

APPLICATION FOR FILMING WITHIN OXFORDSHIRE

NAME _____

PRODUCTION COMPANY _____

TELEPHONE _____ FAX _____

MOBILE NUMBER _____

PROJECT TITLE _____

Nature of film Film/ TV/ Commercial/ Advert/ Teaching / Stills / Student
(Please delete as appropriate)

Production Company _____
Address _____

Address for invoice
(If different from above) _____

DESCRIPTION OF FILM

Dates and Times of Filming _____

LOCATIONS REQUIRED

CREW REQUIREMENTS

Number of Crew

Number of Cast

Number of Vehicles

Parking Requirements
(Charges will levied)

PLEASE INDICATE (with a tick) IF YOUR SHOOT WILL INVOLVE ANY OF THE FOLLOWING:

Traffic Control _____	Scaffolding _____	Wet Downs _____
Stewards _____	Honey Wagons _____	Animal _____
Street Dressing _____	Catering Bus _____	Reconstruction of _____ emergency / crime
Camera crane _____	SFX _____	Children _____
Camera Truck _____	Firearm _____	Impersonation of Emergency Officers _____
Tracking _____	Fire effects _____	Smoke effects _____
Driving Sequence _____	Buildings Blackouts _____	Generators _____
Wind machine _____	Crowds _____	Bicycles _____
Stunts _____	Music _____	Lighting _____

Some items may require individual licensing, and may have a cost associated with them. Link to: www.oxfordshire.gov.uk and search for scaffolding, hoardings, etc. Cherry pickers and cranes will require licensing in Oxford City.

Applications must be accompanied by a risk assessment.

All filming applications must include a copy of £10 million value Public Liability Insurance. Upon receipt your application will be considered within 5 working days.

Successful applicants will be invoiced a standard charge to the address provided. This charge is tiered according to production location crew size:

1 to 5 people	£35
6 to 11 people	£75
12+ people	£150

These charges are inclusive of VAT. Please provide a purchase order reference for your records on this form.

P.O. Reference: _____

Signed on behalf of the Production Company: _____

Print Name: _____ Date: _____