

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
 1-3pm, Committee Room 2  
 County Hall, Oxford

**Present:** Shah Ahmed Young Person Representative  
 Sarah Breton Oxfordshire County Council/PCT  
 Cllr Louise Chapman Oxfordshire County Council  
 Andrea Hickman Oxfordshire Safeguarding Board  
 Val Johnson Oxford City Council  
 Dr Jonathan McWilliam Oxfordshire County Council/PCT  
 Shaun Morley Thames Valley Police  
 Alison Partridge Oxfordshire County Council  
 Cllr Angie Patterson South Oxfordshire District Council  
 Lettie Popplewell Young Person Representative  
 Cllr Dan Sames Cherwell District Council  
 Mike Simm Oxfordshire County Council  
 Janet Tomlinson Oxfordshire County Council  
 Dr Helen Van Oss Oxfordshire GP  
 Cllr Michael Waine Oxfordshire County Council  
 Alan Webb Oxfordshire PCT

**Apologies:** Ros Avery Oxfordshire PCT  
 Cllr Hilary Biles West Oxfordshire District Council  
 Cllr Richard Farrell Vale of White Horse District Council  
 Sarah Rusby Learning and Skills Council  
 Joanna Simons Oxfordshire County Council  
 Andrea Young Oxfordshire PCT

		<b>ACTION</b>
<b>1.</b>	<p><b>Introductions</b></p> <p>Apologies were given and member substitutions confirmed.</p> <p>Val Johnson represented Cllr Antonia Bance.</p> <p>It was noted that Cllr Bance replaces Cllr Van Zyl as the representative for Oxford City Council following local elections.</p> <p>Andrea Hickman was welcomed as a new member to the Board. Andrea is the new independent Chair of the Oxfordshire Safeguarding Children Board.</p> <p>Cllr Louise Chapman asked the meeting to acknowledge that this would be Shah and Lettie's last meeting now that the Sounding Board 4 had finished. They were thanked for their tremendous contribution over the past year.</p>	
<b>2.</b>	<p><b>Minutes of Previous Meeting/Matters Arising</b></p> <p>Janet Tomlinson requested that the minutes were amended under item 4, page 4 to reflect that one of the key areas for improvement noted</p>	

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
1-3pm, Committee Room 2  
County Hall, Oxford

	<p>from the JAR had been reported as the 14-19 strategy.</p> <p>Otherwise minutes agreed as an accurate record.</p>	
<p><b>3.</b></p>	<p><b>The Employment Programme for Young People Leaving Care</b></p> <p>Following last meetings support (with the exception of Oxfordshire GP's) for the proposal that public service organisations in Oxfordshire would commit to a 'pledge' to support the employment of young people leaving the care system, the pledge was brought along to the meeting and members were asked to sign. Cllrs Dan Sames and Angie Patterson did not agree to sign the pledge at this stage. There was discussion about the exact wording of the pledge and concern from District Councillors that the words needed to reflect the intention to "seek to" support the employment. It was agreed to wait on the outcome from that days meeting and Mike Simm will finalise when he meets with the District Councils officers in the near future.</p>	<p>Mike Simm</p>
<p><b>4.</b></p>	<p><b>Performance Monitoring</b></p> <ul style="list-style-type: none"> <li>• <b>Joint Area Review</b></li> </ul> <p>Members were asked to agree to a plan for monitoring the implementation of the JAR Actions Plans. Janet Tomlinson proposed that this be the task of the Performance Management Sub-Group (see agenda item 5 BD 37/08). A member from the group will be asked to bring exceptions to the Board meeting. Members were in agreement.</p> <p>Janet Tomlinson noted that Andrea Hickman was appointed to this Board following recommendations on strengthening safeguarding from the JAR. Andrea's job was to assess if the structure of the Board was fit for purpose and make recommendations as appropriate. New arrangements were launched on Wednesday. Andrea tabled a structure chart.</p> <p>It was agreed that there would be a presentation on the work of the Oxfordshire Safeguarding Children Board at the next Children's Trust meeting.</p> <ul style="list-style-type: none"> <li>• <b>Annual Performance Assessment</b></li> </ul> <p>The members were asked to authorise a small group to complete the detailed work on the self-assessment for sign off by the Director and chair. Board members were in agreement.</p> <p>Janet Tomlinson tabled a chart listing Oxfordshire secondary schools GCSE results with comparisons for young people eligible for free</p>	<p>Andrea Hickman</p>

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
1-3pm, Committee Room 2  
County Hall, Oxford

