



Oxfordshire Children & Young People's Trust

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Friday 13 March 2009

1pm - 3pm, Meeting Room 2, County Hall

MINUTES

Present:	Rob Angell Ros Avery Cllr Antonia Bance Cara Brandi Sarah Breton Toni Bremble Jo Booker Chelsi Byles Cllr Louise Chapman Cllr Jean Fooks Andrea Hickman Jacqui Malone Jonathan McWilliam Val Messenger Jan Paine Cllr Angie Paterson Cllr Dan Sames Sian Rodway Sally Taylor Janet Tomlinson Aganeizka Ward	Thames Valley Police Oxfordshire PCT Oxford City Council Parent/Carer Representative Oxfordshire County Council Oxfordshire County Council Young Person Representative Young Person Representative Oxfordshire County Council Oxfordshire County Council Oxfordshire Safeguarding Children Board Voluntary Sector Representative Oxfordshire PCT Oxfordshire PCT Oxfordshire County Council South Oxfordshire District Council Cherwell District Council Oxfordshire County Council Oxfordshire County Council Oxfordshire County Council Parent/Carer Representative
Apologies:	Brendan O'Dowda Cllr Richard Farrell Alison Partridge Mike Simm Helen Van Oss Cllr Michael Waive Alan Webb David Wilson Andrea Young	Thames Valley Police Vale of White Horse District Council Oxfordshire County Council Oxfordshire County Council Oxfordshire GP Oxfordshire County Council Oxfordshire PCT Secondary Heads Association Oxfordshire PCT
Observers:	Anneli Morgan	JobCentre Plus
Chair:	Louise Chapman	Oxfordshire County Council
Minutes:	Erin Harker	Oxfordshire County Council



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<p>1.</p>	<p>Apologies/Introductions</p> <p>Apologies were noted and member substitutions made:</p> <p>Rob Angell attended the meeting on behalf of Brendan O'Dowda. Cara Brandi attended on behalf of Zoe Taylor.</p> <p>It was noted that Chris Tolley is no longer able to keep his commitment to the OCYPT; Jo Booker will now attend in his place.</p> <p>Anneli Morgan of Job Centre Plus was welcomed as an observer.</p>	
<p>2.</p>	<p>Minutes of Previous Meeting / Matters Arising</p> <p>Minutes of the previous meeting agreed as accurate.</p> <p>A letter to MPs regarding the Integrated Children's System has been drafted and is awaiting sign-off.</p> <p>LAA reward funding bids were submitted and the Public Services Board have confirmed that a final decision on successful bids will be made in June.</p> <p>Cllr Sames requested that he have an opportunity to meet with the Council's Lead for the 14-19 strategy; this request will be passed on.</p>	<p>Sarah Breton</p> <p>Erin Harker</p>
<p>3.</p>	<p>Report on Audit Commission Self-Assessment</p> <p>The self-assessment process clearly identified areas in which the Trust needs to develop.</p> <p>Members agreed that the Executive Group would put together a proposal and bring it to the next meeting on how to improve the function of the Trust. It was agreed that this should also reflect the recommendations from the latest Laming review.</p>	<p>Executive Group</p>



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<p>4.</p>	<p>Establishing Local Area Partnerships</p> <p>Following publication in December 2008 of revised Statutory Guidance by the DCSF, it was agreed that JobCentre Plus, as a new 'relevant partner' should have a seat at the Trust. Anneli Morgan (observer) agreed that she would attend future meetings in this capacity.</p> <p>It was also agreed that Sixth Form and FE Colleges would be invited to elect a representative on the Trust. It was agreed that they would be invited to the next meeting.</p> <p>Terms of Reference for the Local Partnerships will be circulated once finalised.</p>	<p>Janet Tomlinson</p> <p>Erin Harker</p>
<p>5.</p>	<p>Sub-Group Reports</p> <p>Commissioning Sub-Group Feedback</p> <p>Members noted progress with work programmes around specialist learning disability services, therapy services and substance misuse.</p> <p>It was agreed that members also wanted to understand the 'big picture' around the commissioning of children's services. In particular there was support for looking at areas where commissioning jointly could add value both in terms of money and outcomes for children and young people.</p> <p>The Commissioning sub-group are asked to propose a way forward for the next meeting.</p> <ul style="list-style-type: none"> • Aiming High for Disabled Children <p>The report on progress with implementing Aiming High in Oxfordshire was noted by members.</p> <p>Locally parents are reported to be frustrated with the slow progress of the project. However it was noted that both the Council and the PCT were committed to making sure key milestones could be met across the spectrum of childcare, short-breaks and palliative care.</p>	<p>Alan Webb/Sarah Breton</p>



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	<ul style="list-style-type: none"> Childhood Obesity <p>Members noted and discussed the issue of childhood obesity and agreed plans to tackle obesity locally as laid out in the board paper.</p> <p>It was noted that Oxfordshire is performing well and is 'green' compared to other authorities. It was felt that in order to remain green there was a need to ensure action was joined up at a local level.</p> <p>Participation Sub-Group Feedback</p> <p>Members noted the updates outlined in the Board paper.</p> <p>Some issues regarding the election of young people to the Oxfordshire Youth Parliament were discussed. It was noted that some schools appeared unaware of the election whereas other schools had engaged enthusiastically with the process. It was agreed that the number of participating schools should be increased year on year.</p> <p>Workforce Development Sub-Group Feedback</p> <p>Members noted the progress made by the Workforce Development Sub-Group and endorsed the proposal to set up a short life sub-group to complete a mapping exercise to identify training provision and show where the gaps are in good practice. It was also agreed that further work was needed on future requirements for training and workforce development and that this should be the focus of the sub-group in the future.</p> 	<p>Val Messenger</p> <p>Alison Partridge</p> <p>Sian Rodway</p>
<p>6.</p>	<p>Safeguarding Board Update</p> <p>Andrea Hickman reported to the Trust the progress of Oxfordshire in safeguarding children.</p> <p>Oxfordshire's Safeguarding Board was deemed 'inadequate' by the JAR in early 2008. DCSF have commissioned an independent review and it was reported that excellent progress has been made and that the Board was now 'good'.</p>	



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	<p>Members recorded their thanks to Andrea Hickman and Janet Tomlinson and everyone else involved, for all their hard work.</p> <p>The publication of the Laming Report was noted; the report can be found at www.dcsf.gov.uk</p> <p>It was noted that the Trust should review the report in conjunction with the new guidance on Children's Trusts. It was agreed that the Executives would undertake this project and report back to the Board at its next meeting.</p>	Executive Group
9.	Date of Next Meeting Friday 22 May 2009, 12.30pm – 3pm, venue TBC	