

**OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE**

**29 February 2008**

**Joint Municipal Waste Management Strategy Action Plan 2008/09-2010/11**

**1 Purpose of Report**

- 1.1 To consider a draft action plan for 2008/09 – 2010/11 in support of the partnership's Joint Municipal Waste Management Strategy (JMWMS).

**2 Background**

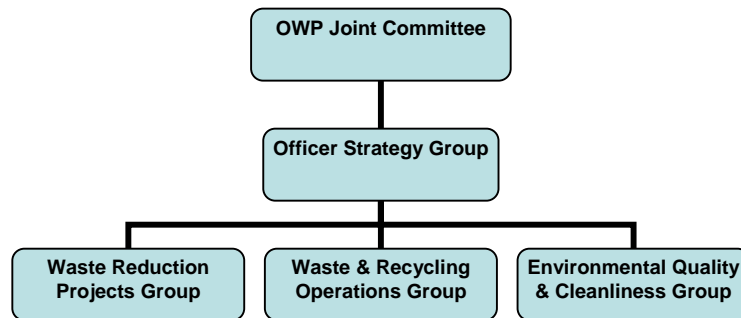
- 2.1 The OWP has an agreed action plan for 2007/08. An update on performance against this plan was received at the meeting of 30<sup>th</sup> Nov. 2007 (agenda item 10). Outturn performance will be reported at the May 2008 meeting.
- 2.2 A draft action plan for 2008/09 – 2010/11 is attached at appendix 1. The three-year timeframe brings the action plan in line with the partnerships' new three-year rolling budget. Whilst most of the actions within the plan fall within the next year (2008/09), it also contains some longer term projects. Both the action plan and budget will continue to be reviewed and agreed annually.
- 2.3 The format of the 2008/09 – 2010/11 action plan is similar to the current plan, save for the following changes:
- I. A column has been added for SMART<sup>1</sup> targets, to ensure that we are better able to measure performance;
  - II. OWP officer groups have been given responsibility for the actions (except where there is a specific geographical or statutory focus);
  - III. A series of actions to deliver the partnership's Environmental Quality & Cleanliness role have been included.
- 2.4 An accompanying risk register will be developed and maintained by the Officer Strategy Group (OSG) to manage the risks identified within the action plan. Updates on key risks can be provided to the OWP in future, as part of the routine action plan performance reports.
- 2.5 Quarterly progress reports will be prepared by each of the responsible Officer groups for the OSG. The OSG will then provide a quarterly summary progress report to OWP. The current OWP organisational structure is given in figure 1.
- 2.6 Some of the main themes within the action plan are:
- Managing our own "in-house" waste better, through reduction initiatives & "buy recycled" policies;
  - Greater engagement with the community and voluntary sector to deliver waste reduction & recycling messages and services;
  - Major procurements to increase recycling & composting and to reduce landfill;
  - Reducing the amount of commercial waste landfilled;
  - Exploring efficiency saving opportunities through working together and aligning our policies and services;
  - Improving the quality and cleanliness of the local environment.

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<sup>1</sup> SMART – Specific, Measurable, Achievable, Realistic, Time bound.

# OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

Figure 1 OWP organisational structure



### 3 Financial, Risk and Staff Implications

- 3.1 The actions for 2008/09 will be delivered within the agreed 2008/09 budgets for the OWP and for the partner authorities, although external funding is required to deliver certain actions that support policy 8 within the plan (relating to the reduction of commercial waste). A funding application to the Business Resource Efficiency & Waste (BREW) programme is currently being developed to support these (agenda item 12, 30<sup>th</sup> Nov 2007).
- 3.2 The completion of actions with timescales beyond March 2009 will be dependent upon next year's budget setting process.
- 3.3 Achieving the actions set out within the plan is dependent upon the availability of sufficient officer time. Each Partner Council should consider these requirements when finalising its own work plans.

### 4 Areas Affected

- 4.1 All Partner Authorities are affected by the matters within this report.

### 5 Effect on Strategic Policies

- 5.1 The action plan has been developed to progress each of the strategic policies within the JMWMS.

### 6 Options or Alternatives

- 6.1 Amendments to the action plan may be proposed.

### 7 Recommendations

## OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

7.1 That the OWP Action plan for 2008/09 to 2010/11 be agreed.

### **8 Reasons for Recommendations**

8.1 To implement the JMWMS.

### **9 Contact Officer**

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Background Papers:

“Joint Municipal Waste Management Strategy Action plans” Agenda item 10, 30<sup>th</sup> Nov. 2007

“BREW BID” Agenda item 12, 30<sup>th</sup> Nov. 2007