

SPATIAL PLANNING AND INFRASTRUCTURE PARTNERSHIP

WORK PROGRAMME AND MEETINGS FORWARD PLAN

<u>Task/Issue</u>	<u>Responsibility</u>	<u>Target meeting for decision</u>	<u>Consultation arrangements</u>	<u>Notes</u>
SPIP Terms of Reference / Work Programme and Forward Plan for Meetings / staff support	CDC as initial lead authority	Inception meeting 20.08.09 T o R Finalised Meeting 1 09.12.09 Meeting 3 Staff support		Papers circulated 11.08.09 T o R Circulated with Notes of Meeting 1 09.12.09 Long term staff support outstanding until allocation of LLA funding
HCA Single Conversation Inception	CDC / HCA	Inception meeting 20.08.09		Papers circulated by HCA in initial LA meetings Initial ideas for investment Plan priorities agreed
HCA Single Conversation Local Investment Plan (LIP) and Agreement (LIA)	CDC / HCA	Meeting 1 09.12.09 Meeting 2 Meeting 3	Wider partnership members invited to contribute on basis of work in progress Delegation to LA leaders to consider emerging prioritisation	Work in progress endorsed (Working Paper 5) Meeting 2 to agree LIP draft Meeting 3 to agree final LIP and LIA
Economic development delivery advice to LAs, PSB and OEP (for Business Plan). (Includes priorities for use of LLA reward grant in this field)	CDC / CC	Meeting 3		
High Speed 2 Railway - liaison and advice to LAs on consultation responses	CDC / CC	Meeting 1 09.12.09 Meeting 2		Procedural update only as part of LTP report – awaiting further information
Advice to LPAs and County Council on initial feedback to on Regional Planning Body on Review of SE Plan	CDC	Meeting 1 09.12.09		Organisational and issues update and background information only at this stage Substantive issues to future meetings

				– including definition of functional sub regions and cross boundary issues
Infrastructure advice to LPAs and district LSPs for LDF Infrastructure Plans (Local Government functions)	CDC / City / County	Meeting 2	May include discussion of joint working protocols on planning agreement viability renegotiations	Possible outcome of Single Conversation work
Economic Assessment commissioning	CC	Meeting 3		Organisational and issues update and background information only at this stage Economic Development Update: <ul style="list-style-type: none"> o Economic assessment o LAA Funding from Economic Dev
Local Transport Plan 3 – liaison and advice to Highway Authority	CC	Meeting 1 08.12.09 Meeting 4	Formal consultation procedures	Organisational and issues update and background information only at this stage Regular consideration anticipated
Infrastructure advice to LPAs and district LSPs for LDF Infrastructure Plans (other providers)		Meeting 4		Possible outcome of Single Conversation work
New and affordable dwellings delivery progress and homelessness prevention response. Renegotiation of LLA Targets (Includes priorities for use of LLA reward grant and Supporting People funding in	VWHDC for OHP / GOSE	Meeting 1 09.12.09 Meeting 3	Preparation via OHP networks	Initial response endorsed and submitted. Follow up consideration likely at Meeting 3

this field)				
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2009/10 meeting programme

Inception Meeting - 20 August 2009

Meeting 1 8 December 2009

Dates to be set.

Meeting 2 January 2010

Meeting 3 February / March 2010 (additional to deal with single conversation workload)

Meeting 4 June 2010

Meeting 5 August / September 2010 (includes handover of lead CDC to Oxfordshire County Council)