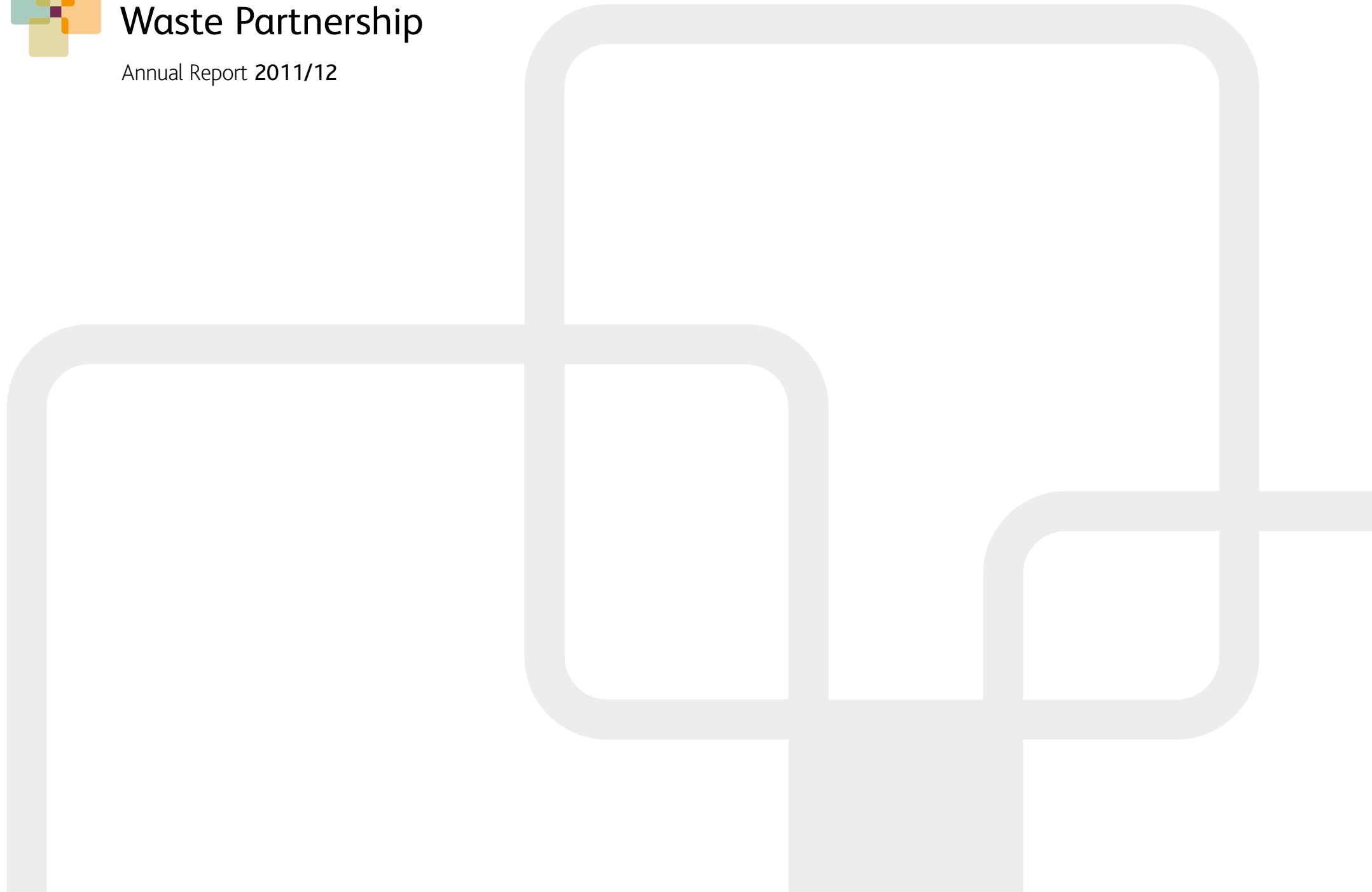




Oxfordshire
Waste Partnership

Annual Report 2011/12



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Who we are

Oxfordshire Waste Partnership (OWP) is a partnership of the county and district councils of Oxfordshire who are working together to continuously improve waste management services within the county.

