

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

30 MARCH 2007

JOINT PROCUREMENT STUDY

1 Purpose of Report

- 1.1 To update the partnership on the progress with the Joint Procurement Study

2 Background

- 2.1 The Service Level Agreement and Work Specification Document for the Joint Procurement Study have been agreed between the Partnership, Defra and the appointed consultants, Enviro. These agreements set out the detail of the work to be carried out to ensure all parties involved have a shared expectation of the work, and what it sets out to achieve. The key stages of the project and outcomes are set out below for information.
- 2.2 The study will use information about existing collection schemes and base data to model future scenarios and evaluate the implication of these on the future procurement of collection services. The evaluation will take into account various factors of collection systems such as service performance, waste arisings and waste flows, transport and cost.
- 2.3 In order for a comprehensive evaluation to be undertaken, the project will model three different scenarios: no integration of contracts, partial integration and full integration across the County. These are solely to enable comparisons between the maximum and minimum scenarios and different possible contracting arrangements and are not binding any authority to any course of action.
- 2.3 The key objectives of the project are as follows:
- ◆ To provide a clear picture of the relative merits of different waste collection contract structures for the OWP (full, partial and no integration of contracts);
 - ◆ To assess the deliverability of a single joint waste collection contract;
 - ◆ To develop a model to determine the efficiency gains and risks associated with a single collection contract;
 - ◆ To identify the contracting option which will provide best value for the citizens of Oxfordshire;
 - ◆ To derive a Procurement Timetable to enable the OWP to take forward the recommendations of the feasibility study; and
 - ◆ To achieve proactive dialogue within the OWP with respect to the options for and implications of joint contracting.
- 2.4 The key tasks of the study and timescales are outlined overleaf:

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Key Tasks and Timescales

Task 1	Baseline Review	Completed by End March/Early April
Task 2	Scenario Development	Completed by End March/Early April
Task 3	Qualitative Assessment (service delivery and performance)	Completed by End April
Task 4	Quantitative Assessment (cost)	Completed by End April
Task 5	Risk Assessment	Completed by End April
Task 6	Draft Report	Completed by 25 th May
Task 7	Final Report	Completed by End June

- 2.5 Officers are in the process of submitting the baseline data required for the review, and scenario modelling. The project has been planned so that the final report will be published in sufficient time for authorities to make informed decisions about the future collections schemes and contract format.
- 2.6 Regular monitoring reports will be written by Enviros to Defra and the OWP outlining the progress of the project against the timetable and the agreed objectives. These monitoring reports will be the vehicle by which the OWP is able to manage the consultants' work and ensure that it delivers the required outputs.

3 Financial, Risk and Staff Implications

- 3.1 The costs of this study are being met through the Defra Local Authority Support Unit

4 Areas Affected

- 4.1 This is a county-wide project. The findings of the project will be taken forward by individual authorities as appropriate to their own circumstances.

5 Effect on Strategic Policies

- 5.1 The study supports the following OWP policies:

Policy 6: The Oxfordshire Waste Partnership will provide an integrated system of collection and processing of household waste which will achieve, as a minimum:

By 31st March 2010: recycle or compost at least 40% of household waste;

By 31st March 2015: recycle or compost at least 45% of household waste;

By 31st March 2020: recycle or compost at least 55% of household waste.

Policy 7: The Oxfordshire Waste Partnership will ensure that recycling facilities and services are available to all residents.

Policy 14: The Oxfordshire Waste Partnership will develop methods of working together to improve the level of service through effective and efficient use of resources within Oxfordshire.

