

ANNEX 1

OWP JOINT COMMITTEE

The responsibilities of the OWP joint committee are to:

STRATEGIC

- a) develop a strategic policy framework within which the Partner Authorities can each discharge their functions as waste disposal authority or waste collection authority, as the case may be;
- b) discharge on behalf of the Partner Authorities, responsibilities in relation to County-wide waste promotional activities, public engagement, research, technical evaluations, achievement of the wastes element of the Local Area Agreement (LAA) stretch target. This does not preclude district authorities from undertaking public engagement or other activities on waste collection issues specific to their district;
- c) annually review and revise as necessary the objectives and strategic policies of the OWP for consideration and approval by the Partner Authorities;
- d) contribute to achievement of sustainable development through waste minimisation, reduction of waste going to landfill on a year by year basis, development of alternative methods of disposal, and increased proportion of waste being recycled on a year by year basis;
- e) develop proposals for the future development of waste management that achieve the core objectives;

FINANCIAL

- f) prepare, commit and oversee expenditure of pooled budgets to ensure the prioritised jointly operated waste functions described in b) above are delivered;
- g) agree a draft budget by 31 October for the forthcoming financial year to include the proposed contribution from each OWP Partner, for consideration by Partner Authorities;
- h) oversee the operation of the agreed partner incentivisation arrangements and monitor effectiveness of these arrangements;
- i) make recommendations to the Partner Authorities to request resources as required to meet the core objectives;

- j) annually review the costs of administering the OWP and determine the contributions of the partners ensuring that the distribution is equitable;

OPERATIONAL

- k) take decisions as required on the matters presented, voting on such matters if any voting member present requests it. Voting is by a show of hands with the Chair having a casting vote in the event of a tie. In the event that any proposition would have contractual or financial implications for a Partner Authority, then the vote of that member in favour of the proposal is required;
- l) continually seek more efficient and cost effective ways of delivering the waste objectives including opportunities for joint procurement and shared services;
- m) prepare and jointly deliver an annual action plan that delivers the OWP objectives and strategic policies, for approval by the Partner Authorities;
- n) consider and comment on progress reports from the LAA Clean/ Green group and report to PSB on progress towards the LAA 'Clean/ Green' targets;
- o) commission research and public opinion surveys into matters relevant to the core objectives;
- p) issue press releases and carry out publicity as the Committee deems necessary for the furtherance of the core objectives.