The members of OWP are:

- Cherwell District Council
- Oxford City Council
- Oxfordshire County Council
- South Oxfordshire District Council
- Vale of White Horse District Council
- West Oxfordshire District Council

From April 2007, OWP has operated as a statutory Joint Committee. The chairmanship has been held by Oxfordshire County Council since July 2010 and will transfer to South Oxfordshire District Council in July 2012.

The OWP Joint Committee is supported by an officer group structure outlined below.

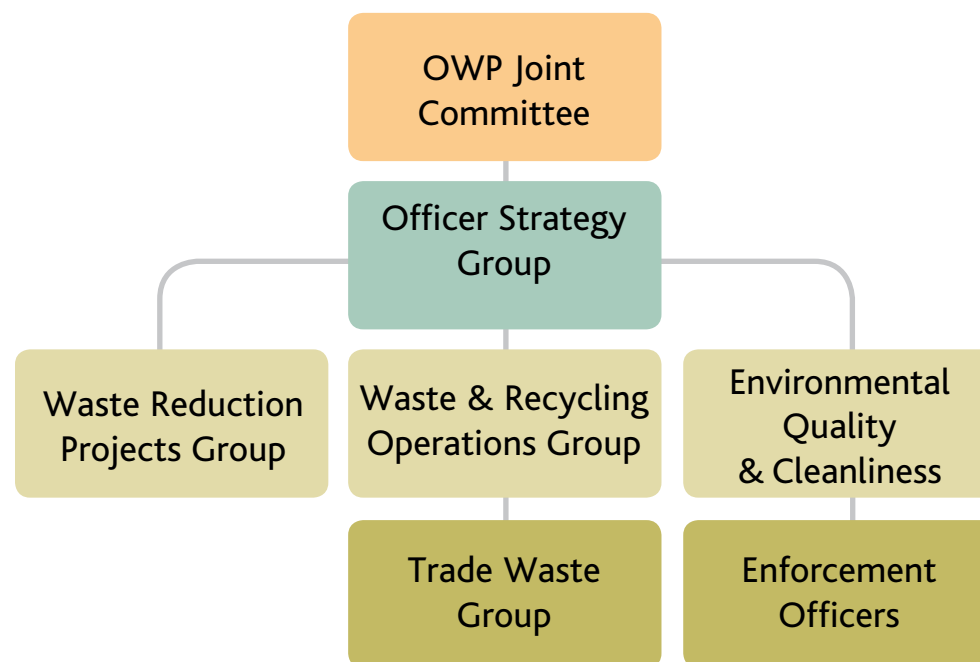


Figure 1 – OWP organisational structure

Our vision

We will work in partnership to reduce waste and to maximise reuse, recycling and composting. We will treat residual waste before disposal to recover further value and to minimise the environmental impact of disposal.

Our objectives are to:

- a) Ensure waste is managed in accordance with the waste hierarchy: reduce waste first, then reuse, recycle and compost resources, recover value and, as a last resort, dispose of waste.
- b) Promote waste reduction, reuse and recycling initiatives to Oxfordshire communities to help everyone manage their own wastes.
- c) Seek the most appropriate and sustainable solution for waste that protects the environment, including minimising the transport of waste.
- d) Meet or exceed performance required by statutory and locally agreed targets.
- e) Work together through the provision of co-ordinated services and infrastructure for waste collection, treatment, transfer and disposal to maximise the efficient use of resources within Oxfordshire.
- f) Ensure that waste facilities are suitably sized and distributed and that site identification is informed in accordance with the Minerals and Waste Development Framework and the Regional Strategy.
- g) Assist the development of markets, especially those that are local, for recovered materials.
- h) Enable customer satisfaction through delivery of effective and efficient services to Oxfordshire residents that minimise the overall tax burden at the best possible value.
- i) Develop flexible and comprehensive waste management services that are robust and deliverable throughout Oxfordshire now and in the long term.
- j) Lobby Central Government and work with local business to improve the efficient use of resources, reduce the impact of activities on resource consumption, which results in the production of municipal waste, and encourage them to take responsibility for the wastes they produce.

Our approach

OWP agreed a Joint Municipal Waste Management Strategy in January 2007.

