

OXFORDSHIRE COUNTY COUNCIL  
EDUCATION SERVICE

FORM VDD

VOLUNTEER DRIVER DECLARATION

I, (Full Name) .....

of (Full Address) : .....  
.....  
.....  
.....

Telephone : .....

do hereby declare that I am/am not over 25 years of age<sup>†</sup> (please state age if 25 or under .....)  
and have held a full licence, free from any penalty points, to drive a motor vehicle for at least two  
years and am not restricted in any way by the DVLA from driving due to any medical conditions.  
If the licence carries penalty points, please give details :

.....  
.....

The registration number of the vehicle which I shall use for the purpose of my voluntary service  
is ..... and I further declare that the full licence I hold entitles me to drive  
the vehicle and I confirm that the vehicle is covered by at least third party insurance for official-  
use journeys undertaken on behalf of Oxfordshire County Council when being driven by me, has  
current road tax and a current valid MOT Certificate (if required).

The name of the Insurance Company (not the broker) with which the vehicle is insured is :  
.....

I do/do not<sup>#</sup> intend to take the vehicle abroad for an official-use voluntary journey, and have/have  
not<sup>#</sup> therefore informed my Insurance Company accordingly. (# Delete as appropriate)

Signed : .....

Print Name : .....

Date : .....

Approved : .....  
(Head of Establishment)

Date : .....

Name of Establishment : .....

<sup>†</sup> The age criteria shown is the same as the driver age requirement for minibus drivers. If however the driver is under 25 years of  
age then the Head of Establishment needs to specifically consider and approve, in relation to age, the suitability of the volunteer.  
'Official-use journeys' means journeys undertaken in the execution of approved Council activities.