

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

Friday 10th July 2009

Present: The Chair (Councillor John Tanner, Oxford City Council), the Vice-Chair (Councillor Ian Hudspeth, Oxfordshire County Council), Councillors David Dodds (South Oxfordshire District Council), Jenny Hannaby (Vale of White Horse District Council), David Harvey (West Oxfordshire District Council) and George Reynolds (Cherwell District Council).

Officers Present: Wayne Lewis (Oxfordshire Waste Partnership Co-ordinator), Chris Cousins (Oxfordshire County Council), Ian Davies (Cherwell District Council), Peter Dobson (Oxford City Council), Cath James (West Oxfordshire District Council), Mike Mackay (South Oxfordshire District Council and Vale of White Horse District Council), Paul Mocroft (Oxfordshire Waste Partnership), Andrew Pau (Oxfordshire County Council) and Ed Potter (Cherwell District Council).

William Reed (Clerk to the Committee, Oxford City Council).

ACTION

63. MINUTES

- (1) The Committee confirmed as a correct record the minutes of its meeting held on 27th March 2009 subject as follows:-
 - (i) To the inclusion in minute 55 (LOCAL AREA AGREEMENT 1 – REWARD GRANT FUNDING BID) of a reference to the Committee supporting the bid to fund new food waste collections and treatment;
 - (ii) To the inclusion in minute 54 (OXFORDSHIRE PUBLIC SERVICE BOARD – THEMATIC PARTNERSHIPS – MERGER OF WASTE AND ENVIRONMENTAL PARTNERSHIPS) of a reference to Oxfordshire District leaders having accepted the principle that in new thematic partnership arrangements, membership of them should be kept to

the minimum possible commensurate with sound governance.

- (2) Arising from minute 55 (LOCAL AREA AGREEMENT 1 – REWARD GRANT FUNDING BID), resolution (2), the Oxfordshire Waste Partnership Co-ordinator reported that the bid to fund new food waste collections and treatment was not being supported by the Public Service Board.

The Committee noted the position.

64. APOLOGIES FOR ABSENCE AND NOTIFICATION OF DEPUTY MEMBERS

There were no apologies for absence from members of the Committee. The Chair reported that Councillor Robert Belson had been replaced as the County Council's representative (and Vice-Chair of the Committee) by Councillor Ian Hudspeth.

The Committee thanked Councillor Belson for his services to the Committee over the years.

Apologies for absence were received from officer attendees, namely Carolyn Baxter (Oxfordshire County Council), Steve Bishop (South Oxfordshire District Council and Vale of White Horse District Council) and Tim Sadler (Oxford City Council).

65. ADDITIONAL URGENT ITEMS

There were no additional urgent items for certification as urgent business and discussion at the meeting.

66. DECLARATIONS OF INTEREST

There were no declarations of interest by members present.

67. PETITIONS AND ADDRESSES

There were no petitions or addresses to the Committee.

68. OXFORDSHIRE PUBLIC SERVICE BOARD – THEMATIC PARTNERSHIPS – MERGER OF WASTE AND ENVIRONMENTAL PARTNERSHIP

The Oxfordshire Waste Partnership Co-ordinator and the Environment Partnership Co-ordinator submitted a report (previously circulated, now appended).

The Committee resolved:-

- (1) To note that the Environment Partnership did not favour the merging of the Partnership with this Committee to form a new Environment and Waste Joint Committee;
- (2) Noting the content of resolution (1), that the two Partnership committees should meet separately, on the same day and at the same location, with one meeting following the other, and that both meetings be chaired by the same person following the arrangements set out in the Oxfordshire Waste Partnership Joint Agreement (i.e. each Oxfordshire local authority chairing and servicing the partnership meetings for a two year period, noting that as from 2010/11 the partnership meetings would be chaired and serviced by Oxfordshire County Council);
Clerk
- (3) That for the remainder of 2009/10 the Environment Partnership be serviced by the County Council and not by the City Council;
County
- (4) That a single progress report on waste and environment local area agreement targets be produced and presented to the two
WL

meetings and then reported upon to the Public Service Board.

69. ANNUAL REPORT

The Oxfordshire Waste Partnership Co-ordinator submitted a report (previously circulated, now appended).

The Committee resolved:-

- (1) To thank the officers for their achievements on waste matters over the past year;
- (2) To approve the annual report and the statement of accounts and to note that it would be presented to the next available meeting of Oxfordshire leaders; WL
- (3) That the budget underspend of £82,541 be placed in reserve where it could potentially be used to offset to forecast growth in partner council contributions in the next two financial years. WL

70. ANNUAL EXTERNAL AUDIT RETURN

The Oxfordshire Waste Partnership Co-ordinator reported that the stage had not yet been reached where the Oxfordshire Waste Partnership statement of accounts and governance statement for 2008/09 could be signed off because the public deposit period had not yet come to an end.