This sets out our plans for dealing with Oxfordshire's municipal waste through to 2030.

A five-year review of the strategy was started during 2011/12 and public consultation will take place in 2012.

The main themes of the strategy are:

Reduce

We will provide advice and services to help householders reduce waste.

We will also set a good example by reducing our own waste.

Reuse

We will work with householders, schools, businesses and the community, to reuse waste.

Recycling & Composting

As a minimum, we will achieve:

- a combined recycling & composting rate of at least 40% of household waste by 2010,
- a combined recycling & composting rate of at least 45% of household waste by 2015,
- a combined recycling & composting rate of at least 55% of household waste by 2020

Dealing with residual waste

We will build new waste facilities to recover value from residual waste. Instead of being landfilled, it can be made into useful products or used to generate power.

Dealing with hazardous waste

We will encourage the separation of hazardous wastes so they can be safely managed.

Land use planning

We will work together to ensure that new waste facilities are built in suitable locations, using the Waste Planning role of Oxfordshire County Council.

Creating Markets

We will help to develop markets for the recyclable materials that we collect.

Working in Partnership

We will improve our waste management services by working together through the Oxfordshire Waste Partnership and with others.



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Chairman's introduction

Oxfordshire Waste Partnership (OWP) and all the authorities in Oxfordshire have continued to improve services to residents, to reduce costs and encourage each partner council to do better.

Our recycling performance increased again this year, and for the first time we have recycled or composted more than 60% of our waste. This is a fantastic achievement and means we are amongst the very best in the country. The five-year review of our Joint Municipal Waste Management Strategy started in 2011/12 demonstrates how far we have come: recycling rates have almost doubled since 2006/07. This shows how fantastically Oxfordshire residents have embraced their recycling services and our performance across the county is a credit to every one who participates in their local recycling scheme.

OWP provides a forum for collaboration, learning and strategic planning that results in very real improvements to the quality and cost effectiveness of the waste management services delivered across Oxfordshire. This becomes even

more important during a time of tighter budgets and resource restrictions. Partnership working through Oxfordshire Waste Partnership allows us to make more of a difference than could be achieved working apart.

On behalf of Cllr Lorraine Lindsay Gale and myself, I would like to thank the members of the partnership and the officer team for the support they have provided over the last two years. I wish my South Oxfordshire District Council successor, Cllr David Dodds, well as the new chairman of the Partnership.

Cllr Hilary Hibbert – Biles
Oxfordshire County Council
Chairman of Oxfordshire Waste Partnership



Report from the Partnership Coordinator

Overview

Oxfordshire continued to make excellent progress in 2011/12 against key performance measures. Levels of recycling and composting were over 60% and the amount of residual waste produced by households and the amount of waste landfilled by local councils continued to decline. Our performance against these measures is amongst the best in the country.

OWP and its partner councils are consistently short listed for national awards. During 2011/12 OWP have been finalists for the following awards:

- National Recycling Awards “Best Partnership Project for Recycling” – For community partnership work.
- National Recycling Awards “The Waste Minimisation Award” – ReFashion
- Association for Organics Recycling (AfOR) Awards “Local Partnership Award” – Oxfordshire County Council and Agrivert
- AfOR Awards “Food Waste Recycling Award” - West Oxfordshire District Council and RAF Brize Norton
- Anaerobic Digestion and Biogas Industry (ADBI) Awards “Best Local Authority” Oxfordshire Waste Partnership.
- ADBI Awards “Innovation in Waste Collection” - West Oxfordshire District Council and RAF Brize Norton
- Awards for Excellence in Recycling and Waste Management “Local Authority Recycling Champion” – Paul Mcroft, OWP



Recognition for Oxfordshire successes at a national award ceremony.



Report from the Partnership Coordinator

Overview continued

Our waste treatment infrastructure continues to take shape, with construction underway at the Ardley Energy from Waste facility and on a second Anaerobic Digestion plant, near Wallingford.

With comprehensive recycling and composting collection services now in place across the county, emphasis within the OWP work plan has shifted to promoting the full and proper usage of these services and also on waste prevention and reuse activities, which are at the top of the waste management hierarchy.

Further information on our progress during 2011/12 is set out within this report.



A second Anaerobic Digestion plant will mean power for a further 4,200 homes.



