

APPENDIX 1

Cash for Trash Rules

The following list of rules governs the Cash for Trash recycling incentive scheme operated by Oxfordshire Waste Partnership (OWP) as funded by XXX

1. The competition is open to anyone over the age of 18 living in XXX Council areas except for employees of any Oxfordshire council's waste management teams, chief executives, directors, councillors or any other council staff directly involved in the running of the competition. Staff from council contractors and senior staff at any connected companies who donate prizes are also ineligible to win.
2. There will be one prize a fortnight in each district. With one address chosen in each council area each fortnight until such time as the scheme ends.
3. The prize(s) will be made in the form of a cheque, or cash or as donated by sponsors. No alternatives will be offered.
4. Winners will be selected at random using a computer to select a random number.
5. The addresses will be selected in advance by OWP using a computer generated random number checked off against the full property list in the participating council areas.
6. Upon arrival at the chosen address, on the morning of collection, a member of council staff involved in running Cash for Trash will check to see if that property is recycling correctly. In order for that property to be confirmed a winner:
 - a. They must have a recycling bin/box ready for collection.
 - b. The recycling bin/box must be ready for collection as specified by the district council.
 - c. The recycling bin/box must be out for collection at an appropriate collection point, unless the household is exempt from this service and has their recycling collected from another location by prior arrangement. i.e. they are disabled or elderly and unable to lift/move their bins/boxes.
 - d. The recycling bin/box must contain the correct recyclable materials as specified by their district council (only small amounts of contamination will be permitted).
 - e. Recycling bins/boxes incorrectly used, i.e. containing non-recyclable household waste will not be accepted.

7. If council staff are not able to identify whether that property has been recycling they are to assume they aren't.
8. To help council staff correctly identify if a property is recycling, residents are encouraged to put their property number on the front of their box/bin. This is especially important if properties put their bins/boxes in the same area.
9. If the chosen household is not recycling correctly, council staff will choose another household in the same street that is recycling correctly using the criteria above. Where possible this will be the next house numerically in the street. Council staff will move from house to house until a winner is found. If the chosen household is the last house numerically in the street, council staff will move down the street until a winner is found.
10. If no properties in that street are recycling, then another property will be chosen at random, and the process will start again.
11. OWP may require winners to participate in any publicity. OWP will not divulge winners' full addresses.
12. OWP will hold the copyright to any images taken as a result of any publicity and may reproduce them or pass them on to others to promote council services.
13. Due to the nature of the scheme it will not be open to residents who share communal recycling facilities. If a property with communal recycling facilities is selected the next highest property number in that road that doesn't have communal recycling facilities will be used.
14. Cash for Trash will run for an initial six months or while sponsorship/prize money is available.