

**Chair:** to be appointed for the 2008/09 Council Year at this meeting. The partnership Agreement provides for the Chair to be the appointee of the Host Authority (Oxford City Council)

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**Secretary:** William Reed (Democratic Services Manager)

## **Oxfordshire Waste Partnership Joint Committee**

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### **NOTICE OF MEETING**

**MEETING** Oxfordshire Waste Partnership Joint Committee

**DATE/TIME** Friday 11<sup>th</sup> July 2008 at 9.30am.

**PLACE** St Aldate's Room, Oxford Town Hall, St Aldate's, Oxford

**CONTACT OFFICER** William Reed (Tel: 01865 252230) E-mail: wreed@oxford.gov.uk

William Reed  
Democratic Services Manager  
Oxford City Council

2nd July 2008

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#### **Membership**

**Councillors:**

John Tanner  
(deputy: any other member of the City Executive Board)

George Reynolds (to be confirmed)  
(deputy: to be notified)

**Representing:**

Oxford City Council

Cherwell District Council

Roger Belson  
(deputy: David Robertson)

Oxfordshire County Council

David Dodds  
(deputy: Any Cabinet Member)

South Oxfordshire District Council

Jenny Hannaby  
(deputy: Tony De Vere)

Vale of White Horse District Council

David Harvey  
(deputy: Barry Norton or Mark Booty)

West Oxfordshire District Council

## NOTES

### **Access to Information**

The minutes and reports included in Part I of this agenda are published on the websites of each partner authority.

For enquiries about specific reports: please contact the officers named in the reports.

The timing given against each agenda item is an estimate of the approximate time that the Committee will commence consideration of that item. It is for indicative purposes only, and will change in the event that the running order of the items is revised or additional time is taken on items.

If you are planning to attend the meeting please note there is no car parking at Oxford Town Hall. You should use the park and ride sites on the edge of town and travel to the Town Hall from there by public transport or use public transport for your entire journey.

### **Guidance for Members**

Members are asked to contact William Reed, Democratic Services Manager, Tel 01865 252230, (email to [wreed@oxford.gov.uk](mailto:wreed@oxford.gov.uk)) to tender apologies or advise of attendance by their named Deputy Members.

Members are reminded that Part II reports (where provided) contain exempt information that is not available to the public or press and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). There are no exempt reports for this meeting.

Members are required to consider the implications of the Crime and Disorder Act 1998 and the Human Rights Act 1998 when exercising their functions.

### **Declarations of Interests**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting when the "Declaration of Interests" item is reached on the agenda. A member has a personal interest in a matter if that matter affects the well-being or financial position of the member, the member's relatives or people with whom the member has a close association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect the member, the member's relatives or people with whom the member has a close personal association positively or negatively. If the member or the others would stand to gain or lose by the decision, the member should also declare it.

A member also has a personal interest in a matter if it relates to any interest which the member must register.

A member has a prejudicial interest in a matter if:-

- (a) a member of the public, who knows the relevant facts, would reasonably think the member's personal interest is so significant that it is likely to prejudice the member's judgment of the public interest; and
- (b) the matter affects the member's financial interests or relates to a licensing or regulatory matter; and
- (c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

If a member has a prejudicial interest he or she must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, the member may also make representations as if he or she were a member of the public. However, the member must withdraw from the meeting once he or she has made your representations and before any debate starts.

A member arriving after the start of the meeting is asked to declare interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

Officers cannot offer advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

## **AGENDA**

### **PART I**

**Timed for:**

**9.30 AM      1      ELECTION OF CHAIR FOR THE COUNCIL YEAR 2008/09**

The partnership Agreement provides for the Chair to be the appointee of the Host Authority (Oxford City Council)

**2      ELECTION OF VICE-CHAIR FOR THE COUNCIL YEAR 2008/09**

The partnership Agreement provides for the Vice-Chair to be the appointee of the next following partner authority in alphabetical order (Oxfordshire County Council)

**3      RESPONSIBILITIES OF THE JOINT COMMITTEE**

Note (circulated, page 3.1)

**4      ROLE OF COMMITTEE MEMBERS**

Note (circulated, page 4.1)

**5      DATES OF MEETINGS – 2008/09 – 2009/10**

The Host Authority suggests the following revised dates for meetings in 2008/09

and 2009/10:-

Friday 24<sup>th</sup> October 2008  
Friday 16<sup>th</sup> January 2009  
Friday 27<sup>th</sup> March 2009  
Friday 10<sup>th</sup> July 2009  
Friday 23<sup>rd</sup> October 2009  
Friday 15<sup>th</sup> January 2010  
Friday 26<sup>th</sup> March 2010

These dates avoid proximity to Bank, Public and School holidays and relate better to financial monitoring needs.

## **6 MINUTES**

To confirm as a correct record the Minutes (circulated, page 6.1) of the meeting of the Joint Committee held on 29 February 2008.

## **7 APOLOGIES FOR ABSENCE AND NOTIFICATION OF DEPUTY MEMBERS**

The Secretary to report on apologies for absence and on the attendance by Deputy Members notified to him before the start of the meeting.

(Contact William Reed (Tel. 01865 252230) to tender apologies and advise of attendance by the named Deputy Member).

## **8 ADDITIONAL URGENT ITEMS**

The Secretary to advise whether any item of an urgent nature has been proposed for the meeting and the Chair to consider whether the item should be taken as urgent business and to specify the reasons for urgency..

## **9 DECLARATIONS OF INTEREST**

Members are asked to declare any personal or prejudicial interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Guidance notes follow earlier on the agenda.

## **9.45 AM 10 ANNUAL REPORT**

Report (circulated, page 10.1)

## **10.05AM 11 LOCAL AREA AGREEMENT**

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Report (circulated, page 11.1)

- 10.30 AM 12 PROCUREMENT UPDATES**
- (a) Food and Garden Waste Treatment  
Report (circulated, page 12.1)
- (b) Waste Collection Joint Procurement  
Report (circulated, page 12.3)
- (c) Residual Waste Treatment  
Report (circulated, page 12.5)
- 10.45 AM 13 MONITORING PROGRESS**  
Report (circulated, page 13.1)
- 11.05 AM 14 INTERNAL AUDIT REPORT 2007/08**  
Report (circulated, page 14.1)
- 11.15 AM 15 GOVERNMENT CONSULTATION – JOINT WASTE AUTHORITIES**  
Report (circulated, page 15.1)
- 11.30 AM 16 OXCLEAN**  
Paper (circulated, page 16.1) from Colin Bailey (Head of City Works, Oxford City Council)
- 11.40 AM 17 RADLEY LAKES**  
Report (circulated, page 17.1) of the Secretary to the Joint Committee
- 18 DATE OF NEXT MEETING**  
Friday 24<sup>th</sup> October 2008 at 9.30 am in the Town Hall, St Aldate's, Oxford (if agreed by the Joint Committee at agenda item 5)
- 11.50 AM 19 “WILD WASTE SHOW” ANNUAL REPORT AND PRESENTATION**  
Report (circulated, page 19.1)

***LUNCH WILL BE PROVIDED AFTER THE “WILD WASTE” SHOW PRESENTATION.***