Report from the Partnership Coordinator

Progress against Strategic Policies

Policy 1 - Oxfordshire Waste Partnership will encourage the efficient use of resources, reduce resource consumption and take responsibility for the wastes they produce.

OWP councils audited their waste arisings last year, repeating an exercise last undertaken in 2008. Since 2008, the percentage of in-house waste recycled or composted has increased from 46% to 65%. Overall levels of waste have dropped in this period. The improvements have been made through the introduction of new recycling schemes, including food waste collections at some offices. There has also been a notable reduction in paper usage and a reduction in confidential waste disposal; both helping to reduce costs.

Policy 2 – Oxfordshire Waste Partnership will lobby central government to focus on waste as an integral part of sustainable resource management.

OWP responded to government consultations on providing funding for a return to weekly refuse collections, stating that alternate week collections of residual waste worked well in Oxfordshire. OWP responded positively to the DEFRA consultation on increasing packaging recovery targets, believing that higher targets would promote recycling collections and support the reprocessing industry. A response was also submitted on DEFRA plans to reduce penalties associated with residents leaving waste out on the street. This raised concerns that a deterrent was being reduced at the risk of local environmental quality.



Increasing council office recycling and reducing waste.

Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 3 – Oxfordshire Waste Partnership will help householders and individuals to reduce and manage their wastes through the provision of advice and appropriate services.

The “Love Food Hate Waste” food waste reduction campaign continues to be a success. More than 20,000 residents have now pledged to reduce food waste. Recent survey work has also shown that the proportion of residents committed to reducing food waste has increased by a further 3% to reach 18%.

The Community Action Group (CAG) programme continues to grow. There are now 38 communities working to reduce waste and lower their carbon footprint. More than 200 CAG events were held during 2011/12 and the mailing list for “the Key” eNewsletter launched during the year has already more than 1,000 subscribers.

OWP let a joint contract with the Climate Change team at Oxfordshire County Council for an Environmental Education Service. The appointed contractors, Groundwork Thames Valley, will work intensively with up to 20 secondary schools over the next 18 months to reduce waste and energy consumption. 8 secondary schools have already been recruited to this “Green Hub Schools” programme. A lighter touch programme will also serve primary schools. More than 60 school visits have already been made. The joint procurement has improved value for money through shared use of assets and resources. It has also provided a much simpler, joined up service offering to local schools.



The Groundwork education team.

Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 4 - Oxfordshire Waste Partnership will encourage the controlled reuse and reclamation of items through the provision of advice and appropriate services.

OWP and Oxford City Council staff worked with local businesses, charities, students, volunteers and community groups on a fun fashion event that highlighted the problem of disposable fashion. Branded as ReFashion, this successful event enabled people to swap clothes for free, pass them to charity, find out how to repair or decorate them or even transform a favourite garment into something totally different. Regular fashion shows as diverse as students' textile work, retro garments and wedding outfits entertained the room. Over half a tonne of clothing was brought to the event by over 700 people and around one thousand items of clothing were swapped. Any clothes left over at the end were recycled.



Students from Oxford and Cherwell Valley College on the catwalk at the ReFashion event.



Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 4 continued - OWP has developed a new online guide to reducing, reusing and recycling in Oxfordshire. The guide sets out where different items can be repaired, reused or recycled locally, including charity shops, local businesses and community groups.

OWP has worked with partner councils, charities and local community groups to develop plans for a reuse and sustainable living centre in Bicester. £40,000 of project funding has been awarded by the Eco-Bicester Strategic Delivery Board for further work on project feasibility and funding plans.

A new bicycle reuse project has been set up with homeless charity Emmaus. Old bicycles dumped at Redbridge Household Waste Recycling Centre are set aside by site contractors W&S Recycling. Emmaus take any bikes that are suitable for reuse or spare parts. Volunteers are then trained to refurbish them before they get sold from the Emmaus Secondhand Superstore.

Another trial project with Emmaus, on the repair and reuse of furniture from council bulky waste collections proved unsuccessful. The quality of the materials collected was of insufficient quality for reuse and resale. Recycling options for council bulky wastes are being trialled instead.