	<p>school meals, and invited discussion about the results. It was noted that in many areas GCSE performance for young people eligible for free school meals was significantly worse than for non-eligible young people. In a few schools the gap was much smaller, indicating that narrowing the gap was possible.</p> <p>It was agreed that work should focus on both raising achievement of all young people and in narrowing the gap for those on free school meals. It was proposed that raising educational achievement was a partnership responsibility and not just the responsibility of schools and the Council.</p> <p>Members were reminded about the messages from young people at the Sounding Board (and the Young People's Survey 2007). These emphasised the priority young people put on feeling safe, in the classroom, in the playground, outside of school and in the home. Building confidence and self-esteem is reported to be crucial to improving educational achievement.</p> <p>It was agreed that Key Stage 1 and 2 results would be presented to the next meeting to stimulate discussion about causality and solutions. It was noted that this information supports the progress the Children's Trust is making in measuring outcomes in individual localities and in targeting new investment to areas of greatest need.</p> <p>Janet Tomlinson noted that there was to be a new Head of Raising Achievement in the new Council management structure. The new structure also supported schools through the development of the 'Early Intervention Team'.</p> <p>It was agreed that the issue of educational achievement would be a key priority for the Children's Trust and progress could be monitored through the new sub-group structure with exception reporting to the Board.</p>	
<b>5.</b>	<b>Developing the Children's Trust</b> <ul style="list-style-type: none"><li>• <b>DCSF Guidance on Children's Trust</b></li></ul> <p>This new guidance strengthens the responsibilities of Children's Trusts. It was noted that there was a focus on joint commissioning and pooled budgets between health and local authority partners as well as a clear direction around working together to improve outcomes even where this involves making difficult decisions.</p> <p>It was noted that the guidance gives a clear role to District Councils and it was agreed that work on the local strategic partnerships needed to be moved forward in order to engage District Councils</p>	

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
1-3pm, Committee Room 2  
County Hall, Oxford

<p>effectively.</p> <ul style="list-style-type: none"><li>• <b>Children's Trust Sub-Groups</b></li></ul> <p>Members were asked to establish the three sub-groups with a mandate to agree a work plan and finalise terms of reference for the next meeting.</p> <p><u>Joint Commissioning Sub-Group</u> Alan Webb offered to Chair of meeting and members agreed. He will convene the first meeting of the group and bring back a joint commissioning work programme to the next Board meeting.</p> <p><u>Participation and Involvement Sub-Group</u> It was acknowledged that this sub-group should build on the participation work already undertaken and that in future young people could run the group through the Sounding Board.</p> <p>Links with the Youth Parliaments were being established. Broad membership to include District Councils is important. Sally Truman nominated from South Oxfordshire District Council.</p> <p>It was also agreed that parent/carer participation mechanisms would be developed through the sub-group.</p> <p>Louise Chapman offered to Chair the group.</p> <p>Alison Partridge to seek representation and develop a clear forward plan for the next Board Meeting.</p> <p><u>Performance Management Sub-Group</u> Mike Simm offered to Chair this group and this was agreed. It was agreed that some thought was needed as to the appropriate PCT and District Council representation.</p> <p>There are clear links to the performance management role of the Safeguarding Board and Mike Simm agreed to meet with Andrea Hickman to discuss this link in time for the next meeting.</p> <p>Mike will also meet with and discuss the role of District Councils and their representation on the group. Performance management framework will be presented to the next meeting.</p> <ul style="list-style-type: none"><li>• <b>Re-launching the Children's Trust</b></li></ul> <p>Members discussed plans for the new identity of the Children's Trust. All members agreed the Trust would need a high-profile re-launch and a new logo.</p>	<p>Alan Webb</p> <p>Alison Partridge/ Louise Chapman</p> <p>Mike Simm</p>
---	---

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
1-3pm, Committee Room 2  
County Hall, Oxford

	<p>It was suggested that a competition be held for the design of a new logo. Lettie Popplewell endorsed this idea and agreed to take forward with Alison Partridge. Lettie noted that it was important to reach 15 – 18 year olds as they are often harder to reach. The idea of taking this competition through the Schools Council would be a good idea and perhaps approaching a local newspaper to sponsor the idea.</p> <p>Work will begin on the new logo and re-launch straight away.</p>	Alison Partridge
6.	<p><b>The Better Healthcare Programme for Banbury and Surrounding Areas</b></p> <p>Members were asked to note the PCT plans to develop health services for Banbury and surrounding areas. Alan Webb had brought along Tracey Rees, a key member of the PCT's Project Team to the meeting and made introductions.</p> <p>A stakeholder group had been convened and it was agreed that Alan Webb would feed into the Children's Trust through his representation on that group. It was emphasised that this was an opportunity to take a fresh look at health services in the area and that the Independent Review Panel had mandated the PCT to lead the process over the next two years.</p> <p>Updates to future meetings. Tracey Rees can be contacted directly by members at anytime on:</p> <p><a href="mailto:tracey.rees@oxfordshirepct.nhs.uk">tracey.rees@oxfordshirepct.nhs.uk</a></p>	Alan Webb
7.	<p><b>Director of Public Health Annual Report II</b></p> <p>Members were asked to agree to recommendations made in the report and to propose plans to ensure they are delivered within the next year.</p> <p>Jonathan McWilliam outlined the report and commented that the Children's Trust is on the right track in terms of breaking the cycle of deprivation. He stated that there is a good set of outcome measures in the locality profiles. He discussed the need to focus on the 3 localities of greatest need and said that he expected the new commissioning sub-group to target commissioning plans around these areas.</p> <p>It was agreed that the Board would continue to have a leading responsibility in tackling the reports issues as they relate to children, young people and families.</p>	

# Oxfordshire Children's Trust

Friday 16<sup>th</sup> May 2008  
1-3pm, Committee Room 2  
County Hall, Oxford

<b>8.</b>	<b>Any Other Business</b>  1. <u>Primary School Strategy</u>  It was agreed that progress on the Primary School Strategy would be reported at September's Board meeting.	
<b>9.</b>	<b>Date of next meeting</b>  <b>5<sup>th</sup> September 2008, 1pm – 3pm, Meeting Room 2</b>	