



**Health and Well-Being Partnership Board  
Notes of meeting Thursday 18 June 2009**

No	Item	Notes	Action
1.	<b>Welcome and Apologies</b>	<p><b>Apologies were received from:</b> Joanna Simons, Cllr David Robertson and Sara Livadeas (Oxfordshire County Council); Andrea Young, Dr Stephen Richards and Val Messenger (Oxfordshire PCT); Dr Peter Von Eichstorff (Practice Based Consortia rep); Cllr Chris Hood (South Oxfordshire District Council), Val Johnson [<i>Graham Stratford substituted</i>], Cllr Antonia Bance (Oxford City Council); Tony Purkis (Oxfordshire Carers' Forum) [<i>Martin Avis substituted</i>]; Lesley Dewhurst (Oxford Nightshelter).</p> <p><b>Members present are listed at Annex A</b></p> <p><b>Officers in attendance:</b> Kate King &amp; Fenella Trevillion attended part of the meeting to present or support particular papers.</p>	
2.	<b>Director of Public Health Annual Report</b>	<p>Jonathan McWilliam highlighted those elements of his Director of Public Health's third Annual Report that are of greatest significance to the work of this Board (demographic time bomb, mental well-being, rising tide of obesity). He stressed that his role is to ensure changes are made to address these serious threats to the health of the people of Oxfordshire. Two warnings were articulated – the danger of the recession undoing progress on partnership if organisations retreat, and an inability to look after the population if carers are not properly supported.</p> <p><b>The Board was asked to accept the recommendations contained in the report (and to pay special attention to demographic recommendations R1 and R2 [p.10], and obesity recommendations R1 and R3 [p.31]).</b></p> <p><b>There was unanimous agreement to accept this RECOMMENDATION and partner organisations agreed to give their backing to the report to help all bodies collectively get 'upstream' in terms of the objectives concerning prevention.</b></p>	all partners
3.	<b>Better Mental Health in Oxfordshire – Joint Commissioning Strategy</b>	<p>Fenella Trevillion presented the main components of the joint commissioning strategy, emphasising that it is about changing services, by considering the pathways down which people will travel when obtaining support. The strategy excludes 'forensic mental health' services and dementia which come under a specialist commissioning strategy. The aim is to promote health and mental</p>	

		<p>well-being for all and to improve access to services. The strategy identifies ways in which people will be pulled back out of high level interventions wherever possible and supported through effective primary care and community-based services. This approach cuts across the different organisations and silos, which is challenging, but offers benefits in terms of being better tailored to people's needs.</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>• give their support to the strategy;</li> <li>• use the strategy in all their organisational planning;</li> <li>• identify their own strategies (as employers) for improving mental well-being in workplaces.</li> </ul> <p><b>There was general agreement to SUPPORT this approach. The importance of taking this strategy to other partnership forums, such as the DAAT Board and the Safer Communities Partnership, was recognised.</b></p>	<p>Jackie Wilderspin/ all partners</p>
<p>4.</p>	<p><b>The Board's strategic priorities:</b></p> <ul style="list-style-type: none"> <li>• <b>successful ageing</b></li> </ul>	<p>Alan Webb gave an update on progress since the Successful Ageing strategy was accepted at the last meeting. More work has taken place to develop the "how to" mechanisms. Subsequent implementation will see the development of a joint commissioning team and Nick Welch is drafting a paper setting out what this might look like which will go to the PCT Board 16-July-09. A working group will then meet to take this work forward. The intention is to have a joint commissioning lead in post by mid-autumn.</p>	<p>Alan Webb</p>
<p>5.</p>	<p><b>The Board's strategic priorities:</b></p> <ul style="list-style-type: none"> <li>• <b>obesity</b></li> </ul>	<p>Kate King gave a verbal update on work in support of the "healthy weight" strategy (a reframing which puts a positive emphasis on the work (as opposed to a negative response to obesity), thus making it a priority for everyone). The business case for improving treatment services has been approved, and slimming and exercise on referral programmes continue to receive positive feedback. Less progress is occurring in workforce health. Initial discussions suggest that health representatives will be involved in developing the third Local Transport Plan to highlight opportunities to plan for cycling and walking. Kate urged all partners to make as much use as possible of the 'Change for Life' branding, which having been on TV and other mass media has high brand recognition (it's current emphasis on children and the family will soon be</p>	

