

Oxfordshire Children & Young People's Trust

Friday 14 November 2008

1pm - 3pm

Meeting Room 2, County Hall, Oxford

MINUTES

Present:	Cllr Antonia Bance Cllr Hilary Biles Sarah Breton Alison Burton Chelsi Byles Cllr Louise Chapman Andy Couldrick Cllr Richard Farrell Andrea Hickman Jan Paine Cllr Angie Paterson Alison Partridge Mike Simm Sally Taylor Chris Tolley Janet Tomlinson Dr Helen Van Oss David Wilson	Oxford City Council West Oxfordshire District Council Oxfordshire County Council/PCT Oxfordshire PCT Young Person Representative Oxfordshire County Council Oxfordshire County Council Vale of White Horse District Council Oxfordshire Safeguarding Board Oxfordshire County Council South Oxfordshire District Council Oxfordshire County Council Oxfordshire County Council Oxfordshire County Council Young Person Representative Oxfordshire County Council Oxfordshire GP Secondary Heads Association
Apologies:	Ros Avery Dr Jonathan McWilliam Brendan O'Dowda Cllr Dan Sames Marilyn Trigg Cllr Michael Waine Alan Webb Andrea Young	Oxfordshire PCT Oxfordshire PCT/County Council Thames Valley Police Cherwell District Council Schools Forum Oxfordshire County Council Oxfordshire PCT Oxfordshire PCT
Chair:	Cllr Louise Chapman	Oxfordshire County Council
Minutes:	Erin Harker	Oxfordshire County Council

		ACTION
1.	Introductions David Wilson was welcomed to the meeting as the Secondary Heads Association Representative. Andy Couldrick, Jan Paine and Sally Taylor were welcomed as observers in their new roles as Heads of Service Central, Southern, Northern areas respectively. Sally Taylor was also welcomed to the meeting speaking to agenda item 3.	

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	<p>Sandra Higgs was welcomed to the meeting speaking to agenda item 6.</p> <p>Toni Bremble was welcomed as an observer in her role as new parent/carer support officer and will be attending future meetings with parent and carers representatives.</p> <p>Apologies were noted and member substitutions confirmed:</p> <p>Alison Burton attended on behalf of Dr Jonathan McWilliam.</p>	
2.	<p>Minutes of Previous Meeting / Matters Arising</p> <p>The minutes were amended under item 5, page 3, paragraph 2 to state that District Council's would '<i>support</i> the election process through local secondary schools' instead of '<i>run</i> the election process.'</p> <p>Otherwise minutes agreed as an accurate record.</p> <ul style="list-style-type: none">• Primary School Strategy – response from DCSF <p>Response received 13 November 2008. There is still more work to do but we are on track and in a good position to get the money for 2009/2010 and subsequent years.</p> <ul style="list-style-type: none">• Employment Pledge <p>Two Trust members are still to sign; final email will be sent.</p>	<p>Erin Harker</p>
3.	<p>Key Stage 2 Free School Meals</p> <p>Sally Taylor was invited to the meeting to discuss with members the link between educational achievement and free school meals at KS2.</p> <p>The gap between children on free school meals and not on free school meals increased in Oxfordshire for 2007. School Improvement Partners (SIPs) are working with target primary schools to raise achievement in all underperforming groups.</p> <p>Members noted the actions being taken to reduce the gap.</p>	
4.	<p>Update of National Children's Trusts</p> <p>On 18 November 2008 the DCSF will publish new legislation on Children's Trusts.</p> <p>It is expected that Oxfordshire's recent review of its Children's Trust arrangements should fit with the new requirements.</p>	

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	<p>It was noted that Children's Trusts will now become a statutory requirement and that they will collectively have the responsibility for delivering and monitoring the Children and Young People's Plan.</p> <p>The Audit Commission report on Children's Trusts was noted. Members agreed that the Executive Group should undertake the Audit Commission Self Assessment and feedback to this Board in January.</p> <p>The Safeguarding Board Chair was asked to report formally to the next Children's Trust meeting on where Oxfordshire stands in relation to the recent tragic case of Baby P.</p>	<p>OCYPT Executive Group (lead Mike Simm)</p> <p>Andrea Hickman</p>
<p>5.</p>	<p>Recommendations from the Confidential Inquiry into Teenage Pregnancy</p> <p>Members agreed to the recommendations to strengthen the current arrangements including the appointment of the joint agency leadership team.</p> <p>A review will take place in April 2009 to monitor what progress has been made.</p> <p>It was noted that while the Teenage Pregnancy Partnership Board has been dissolved, recommendations for new arrangements will be made by April. In line with other areas of the country, it is likely that the coordinating and championing roles will be delegated to Local Partnerships.</p> <p>Members agreed to support the revised commissioning plans to address areas with the highest teenage conceptions (Oxford and Banbury).</p> <p>It was noted by Alison Burton that a review of termination services for all women is currently underway. The aim is to enable young women to have a termination locally. Progress will be reported to the Board in January.</p> <p>David Wilson noted that the Body Zone drop-ins work really well, and would be happy to champion Body Zone on behalf of the Trust to schools that have not yet taken up school-based services. This was welcomed by the leadership team.</p>	<p>Janet Tomlinson /Jonathan McWilliam</p> <p>Sarah Breton</p> <p>David Wilson</p>
<p>6.</p>	<p>14 – 19 Strategy</p> <p>Members endorsed the 14–19 Education Plan, designed to deliver the improvements in education for young people across Oxfordshire.</p>	

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	<p>Sandra Higgs noted that a new Transport Co-ordinator is being appointed who will deal with transport issues for all young people aged 14–19.</p> <p>It was noted that this strategy needed to reflect the Teenage Pregnancy Plan. Sandra Higgs agreed to take this forward.</p> <p>It was agreed that District Councils will be invited to attend the 14-19 Plan Launch on the 8 December to discuss the Implementation Plan.</p>	<p>Sandra Higgs</p> <p>Sandra Higgs</p>
7.	<p>Proposal for a new Workforce Development Sub-Group of the OCYPT</p> <p>Members agreed to the establishment of a sub-group focused on developing the integrated children's workforce.</p>	<p>Sian Rodway</p>
8.	<p>Sub-Group Reports</p> <ul style="list-style-type: none"> • Joint Commissioning Sub-Group <p>Members noted the progress made by the group and agreed to the timescales for future reporting.</p> • Performance Monitoring Sub-Group <p>Members were asked to comment on the proposed format for reporting the LAA2 Indicators and agree to, or suggest modifications.</p> <p>Members noted that it would be preferable for the paper to be printed and disseminated in colour.</p> <p>It was agreed that the Performance Sub-Group would go through all targets at its next meeting and develop focus work on the red areas and report back to the board in more detail, including clustering of PI's within the context of vulnerable children.</p> <p>More time will be given to the Performance Sub-Group at the next meeting of the Board.</p> • Participation & Involvement Sub-Group <p>At the start of the meeting members were introduced to www.BigVoice and were asked to publicise the website in their own organisations.</p> <p>Members were asked to endorse the planned Children and Young People's Survey 2009 and partners were asked to donate £2000</p> 	<p>Erin Harker</p> <p>Mike Simm</p> <p>Mike Simm</p> <p>All Trust Members</p>