The Committee resolved in the circumstances to authorise the Chair and Vice-Chair to sign off the 2008/09 statement of accounts and governance statement once the public deposit period had ended. Chair
Vice-Chair
Clerk
WL

71. PROCUREMENT UPDATES

(a) Food and Garden Waste Treatment

Carolyn Baxter (Oxfordshire County Council) submitted a report (previously circulated, now appended).

The Committee resolved to:-

- (1) Note and support progress on the food waste project;
- (2) Ask that Oxfordshire local authorities should now sign the agreement confirming each Council's commitment to the food waste project (paragraph 2.3 of the report refers). WR co-ordinate

(b) Waste Collection and Recycling

Officers from Oxford City Council and West Oxfordshire District Council submitted a report (previously circulated, now appended).

The Committee resolved to note the contents of the report.

(c) Residual Waste Treatment

Andrew Pau (Oxfordshire County Council) submitted a report (previously circulated, now appended). He reported that, subject to the outcome of the evaluation exercise, the County Council's Cabinet would be taking the decision on procurement at a special meeting in August.

The Committee resolved to note:-

- (1) And support progress on the procurement of residual waste treatment;
- (2) That transfer arrangements to the selected site would be pursued after the procurement decision had been reached. AP

72. MONITORING PROGRESS – FIRST QUARTER 2009/10

The Oxfordshire Waste Partnership Co-ordinator submitted a report (previously circulated, now appended).

The Committee resolved:-

- (1) To agree revised target completion dates for three projects, as follows:-

(a) revised waste reduction strategy and promotion of voluntary sector waste service providers – complete by October 2009 (revised from May 2009);

(b) reduction of trade waste entering the municipal waste stream – complete by April 2010 (revised from June 2009);

(c) managing and promoting assisted collection services – complete October 2010;

(2) To postpone work to establish whether the County in whole or in part should be designated a “zero waste place” until an evaluation of the first round of designations had been completed and the Government’s intentions on the future of the initiative were known; WL

(3) With reference to table 3 of the report (new initiatives funded projects) to ask the Co-ordinator to develop a formal process of learning from the outcome of NIF funded projects; WL

(4) To note that County Councillor Hudspeth would consider what might be done to increase the provision of waste recycling centre facilities in South Oxfordshire in order to reduce the distances South Oxfordshire residents had to travel to deposit waste and recyclables; Vice-Chair

(5) In order to enable meaningful monitoring to take place, quarterly performance details should be set against the year end target and quarterly profiling. WL

73. HOUSEHOLD WASTE AND CHARITY WASTE

Carolyn Baxter (Oxfordshire County Council) submitted a report (previously circulated, now appended)

The Committee resolved;-

(1) To note the officers’ intention to submit a further report to the next meeting. CB

- (2) That the report submitted to the next meeting should:-
 - (a) Indicate the impacts of the revised arrangements on the key performance indicators referred to in paragraph 5.1 of the report;
 - (b) Set out the arrangements being put in place by each Oxfordshire district;
- (3) To record that:-
 - (a) The arrangements put in place by each Oxfordshire district should be as consistent countywide as was possible; WL co-ordinate
 - (b) Arrangements for charities should be addressed first and then schools and other educational establishments.

74. LOCAL AREA AGREEMENT – STREET CLEANLINESS

The Oxfordshire Waste Partnership Co-ordinator submitted a report (previously circulated, now appended)

The Committee resolved:-

- (1) To note with regret the failure to meet the local area agreement target for street cleanliness;
- (2) That a report be submitted to the next meeting of the Committee setting out:- WL
 - (a) The targets for litter and detritus;
 - (b) What reward grants there were for achieving or exceeding targets;
 - (c) What uplift in performance was needed, and how this could be done in order to meet/exceed targets;
- (3) That NI195 inspections should take place on a monthly basis and reports upon performance against NI195 WL co-ordinate

should be made to each Committee meeting;

- (4) That Oxfordshire districts should all participate in the peer review system by the Environment Quality and Cleansing Group (paragraphs 2.4 and 2.10 refer) All Oxon districts

75. DATE OF NEXT MEETING

The Committee noted that it would next meet at 9.30 a.m. on Friday 23rd October 2009 at the offices of Oxford City Council.

The meeting commenced at 9.30 am and closed at 11.09 am.