		<p>extended with a campaign aimed at men’s health). Kate also requested a partner volunteer to pilot a healthy weight “champion” initiative, to explore what that means and how best others can roll it out.</p> <p><b>There was general satisfaction with progress to date and an overture from Cherwell District Council to pilot the champion role, which was accepted by the Board.</b></p>	<p>HWBP Officer Group/ Kate King/ Ian Davies</p>
6.	<b>LAA Reward Grant</b>	<p>Jackie Wilderspin explained that although the exact totals are yet to be determined, both Social &amp; Community Services and Oxfordshire PCT have agreed that the ‘allocated’ half of the reward grant earned in connection with the achievement of LAA1 ‘stretch’ targets would be given to the HWBP Board to determine where best to invest the money. Five bids for the unallocated half of the reward grant to be determined by the Public Service Board are proposed, for the Board to consider funding. A steer was sought as to how the Board would like to make its investment decisions.</p> <p><b>A proposal was put forward asking the Board to:</b></p> <ul style="list-style-type: none"> <li>• support all five bids in principal;</li> <li>• to ask bid authors to clarify what outcomes could be delivered with reduced levels of funding (say £200,000);</li> <li>• to inform the Public Service Board of their decision to spend the reward money in line with its three strategic priorities and an additional priority for Promoting Independence</li> <li>• to ask the HWBP Officer Group to develop proposals in light of the Board’s three strategic priorities, for agreement/ amendment at the Board’s September meeting.</li> </ul> <p><b>The mood of the meeting was to support the proposal but to give a steer to the Officer Group in favour of prioritising bids 3, 4 and 5 (i.e. those around increasing physical activity, promoting healthy workplaces and delivering telecare/ telemedicine.</b></p>	<p>HWBP Officer Group/ Jackie Wilderspin</p>
7.	<b>Monitoring Local Area Agreement (LAA and LAA2) targets</b>	<p>Jackie Wilderspin took the meeting through the performance report, highlighting that the ultimate deadline for the original LAA targets has now passed and will therefore no longer be included in subsequent report and that additional targets for LAA2 (which although the responsibility of other bodies</p>	

		<p>will have a great effect on well-being) are now included in the report, as requested at the last meeting. The participation in sport target (shown at the last quarter to have already been met for year one is currently without data whilst Sport England make changes); the all-age all-cause mortality target, the Delayed Transfers of Care target and the carers target for year one were all met. It was noted that the Public Service Board has commended the Health &amp; Well-Being partnership for performance management and reporting on these targets.</p> <p><b>There was agreement to RECOMMEND the Officer Group continue to include in all future monitoring reports the additional LAA2 targets in which the HWBP Board has a keen interest.</b></p>	<p>Matt Bramall</p>
8.	<b>Health Inequalities Audit</b>	<p>Jackie Wilderspin read the accompanying notes to the presentation in the absence of a representative from the Audit Commission.</p> <p><b>The Board was asked to:</b></p> <ul style="list-style-type: none"> <li>• agree the recommendations of the audit so that they could be sent to the Chief Executives' meeting for sign-off.</li> </ul> <p><b>It was resolved to defer decision on this matter and to bring it back as an item for discussion at the next Board meeting 17 Sep 2009.</b></p>	<p>Mel Shaw/ Matt Bramall/ Jackie Wilderspin</p>
9.	<b>Relationship with Supporting People</b>	<p>John Jackson informed the Board of yesterday's decision of the Supporting People Commissioning Body.</p> <p><b>The Board was asked to endorse their decision, summarised as follows:</b></p> <ul style="list-style-type: none"> <li>• the Commissioning Body and the partnership arrangements that support it are well established and are working. As a partnership it is one of, if not the most, mature of the arrangements in Oxfordshire;</li> <li>• the Commissioning Body is a decision making body operating by virtue of the delegated authority its voting members have and their decisions are subject to Scrutiny and call-in. These formal and important arrangements must be recognised and taken into account in any decisions regarding the future arrangements under the PSB;</li> </ul>	