Homeless charity Emmaus getting bikes back on the road



Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 5 - In accordance with regional policy, OWP will seek to reduce the growth of municipal waste across the county to 0% per person per annum by 2012.

OWP continued to implement its Waste Prevention Strategy which includes campaigns on promoting food waste reduction, home composting, reusable nappies and bulky waste reuse. An OWP communications plan supports these campaigns as well as promoting recycling services.

Residual waste levels continued to decrease in 2011/12, with residual waste per household figures reducing by some 59 kilograms per household. Total household waste arisings also reduced, meaning that waste levels per person have declined for each of the last 3 years. Oxfordshire maintained its position as the county with the lowest waste levels per person in England.

Policy 6 - Oxfordshire Waste Partnership will provide an integrated system of collection and processing of household waste which will achieve, as a minimum:

By 31 Mar 2010: recycle or compost at least 40% of household waste;

By 31 Mar 2015: recycle or compost at least 45% of household waste;

By 31 Mar 2020: recycle or compost at least 55% of household waste.

OWP met its 2020 recycling target of 55% nine years early in 2010/11.

We continued to improve in 2011/12 when an annual countywide recycling & composting rate of 60.14% was obtained.

In the last quarter of 2010/11, each of our district councils were amongst the top 80 (out of 353 councils in England) for recycling and composting and three councils were in the top 10.

The number of on-street recycling bins was expanded last year and all district councils have introduced containers so that people can “recycle on the go” as well as at home.

Partner councils also sought to increase the range of materials that can be recycled locally. Collection points for the recycling of mattresses were trialled at Household Waste Recycling Centres (HWRCs), whilst plans have also been developed to expand the number of collection banks for Waste Electrical and Electronic Equipment (WEEE).

Plans for the development of a new HWRC and reuse store near Kidlington have been delayed due to land ownership issues at the preferred site. Oxfordshire County Council is working to resolve these issues.



Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 7 - OWP will ensure that recycling facilities and services are available to all residents

Food waste collection services have been extended to flats in Cherwell, South Oxfordshire, Vale of White Horse and West Oxfordshire. Oxford City has submitted an expression of interest for the Department of Communities and Local Government weekly bin collection fund to develop food waste collection facilities for flats within the city. Cherwell District Council also expressed interest in the fund to introduce weekly food waste collections across the district.

Policy 8 - Oxfordshire Waste Partnership will encourage householders and businesses to separate waste for recycling collections by providing targeted information and awareness raising campaigns.

An OWP Communications Plan was implemented throughout 2011/12 providing communications support for council recycling schemes and for a host of joint waste reduction campaigns.

Cherwell, Oxford City and West Oxfordshire provide commercial waste collections services to local businesses. Each council now provides a comprehensive recycling service for commercial waste, whilst Oxford City

became the first Oxfordshire council to introduce commercial food waste collection services in 2011/12. City and county council officers worked jointly to gain £55,000 of funding from ReMade South East to develop a food waste collection trial serving small and medium size businesses.

The amount of commercial waste landfilled decreased again last year (by 4%), whilst the amount recycled increased by 20%. Commercial waste landfill tonnages have decreased by a third since 2009/10, whilst customer numbers have actually increased slightly over this period.



Food waste trial in Oxford funded by ReMade South East.

Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 9 - Oxfordshire Waste Partnership will provide a system for recovering value from residual wastes in order to meet LATS targets.

Construction on the Ardley Energy from Waste plant began in December 2011. A high court appeal by a local opposition group was dismissed in July and further applications to appeal were subsequently turned down. The plant is due to open in 2014. It will reduce the amount of Oxfordshire's household waste sent to landfill to less than 5% and once operating fully will generate enough electricity to power around 38,000 homes.

As part of its review of national waste policy, Government has announced that the Landfill Allowance Trading Scheme (LATS) will end in March 2013. This removes the threat of future penalties for county councils exceeding their landfill allowance. It also removes a potential income stream from the sale of surplus permits once the new Ardley facility is in operation.



Start of construction of the Energy from Waste plant



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Report from the Partnership Coordinator

Progress against Strategic Policies continued

Policy 12 - Oxfordshire Waste Partnership, working with the Waste Planning Authority, will ensure that waste facilities are suitably sized and distributed with the aim of minimising the transport of waste. Facilities will be well related to areas of population, given the environmental and amenity constraints, and the availability of suitable sites.

