

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE**29 February 2008****Chairmanship and dates of future meetings****1 Purpose of Report**

- 1.1 To advise of future chairmanship arrangements.

2 Background

- 2.1 The Partnership Agreement sets out that “the role of the Host Authority will rotate automatically in alphabetical order between the Partner Authorities every two years from the date of the relevant Annual General Meeting”. This means that the role will move from Cherwell District Council to Oxford City Council in May 2008, so that the next meeting of the OWP will be the first to be hosted and chaired by the City Council.
- 2.2 The chairmanship of the Officer Strategy Group also rotates in alphabetical order every two years, so that it mirrors the OWP arrangements. Therefore, Oxford City also assumes the chairmanship of the OSG in May 2008. It would be practical for Oxford City to take up the chairmanship of both the OWP and OSG with effect from 1st May 2008, so that it has sufficient time to plan and organise the agenda for the next meeting of the partnership, scheduled for 30th May 2008.
- 2.3 The role of Auditing Authority rotates alphabetically every two years, but as the first Auditing Authority (Vale of White Horse D.C) was appointed in 2007, it has a further year of its term to run.
- 2.4 Two further roles set out within the Partnership Agreement, those of Accounting Authority and Employing Authority, are fixed. These will remain with Oxfordshire County Council and Cherwell District Council respectively.
- 2.5 OWP meeting dates for 2008/09 were set some time ago. These are listed below.

30 May 2008
29 Aug 2008
28 Nov 2008
27 Feb 2009
22 May 2009

Venues are to be confirmed.

3 Financial, Risk and Staff Implications

- 3.1 The Partnership Agreement allows for costs incurred by Partner Authorities whilst undertaking their duties as Host Authority, Auditing Authority, Accounting Authority and Employing Authority to be reimbursed from the OWP Core budget.

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

4 Areas Affected

- 4.1 Cherwell District Council and Oxford City Council are affected by the matters within this report.

5 Effect on Strategic Policies

- 5.1 N/A

6 Options or Alternatives

- 6.1 Alternative meeting dates for 2008/09 may be proposed.

7 Recommendations

- 7.1 That the hand-over of the role of Host Authority to Oxford City with effect from 1st May 2008 and the meeting dates for 2008/09 be noted.

8 Reasons for Recommendations

- 8.1 To ensure all Partners engage fully in the work of the OWP and are able to optimises the contributions they are able to make.

9 Contact Officer

- 9.1 Author: Wayne Lewis Tel: 01295 221903

Email: Wayne.lewis@cherwell-dc.gov.uk

Background Papers: None.