		<ul style="list-style-type: none"> <li>• it is important that accountability to any superior body does not involve that body changing any of the decisions made by the Commissioning Body. The role of the superior body would be to review and monitor the performance of the Commissioning Body against its terms of reference and performance against LAA targets.</li> <li>• The Commissioning Body and the Supporting People programme have an important role in relation to the HWBP Board, crime and disorder, safer communities, and housing. The Commissioning Body and the Supporting People programme recognise that the new partnership arrangements will make Supporting People's relationship with these partnerships and services increasingly important and visible.</li> </ul> <p><b>There was agreement to RECOMMEND the SPCB decision be endorsed and for this to be formally communicated to the Public Service Board.</b></p>	<p>Matt Bramall</p>
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**Part C: Items of information for noting** (members were requested to notify Matt Bramall in advance if they wished to discuss any of these items)

10.	<b>Partnership Governance</b>	A paper from the HWBP Officer Group was tabled for information, to provide the clarity requested at the last Board meeting (18 March '09). No objections were raised.
11.	<b>Minutes from the last meeting held 19-Mar-09 and matters arising</b>	<p><b>Accuracy</b></p> <p>Since no one raised any objections, the Minutes of the last meeting of the Health &amp; Well-Being Partnership Board on 19 March 2009 were taken to be an accurate record. No matters arising were raised.</p>
12.	<b>Any Other Business</b>	<p>A request was made to hold all future meetings at a central Oxford venue, due to the public transport and parking difficulties at Jubilee House. This was supported without objection.</p> <p>Anita Higham informed the Board that she had joined the GOSE Progress Through Partnership Steering Group. This was supported without objection.</p>
13.	<b>Next Meeting</b>	<b>17 Sep 2009, 2-5pm</b> Meeting Room 3 – County Hall

**Annex A: Attendance list  
18 June 2009**

**Members present**

<b>Members present</b>	<b>Organisation</b>
Cllr Jim Couchman	Oxfordshire County Council ( <b>CHAIR</b> )
John Jackson	Oxfordshire County Council
Jonathan McWilliam	Oxfordshire PCT/ Oxfordshire County Council
Cllr George Reynolds	Cherwell District Council
Cllr Hilary Hibbert-Biles	West Oxfordshire District Council
Cllr Angela Lawrence	Vale of White Horse District Council
Eddy McDowall	Learning Disability Partnership
Mary Judge	Local Involvement Network
Jean Nunn-Price	Local Involvement Network
Patrick Taylor	Oxfordshire Mind
Martin Avis	Oxfordshire Carers' Forum
Anita Higham	Age Concern's Older People's Panel
<b>Members present in part</b>	<b>Organisation</b>
Alan Webb	Oxfordshire PCT

**Officers present**

<b>Officers present throughout</b>	<b>Organisation</b>
Ian Davies	Cherwell District Council
Matt Prosser	Vale & South Oxfordshire District Councils
Cath James	West Oxfordshire District Council
Graham Stratford	Oxford City Council
Penny Thewlis	Age Concern Oxfordshire
Jackie Wilderspin	Oxfordshire PCT
Matt Bramall	Oxfordshire PCT/ Oxfordshire County Council
<b>Officers present in part</b>	<b>Organisation</b>
Kate King	Oxfordshire PCT
Fenella Trevillion	Oxfordshire PCT

Copies of these and past minutes and agendas, along with the latest news of current activity and a host of relevant local and national reports are available on the Health & Well-Being Partnership website:

[www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/](http://www.oxfordshirepartnership.org.uk/wps/wcm/connect/OxfordshirePartnership/Partnerships/Health+and+Well-Being+Partnership/) :

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