



## TERMS OF REFERENCE

### Statutory Framework

Section 10 of the Children Act 2004 establishes the requirements for Children's Trusts.

- The County Council has a duty to make arrangements to promote cooperation between all relevant local agencies (the partner agencies).
- Partner agencies have a duty to cooperate with the County Council in the making of these arrangements.
- The Director for Children's Services has the responsibility to effect the changes required to improve outcomes for all children and young people; and for breeding effective partnerships to focus resources and improving such outcomes.
- The Cabinet Member for Children's Services has practical responsibilities for leadership in engaging local communities in improving outcomes for children.
- There is a requirement that arrangements have regard to the importance of parents, carers, children and young people in improving the wellbeing of children and young people.

### Trust Functions

- The core responsibility of the Trust Board is to oversee the identification, planning and delivery of programmes that will address major service change to effect improvement in outcomes for children and young people.
- In discharging this responsibility the Trust Board:
  - Agree a single strategic Children and Young People's Plan for Oxfordshire with agreed priorities to improve outcomes and will break the cycle of deprivation for children, young people and families in Oxfordshire.
  - Monitor performance against agreed measures to ensure achievement of improvement targets.

- Plan and commission agreed services together, aligning and/or pooling resources as appropriate to improve outcomes, working together to problem solve and find solutions collaboratively.
- Engage with and take account of the views of children, young people, families and carers.

## **Membership**

### **Oxfordshire County Council**

Cabinet Member for Children, Young People and Families  
 Cabinet Member for Schools Improvement  
 Director for Children, Young People and Families  
 Chief Executive  
 Head of Commissioning Strategy and Locality Development

### **District Council**

A member appointed on behalf of each of the District Councils

### **Oxfordshire PCT**

Non Executive Director  
 Chief Executive  
 Director of Commissioning

### **Oxfordshire County Council / Oxfordshire PCT**

Director of Public Health

### **Thames Valley Police**

Superintendent

### **Job Centre Plus**

Senior Representative

### **Sixth Form and Further Education Colleges**

Senior Representative

### **Secondary Heads / Maintained Schools**

Senior Representative

### **Other Non-Statutory Partners**

Independent Chair of Oxfordshire Safeguarding Board  
 Representation of Children and Young People's Sounding Board  
 Representation of Parents and Carers  
 Chairs of the Area Trust Boards  
 Representation of the Community and Voluntary Sector  
 GP Representation

The Board will have an Executive Officer to take responsibility for:

- Setting agendas
- Ensuring appropriate papers are prepared for the Trust Board
- The development of performance management frameworks to inform the Trust Boards monitoring responsibilities
- Co-ordinate the outcomes of the Trust Boards Sub-Groups
- Liaise with Sounding Boards and the Community and Voluntary Sector to ensure active participation.

These Terms of Reference do not impose on any of the participating bodies, without their agreement, any financial or other commitment upon, or imply any derogation from, any responsibility it has in respect of services for children and young people.