><b>LAA Reward Projects</b></p>	<p>Jackie Wilderspin explained that the H&amp;WBP Officer Group had examined Project Initiation Documents (PIDs) from all three projects, available upon request, and that project Delivery Groups are being set up. The telehealth project aims to improve self-care and fits closely with existing pieces of work. The workplace wellbeing project is a brand new piece of work covering all three of the Board's priority areas, plus carers. The physical activity project will ensure a more equitable approach across the county and will address inclusion for people with disabilities. No money has been paid yet but is due in April.</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>• <b>Note the content of this paper and approve the high level milestone plans outlined for each project.</b></li> <li>• <b>Ask the HWBP Officer Group to performance manage the projects and escalate any concerns on delivery, participation of partner organisations or other issues to the Board as appropriate.</b></li> </ul> <p><b>The Board agreed that the Officer Group would provide 6 monthly updates on progress, and ensure that the workplace wellbeing project involves districts effectively to take advantage of their extensive connections with local businesses and preserve existing relationships.</b></p>	<p>Jackie Wilderspin/ HWBP Officer Group</p>
<p>6.</p>	<p><b>'Self-care' workstream (Creating A Healthy Oxfordshire)</b></p>	<p>Jackie Wilderspin explained that this programme is about a major system change and as such has a lot of synergy with <i>Ageing Successfully</i>. Enabling more self-care and self-management especially of long-term conditions requires the right support services in the right place at the right time. It is important to select proven self-care methods. Action plans are not yet in place and this paper only suggests what might end up being the most appropriate provision. If not careful there is a danger in potentially making inequalities worse. More work needs to be done to conclude which of the current possibilities has the greatest potential. Jackie Wilderspin and Paul Cann (from Age Concern) want partners to be involved in this the next steps, which lie in drawing up the benefits case. District councils in particular have a key role to play in ensuring there is a focus on harnessing the capacity of communities.</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>• <b>Note the content of this report and progress to date</b></li> </ul>	

		<ul style="list-style-type: none"> <li>Participate in ongoing discussion on the scope and detail of this work stream as it develops in 2010-11</li> </ul> <p><b>There was agreement from the Board to play a role in service redesign, coordination and delivery as appropriate to bring about the step-change that will be needed.</b></p>	Jackie Wilderspin/ Paul Cann/ Patrick Taylor
7.	<b>Monitoring Local Area Agreement (LAA2) targets</b>	<p>Jackie Wilderspin explained that the performance report had been to the HWBP Officer Group who believed there were no urgent causes for concern. The Physical Activity target is measure by the Active People Survey and the slight drop is not statistically significant – a clearer picture will emerge when the next survey results are published. GOSE have not delivered the data for the all-age all-cause mortality target. There remains ongoing complex case recording issues for the carers target (which the HWBP Officer Group are investigating) but the delivery group are confident the target will be met by the year end.</p> <p>A query was raised in relation to the reward grant for LAA2. It was explained that unlike LAA1 the money would go into a single pot but nothing has been decided about the mechanism for spending it, which is something that the PSB will determine. Though exact figures are not yet known, the amount of anticipated reward is much less than that for LAA1.</p> <p><b>Board members were comfortable that performance was on track and did not wish to alert the Public Service Board to any matters.</b></p>	Jackie Wilderspin
<b>Part C: Items of information for noting</b> (members were requested to notify Matt Bramall in advance if they wished to discuss any of these items)			
8.	<b>Joint Strategic Needs Assessment 2009</b>	The publication of a refreshed JSNA was highlighted and members were reminded of the availability of further analytical support via the dedicated email inbox – <a href="mailto:JSNA@Oxfordshire.gov.uk">JSNA@Oxfordshire.gov.uk</a> .	
9.	<b>Healthy Weight Newsletter</b>	Progress in the last quarter in relation to the obesity workstream was summarised in this 2-sided newsletter. Board members were asked to use this appropriately to assist in raising the profile of activity in this area.	
10.	<b>Minutes from the last meeting held 10-Dec-09 and matters arising</b>	<p>Since no objections were raised, the Minutes of the last meeting of the Health &amp; Well-Being Partnership Board on 10 Dec 2009 were taken to be an accurate record. No matters arising were raised.</p> <p>A request was made that at the next meeting the obesity workstream would give an account of its progress in establishing better baseline data and a reliable methodology for recording progress.</p>	
11.	<b>Next Meeting</b>	<b>17 Jun 2010, 2-5pm Meeting Room 2 – County Hall</b>	

**Annex A: Attendance list  
18 Mar 2010**

**Members present**

<b>Members present</b>	<b>Organisation</b>
Cllr Jim Couchman	Oxfordshire County Council ( <b>CHAIR</b> )
Paul Purnell [sub]	Oxfordshire County Council
Donald McPhail	Adult Safeguarding Board
Cllr George Reynolds	Cherwell District Council
Cllr Angela Lawrence	Vale of White Horse District Council
Mary Judge	Local Involvement Network
Jean Nunn-Price	Local Involvement Network
Lesley Dewhurst	Oxford Homeless Pathways
Patrick Taylor	Oxfordshire Mind
Tony Purkis	Oxfordshire Carers' Forum
Anita Higham	Age Concern's Older People's Panel
Peter Hindshaw	Unlimited (ULO rep)

**Officers present**

<b>Officers present throughout</b>	<b>Organisation</b>
Ian Davies	Cherwell District Council
Debbie Haynes [sub]	West Oxfordshire District Council
Matt Prosser	South and Vale District Council
Penny Thewlis	Age Concern Oxfordshire
Jackie Wilderspin	Oxfordshire PCT
Robyn Noonan	Oxfordshire County Council
Matt Bramall	Oxfordshire County Council/ NHS Oxfordshire
<b>Officers present in part</b>	<b>Organisation</b>
Marie Seaton	Oxfordshire County Council/ NHS Oxfordshire
Becky Hitch	NHS Oxfordshire

Copies of these and past minutes and agendas, along with the latest news of current activity and a host of relevant local and national reports are available on the Health & Well-Being Partnership website:

[www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/](http://www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/) :

Matt Bramall - Health & Well-Being Partnership Officer

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