

Health & Well-Being Partnership Board

Thursday 18th June 2009, 2 – 5pm

Conference Room A – Jubilee House

Co-Chair – Jim Couchman

No.	Item	Note	Person responsible/ Report given by	Action required	Time allocated
Part A: Strategic Issues for discussion and development by members of the Board					
1.	Welcome, Introductions Apologies		Jim Couchman	Apologies: Tony Purkis (Martin Avis will sub), Sara Livadeas, Dr Stephen Richards, Val Messenger, ...	2pm 5 minutes
2.	Director of Public Health's third Annual Report	Presentation covering the main features of this year's report.	Jonathan McWilliam	To agree action(s) partners can take in support of the Annual Report. NB the report is not included within these papers – but is available on the web here	2.05pm 20 minutes
3.	Better Mental Health in Oxfordshire – Joint Commissioning Strategy	Presentation of the key dimensions to the new joint commissioning strategy (of which the Board's priority for promotion of mental well-being forms a part)	Alan Webb/ Fenella Trevellion/ (Becky Hitch)	Consider implications for work of the Board, especially regarding mental well-being promotion. NB the strategy document is not included within these papers – but is available on the web here	2.25pm 60 minutes
Tea and Coffee Break					3.25pm 10 minutes
4.	The Board's 3 strategic priorities: • successful ageing	Verbal progress report on developing the strategy for Successful Ageing	Alan Webb	Identify any concerns and suggest any actions partners can take to progress things.	3.35pm 15 minutes
5.	The Board's 3 strategic priorities: • obesity	Update on current position with regard to the Board's third priority work area	Val Messenger/ (Kate King)	Identify any concerns and suggest any actions partners can take to progress things.	3.50pm 15 minutes

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Part B: Governance Issues for decision or signing off by members of the Board					
6.	LAA Reward Grant	Update on LAA reward grant – <i>paper to follow separately</i>	Jackie Wilderspin/ (Sara Livadeas)	Determine proposals for spending the LAA1 reward associated with the achievement of the stretch targets to go to Public Service Board 06 July '09.	4.05pm 15 minutes
7.	Monitoring Local Area Agreement (LAA and LAA2) targets	Q4 report from the HWBP Officer group	Jackie Wilderspin	Note any causes for concern and agree appropriate action that should be taken to resolve them.	4.20pm 10 minutes
8.	Health Inequalities Audit	Presentation of the findings of the Audit Commission's review into how Oxon tackles health inequalities	Mel Shaw from the Audit Commission	Identify any next steps that should be taken to further improve performance in this area.	4.30pm 15 minutes
9.	Relationship with Supporting People	PSB changed partnership structures in February – leaving details to be worked out by HWBP and Supporting People	John Jackson	Discuss the nature of the relationship with Supporting People (and/ or endorse the view of the Supporting People Commissioning Body).	4.45pm 15 minutes
Part C: Items of information for noting by members of the Board					
10.	Partnership Governance	Paper from the HWBP Officer Group clarifying principles of governance and decision making	Jackie Wilderspin	Note the recommendation from the Officer Group, as requested at the last Board meeting.	5pm 0 minutes
11.	Minutes of the last formal meeting held on 19-Mar-09 and matters arising	Agreed unless anyone raises an objection or matters arising	Jim Couchman	Note the minutes as an accurate record.	5pm 0 minutes
	Next Meeting	17 Sept 2009, 2-5pm Meeting Rm 2 - CH	Matt Bramall		