In addition to the commencement of work at the Ardley EfW, work has also started on a second Anaerobic Digestion (AD) plant at Wallingford. The construction of this second AD plant to accompany the facility at Cassington demonstrates the success of district council food waste collections. The new facility will reduce the distance travelled by South Oxfordshire and Vale of White Horse District Councils to deliver food waste for reprocessing.

Policy 13 - Oxfordshire Waste Partnership will assist the development of local markets for recovered materials.

Work to develop a reuse store in Bicester progressed with the appointment of a project officer. This one year post is funded by the Eco-Bicester Strategic Board and is tasked with sourcing the funding needed to get this new venture underway and self-financing within five years.

The Retrader business waste exchange website (www.retrader.org) continued to be promoted in 2011/12: promoting the reuse of materials that would otherwise be wasted and reducing waste disposal and procurement costs.

Policy 14 - Oxfordshire Waste Partnership will develop methods of working together to improve the level of service through effective and efficient use of resources within Oxfordshire.

A joint environmental education programme with the Environment and Climate Change team at Oxfordshire County Council has been developed and a two-year contract awarded to Groundwork Thames Valley in October 2011. This replaces two previously discreet services and allows schools to book a comprehensive green education package for their pupils, covering both waste and energy issues.

A five-year review of the JMWMS was undertaken in 2011/12 and a public consultation exercise is to be completed in the summer of 2012. It is anticipated that the revised strategy will continue our commitment to high levels of recycling & composting and the recovery of value from residual waste. There will be an increasing focus on waste prevention and also on dealing with commercial waste more effectively.



Report from the Partnership Coordinator

Environmental Quality

Officers have worked with local magistrates to build up a shared understanding of the problems caused by fly-tipping. A number of successful prosecutions have followed, with the fines and awarded costs sending a clear message that fly-tipping is unacceptable within Oxfordshire. Fly-tipping levels reduced again last year, and have halved within the last five years.

Good working relationships have been established with OCC Highways and Highways Agency colleagues to improve coordination of highways grass cutting and litter clearance. Working together on this issue saves money, reduces customer complaints and improves cleanliness levels.

OWP developed communications campaigns around the jointly identified priorities of dog fouling and the fly-tipping of waste from “man and van” type waste clearance services. These campaigns sought to raise awareness that householders could be prosecuted for these offences and provided information to help ensure that people stayed within the law.



Fly-Tipping awareness campaign.

Report from the Partnership Coordinator

Performance Information

Table 1 summarises performance against the waste national indicators retained by OWP for local performance monitoring. From this it can be seen that the amount of residual waste produced by households reduced further in 2011/12 by 59.44 kilograms per household: a 13% reduction.

Recycling & composting levels increased by 5.14% resulting in an annual rate of 60.14%. This places Oxfordshire amongst the highest recyclers in England.

Oxfordshire councils reduced the amount of municipal waste landfilled by 10,146 tonnes last year. With landfill costing approximately £80 per tonne this represents saved landfill costs of around £811,707.

There were 141 fewer reported fly-tipping incidents last year. This is a positive result, continuing the trend of the past four years, which have seen a sharp reduction in fly-tipping incidents.

Table 1 Waste NI performance

Indicator	Description	2010/11 performance	2011/12 performance	Change
NI 191	Residual Household Waste per Household (kg)	469.5 kg	410.06 kg	-59.44 kg
NI 192	Household waste recycled and composted (%)	55%	60.14%	5.14%
NI 193	Municipal waste sent to landfill (tonnes)	133,357 tonnes	123,211 tonnes	-10,146 tonnes
NI 195	Improved street and environmental cleanliness – fly-tipping	2806 incidents	2665 incidents	-141 incidents



Report from the Partnership Coordinator

The year ahead

A public consultation will be completed on the five-year review of the JMWMS in 2012. OWP councils have been hugely successful in implementing the current joint strategy. This has focused on the introduction of new recycling & composting collection services, supported by new waste treatment infrastructure. The subsequent performance improvements have seen recycling rates almost double in the last five years. It is expected that the refreshed strategy will seek to consolidate work to date by continuing to promote the full and proper usage of recycling systems and by increasingly focussing on waste prevention and reuse.

