

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

26th March 2010

Role of Host Authority and dates of future meetings

1 Purpose of Report

- 1.1 To advise of future chairing arrangements for the Oxfordshire Waste Partnership (OWP) Joint Committee and Environment Partnership.

2 Background

- 2.1 The OWP Partnership Agreement sets out that “the role of the Host Authority will rotate automatically in alphabetical order between the Partner Authorities every two years from the date of the relevant Annual General Meeting”. This means that the role will move from Oxford City Council to Oxfordshire County Council in July 2010, so that the next meeting of OWP will be the first to be hosted and chaired by the County Council.
- 2.2 In July 2009, OWP and the Environment Partnership agreed that both meetings should be chaired by the same person and that this be an elected member from one of the Oxfordshire local authorities elected according to the current OWP constitution. This means that Oxfordshire County Council will also assume chairmanship of the Environment Partnership meeting with effect from the next meeting in July 2010.
- 2.3 Chairing of the OWP Officer Strategy Group also rotates in alphabetical order every two years, so that it mirrors the OWP Joint Committee arrangements. Oxfordshire County Council recently assumed the chairmanship of the OSG, taking on this role early due to resource constraints within the City Council. The County Council also provides administrative support to the Environment Partnership.
- 2.4 The role of OWP Auditing Authority rotates alphabetically every two years, with West Oxfordshire assuming this role for the 2009/10 – 2010/11 period. This was agreed by OWP on 23 October 2009.
- 2.5 Two further roles set out within the OWP Partnership Agreement, those of Accounting Authority and Employing Authority, are fixed. These will remain with Oxfordshire County Council and Cherwell District Council respectively.
- 2.6 OWP and Environment Partnership meeting dates for 2010/11 are listed below.

9th July 2010

29th October 2010

21st January 2011

25th March 2011

Meetings will be held at County Hall, Oxford.

3 Financial, Risk and Staff Implications

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

- 3.1 The Partnership Agreement allows for costs incurred by Partner Authorities whilst undertaking their duties as OWP Host Authority, Auditing Authority, Accounting Authority and Employing Authority to be reimbursed from the OWP Core budget.

4 Areas Affected

- 4.1 Oxford City Council and Oxfordshire County Council are affected by the matters within this report.

5 Effect on Strategic Policies

- 5.1 N/A

6 Options or Alternatives

- 6.1 Alternative meeting dates for 2010/11 may be proposed.

7 Recommendations

- 7.1 That the hand-over of the role of OWP Host Authority and chairing of the Environment Partnership to Oxfordshire County Council with effect from the next meeting in July 2011 and the meeting dates for 2010/11 be noted.

8 Reasons for Recommendations

- 8.1 To ensure all Partners engage fully in the work of the OWP and are able to optimise the contributions they are able to make.

9 Contact Officer

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Background Papers: None.