

Appendix III Guidelines for collection of Schedule ii Household Waste

1. Waste will be collected from the following sites:
 - private residential homes, residential hostels, nursing homes, private hospitals
 - independent schools
 - state funded universities
 - properties/caravans used to provide self-catering holiday accommodation
 - halls or premises used for public meetings
 - royal palaces
 - charities and charity shops
 - waste from events held for charitable purposes

2. In relation to waste from Oxfordshire County Council funded institutions including care homes and LEA schools, our obligations under the Controlled Waste Regulations are being discharged under existing arrangements. So, except in circumstances where an existing commercial waste collection exists, it will not be necessary to provide such institutions with a schedule ii collection. Enquiries from Oxfordshire County Council funded institutions should be referred to Oxfordshire County Council's waste management team.

3. Waste from MOD, Ministry of Justice or NHS funded institutions is the subject of current negotiations between the LGA and central government. Therefore a schedule ii collection service should not be provided until these negotiations have concluded.

4. It is not necessary to advertise schedule ii collections and, except in circumstances where an existing commercial arrangement exists, should be provided upon enquiry.

5. Where a local authority has an existing commercial waste collection arrangement with a schedule ii site it will be necessary to revise this service to ensure compliance with the Controlled Waste Regulations.

6. In order to ensure waste reduction principles are central to schedule ii collections it is necessary to maintain a direct relationship between the waste producer and the collector. Therefore billing arrangements should be between producer and collection authority only with no third party involvement.

7. Organisations benefiting from a schedule ii collection service must receive at least one recycling container in order to divert recyclable waste from landfill. Service recipients should be encouraged to reduce waste as much as possible, see paper from 19th June for analysis of waste reduction potential from schedule ii sites.

8. Collection arrangements will be made available, upon enquiry, from October 2009.

9. Collection of schedule ii waste needs to be undertaken in accordance with waste minimisation best practice. OWP members will develop strategies to ensure this waste is, as much as possible, diverted from landfill. Possible strategies for minimisation may include the provision of waste audits to schedule ii customers.

10. Waste collected as schedule ii household waste will be presented to the county council for disposal as household waste with the exception of

i. West Oxfordshire

- Commercial & domestic residual waste currently co-mingled using agreed average weights. This will be readjusted to reflect schedule ii household status of some customers.
- Schedule ii recycling will be collected as domestic waste and presented to county with other domestic recycling.
- Schedule ii billing will begin from 1st October, although some waste has been presented to county council as commercial. West Oxfordshire will request this to be refunded subject to provision of documentation.

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ii. Oxford City

- Residual waste will be collected on a dedicated vehicle and presented to the County Council as household waste
- Recyclate will be collected on a commercial round using new 'POD' vehicle with on board weighing. This data will be recorded manually and passed to County Council to arrange payments. An 'in-cab ICT solution' is currently being set up, when this is up and running it will send data automatically.