A key consideration will be the setting of new recycling targets, as the current target of 55% by 2020 has already been reached. Any change to targets will trigger a review of the OWP Financial Arrangements: a locally agreed payment system whereby district councils (as Waste Collection Authorities) are incentivised to reduce residual waste through payments or penalties from the county council (as Waste Disposal Authority). The continued suitability of the current Financial Arrangements model will be considered, and a wider system review may be undertaken.

A contract for the bulking & haulage of residual waste from the southern and western parts of the county to the new Ardley Energy from Waste facility will be let during 2012/13. The contract will be procured by the county council, with full district council representation on the project team. Prices for a number of options with the potential to reduce our operating costs will also be included. These include a local bulky facility for clinical waste, food waste and street cleaning waste.

A number of current work streams will continue to be developed, such as improving our recycling service offering to commercial customers, expanding WEEE recycling and the development of a reuse store for items such furniture and white goods.

We will continue to work in partnership wherever possible; working with community sector partners such as the Community Action Group Programme and Groundwork Thames Valley to extend the reach of our waste prevention messages.

South Oxfordshire D.C takes over from Oxfordshire County Council as the Host Authority in 2011/12. Cherwell D.C will continue as the Auditing Authority.



Finance summary

Budget 2011/12

OWP realised a surplus at outturn of £52,581 and this sum is carried forward in to 2012/13.

Partner council contributions for 2012/13 remain £137,460 for Oxfordshire County Council and £27,492 for District Councils.

Table 2 2011/12 budget outturn

	Budget £	Actual £	Variance £
Expenditure			
Core Budget (including salaries)	114,491	114,397	-94
Development budget	174,255	164,710	-9,545
Total expenditure	288,746	279,107	-9,639
Income			
Carried forward from previous year	56,768		
Partner council contributions	274,920	274,920	0
Total income	331,688	331,688	0
Deficit/(Surplus)	-42,942	-52,581	-9,639



Finance summary

New Initiatives fund

The New Initiatives Fund (NIF) was set up to fund new or one-off costs resulting from the delivery of the OWP Joint Municipal Waste Management Strategy (JMWMS). The fund pooled performance reward grant earned by OWP councils from the achievement of waste management targets within the Public Service Agreements and Local Area Agreements with central government.

Total income to the NIF was:

Capital -	£719,358
Revenue -	£615,594
Total -	£1,334,952

Councils bid to the NIF through the completion of a standard application form. Applications are assessed by the OWP Officer Strategy Group, which makes a recommendation to the OWP Chairman (or for applications for

more than £50,000 to the full Joint Committee) on whether funding should be awarded. Twenty-six projects have been funded to date. The fund has helped the introduction of food waste collections, commercial waste recycling collections and on-street recycling schemes, as well as a number of other projects.

The 2011/12 close position was:

Capital -	£307,108
Revenue -	£103,722
Total -	£410,830

The vast majority of remaining funding has been committed to projects. £16,577 remains unallocated.



Finance summary

Auditors Report

Oxfordshire Waste Partnership's appointed internal auditing authority for 2011/12 is Cherwell District Council (CDC).

The audit has been completed by CDC's internal audit providers, PwC under a separate letter of engagement. The audit report provides a low overall risk rating, therefore management can take sufficient assurance that the service is effective and secure.

Appropriate accounting records have been maintained with income and expenditure properly recorded; accounting statements have been prepared on a correct basis. Salary payments are appropriately reviewed and authorised before payment is released. Budget reports are also accurately produced and reviewed by the Joint Committee on a regular basis.

Systems, processes and interfaces tested have adequate controls in place and work effectively; risks have been formally assessed and regularly reviewed.

Two low risk issues were found during the audit. One related to supporting paperwork for the authorisation of two items of expenditure. The second issue was re-raised from last year over the fact that there is no formalised timetable between two key members of the Partnership (Oxfordshire County and Cherwell District Councils) for communication of final recharge amounts for the year.



