

Chair: Councillor John Tanner (Oxford City Council)

Secretary: William Reed (Democratic Services Manager)

Oxford City Council
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Oxfordshire Waste Partnership

Joint Committee

NOTICE OF MEETING

MEETING Oxfordshire Waste Partnership Joint Committee

DATE/TIME Friday 10th July 2009 at 9.30am.

PLACE The Old Library, First Floor, Oxford Town Hall, St Aldate's, Oxford

CONTACT OFFICER William Reed (Tel: 01865 252230) E-mail: wreed@oxford.gov.uk

William Reed
Democratic Services Manager
Oxford City Council

2nd July 2009

Membership

Councillors:

John Tanner
(deputy: any other member of the City Executive Board)

George Reynolds
(deputy: Barry Wood)

Representing:

Oxford City Council

Cherwell District Council

Ian Hudspeth
(deputy: David Robertson)

Oxfordshire County Council

David Dodds
(deputy: Any Cabinet Member)

South Oxfordshire District Council

Jenny Hannaby
(deputy: Tony De Vere)

Vale of White Horse District Council

David Harvey
(deputy: Barry Norton or Mark Booty)

West Oxfordshire District Council

NOTES

Access to Information

The minutes and reports included in Part I of this agenda are published on the websites of each partner authority.

For enquiries about specific reports: please contact the officers named in the reports.

The timing given against each agenda item is an estimate of the approximate time that the Committee will commence consideration of that item. It is for indicative purposes only, and will change in the event that the running order of the items is revised or additional time is taken on items.

If you are planning to attend the meeting please note there is no car parking at Oxford Town Hall. You should use the park and ride sites on the edge of town and travel to the Town Hall from there by public transport or use public transport for your entire journey.

Guidance for Members

Members are asked to contact William Reed, Democratic Services Manager, Tel 01865 252230, (email to wreed@oxford.gov.uk) to tender apologies or advise of attendance by their named Deputy Members.

Members are reminded that Part II reports (where provided) contain exempt information that is not available to the public or press and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). There are no exempt reports for this meeting.

Members are required to consider the implications of the Crime and Disorder Act 1998 and the Human Rights Act 1998 when exercising their functions.

Declarations of Interests

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting when the "Declaration of Interests" item is reached on the agenda. A member has a personal interest in a matter if that matter affects the well-being or financial position of the member, the member's relatives or people with whom the member has a close association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect the member, the member's relatives or people with whom the member has a close personal association positively or negatively. If the member or the others would stand to gain or lose by the decision, the member should also declare it.

A member also has a personal interest in a matter if it relates to any interest which the member must register.

A member has a prejudicial interest in a matter if:-

- (a) a member of the public, who knows the relevant facts, would reasonably think the member's personal interest is so significant that it is likely to prejudice the member's judgment of the public interest; and
- (b) the matter affects the member's financial interests or relates to a licensing or regulatory matter; and
- (c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

If a member has a prejudicial interest he or she must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, the member may also make representations as if he or she were a member of the public. However, the member must withdraw from the meeting once he or she has made your representations and before any debate starts.

A member arriving after the start of the meeting is asked to declare interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

Officers cannot offer advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

AGENDA

PART I

Timed for:

9.30 AM 1 MINUTES

To confirm as a correct record the Minutes (circulated, page 1.1) of the meeting of the Joint Committee held on 27th March 2009.

2 APOLOGIES FOR ABSENCE AND NOTIFICATION OF DEPUTY MEMBERS

The Secretary to report on apologies for absence and on the attendance by Deputy Members notified to him before the start of the meeting.

(Contact William Reed (Tel. 01865 252230) to tender apologies and advise of attendance by the named Deputy Member).

3 ADDITIONAL URGENT ITEMS

The Secretary to advise whether any item of an urgent nature has been proposed for the meeting and the Chair to consider whether the item should be taken as urgent business and to specify the reasons for urgency.

4 DECLARATIONS OF INTEREST

Members are asked to declare any personal or prejudicial interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Guidance notes follow earlier on the agenda.

5 PETITIONS AND ADDRESSES

No requests to address or petition the Committee had been made by the time of agenda finalisation.

9.40 AM 6 OXFORDSHIRE PUBLIC SERVICE BOARD – THEMATIC PARTNERSHIPS – MERGER OF WASTE AND ENVIRONMENT PARTNERSHIPS

Report (circulated, page 6.1)

9.55 AM 7 ANNUAL REPORT

Report (to follow)

10.10 AM 8. ANNUAL EXTERNAL AUDIT RETURN

William Reed and Wayne Lewis to report orally.

10.15 AM 9 PROCUREMENT UPDATES

(a) Food and Garden Waste Treatment

Report (circulated, page 9.1)

(b) Waste Collection and Recycling (OCC and WODC)

Report (circulated, page 9.3)

(c) Residual Waste Treatment

Report (circulated, page 9.5)

10.30 AM 10 MONITORING PROGRESS – FIRST QUARTER 2009/10

Report (circulated, page 10.1)

10.40 AM 11 HOUSEHOLD WASTE AND CHARITY WASTE

Report (circulated, page 11.1)

10.45 AM 12 LAA STREET CLEANLINESS

Report (circulated, page 12.1)

11.00 AM 13 DATE OF NEXT MEETING

Friday 23rd October 2009 at 9.30 am in the Town Hall, St Aldate's, Oxford

14 CONFIDENTIAL BUSINESS

If the Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.