Governance and accountability

OWP is a Joint Committee established in April 2007 under Sections 101 and 102 of the Local Government Act 1972, the Local Authorities (Arrangements for the Discharge of Functions) (England) (Amendment) Regulations 2001 made under Section 20 of the Local Government Act 2000 and all other enabling legislation. A detailed Partnership Agreement has been sealed by each Partner Council.

Purpose of the OWP

OWP provides a framework to enable joint working between the Partner Authorities on waste matters.

The purpose of the Joint Committee is to carry out the strategic, financial and operational functions set out below and in doing so to discharge, on behalf of the Partner Authorities, their statutory responsibilities for waste management as are delegated to the Joint Committee from time to time.

The functions of OWP Joint Committee are to:

Strategic

- develop a strategic policy framework within which the Partner Authorities can each discharge their functions as waste disposal authority or waste collection authority
- discharge on behalf of the Partner Authorities, responsibilities in relation to county-wide waste promotional activities, public engagement, research, technical evaluations, achievement of the wastes element of the Local Area Agreement (LAA) stretch target. This does not preclude district authorities from undertaking public engagement or other activities on waste collection issues specific to their district
- annually review and revise as necessary the objectives and strategic policies of the OWP for consideration and approval by the Partner Authorities
- contribute to achievement of sustainable development through waste

minimisation, reduction of waste going to landfill on a year by year basis, development of alternative methods of disposal, and increased proportion of waste being recycled on a year by year basis

- develop proposals for the future development of waste management that achieve the core objectives

Financial

- prepare, commit and oversee expenditure of pooled budgets to ensure the prioritised jointly operated waste functions described above are delivered
- agree a draft budget by 31 October for the forthcoming financial year to include the proposed contribution from each OWP Partner, for consideration by Partner Authorities
- oversee the operation of the agreed partner incentivisation arrangements and monitor effectiveness of these arrangements
- make recommendations to the Partner Authorities to request resources as required to meet the core objectives
- annually review the costs of administering the OWP and determine the contributions of the partners ensuring that the distribution is equitable

Governance and accountability

Operational

- take decisions as required on the matters presented, voting on such matters if any voting member present requests it. Voting is by a show of hands with the Chair having a casting vote in the event of a tie. In the event that any proposition would have contractual or financial implications for a Partner Authority, then the vote of that member in favour of the proposal is required
- continually seek more efficient and cost effective ways of delivering the waste objectives including opportunities for joint procurement and shared services
- prepare and jointly deliver an annual action plan that delivers OWP objectives and strategic policies, for approval by the Partner Authorities
- consider and comment on progress reports from the LAA Clean/ Green group and report to PSB on progress towards the LAA 'Clean/ Green' targets
- commission research and public opinion surveys into matters relevant to the core objectives
- issue press releases and carry out publicity as the Committee deems necessary for the furtherance of the core objectives.

Composition of the Joint Committee

The Committee comprises 6 members; one member appointed by each Partner Authority. Each is a member of the Executive at their respective Partner Authorities.

Each Partner Authority also appoints another named member of its Executive to act as a deputy for its appointed committee member.

Role of Committee Members

The role of each Committee Member is to:

- attend meetings of the OWP Joint Committee, vote on items of business and make a positive contribution to the Committee, and ensure that if unable to do so, a named deputy attends
- demonstrate commitment to and act as champion for the OWP vision and objectives and OWP key principles
- act as ambassador for the Committee and ensure that his/her Authority supports the OWP and abides by the OWP key principles
- act as advocate for the Committee in seeking any necessary approvals from his Authority in connection with the annual JMWMS action plan
- keep up-to-date with changes in legislation and all relevant statutory and non-statutory guidance



List of abbreviations

AD – Anaerobic Digestion

CAG – Community Action Group

DEFRA – Department of Environment, Food and Rural Affairs

HWRC – Household Waste Recycling Centre

IVC – In-Vessel Composting

JMWMS – Joint Municipal Waste Management Strategy

LARAC – Local Authority Recycling Advisory Committee

LATS – Landfill Allowance Trading Scheme

LAA – Local Area Agreement

NI – National Indicator

NIF – New Initiatives Fund

OCC – Oxfordshire County Council

OWP – Oxfordshire Waste Partnership

WEEE – Waste Electrical and Electronic Equipment

WRAP – Waste and Resources Action Programme

